ST AUSTELL BAY | PARISH COUNCIL

SERVING OUR COMMUNITY, PRESERVING OUR HERITAGE
SERVYA AGAN KEMENETH, GWITHA AGAN ERTACH

You are summoned to attend a **Meeting** of **St Austell Bay Parish Council** to be held on **Thursday 19th November** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Rachel Trudgeon
Clerk

9th November 2026

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

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AGENDA

1. Chairman's Announcements
To allow the Chairman to make any announcements

2. Apologies for Absence

3. Minutes of the Meeting of St Austell Bay Parish Council held on 15th October 2026
To resolve that the minutes of the above meeting be signed as a correct record of the meeting. *Pages 4-7*

4. Matters to note
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting

5. Declarations of Interest
(a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations
To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality
Please call the Clerk before the meeting if you have any queries about these matters.

6. Cornwall Councillor's Report
To receive a report from Cllr James Mustoe, CC

7. Public Participation
The Chairman will invite Members of the public to address the meeting.
15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters
(a) To respond to the following planning application and any planning applications received after publication of this agenda

(i) PA26/05141 – Land rear of Hillcrest Beach Road Carlyon Bay St Austell: Reserved Matters application for access, appearance, landscaping, layout and scale, following outline consent PA23/06603 dated 24.01.24 with variation of Condition 1 of decision notice PA24/09333 dated 10.03.2025.

(ii) PA26/06951 – Woodland to the South of Duporth Development Duporth St Austell: Works to trees subject to a Tree Preservation order (TPO) – felling of T14 and T16 (Ash Trees), felling of T17 (Sycamore), felling of T10 (Monterey Cypress x 2), felling of T26 (Douglas Fir) and T6 (Lucombe Oak), reduce the length of 2 lateral branches by 4m to leave 9m and reduce the height of the western upright by 3m.

(iii) PA26/06067 – 10 Manor Farm Road Duporth St Austell: Works to trees subject to a Tree Preservation Order (TPO) Oak Tree crown raised and reduced back to previous cutting points.

(iv) PA26/07009 – 77 Charlestown Road Charlestown St Austell: Re-covering of existing slate roof with salvaged and matching reclaimed Delabole slate, nail fixed.

(b) To ratify the comments of the Parish Council due to time constraints given.

(i) PA26/06696 – 4 Sea Road Carlyon Bay St Austell: Works to Tree subject to a Tree Preservation Order (TPO) for Oak, 102m radial reduction as per blue line on annotated photo @IMG 001@ received 21.10.26, to reduce weight over shed and increase light into rear garden.

(c) To note the current position on the following planning applications

(i) PA26/06018 – Pete's Retreat Charlestown Road, Charlestown: Works to Trees covered by a Tree preservation order (TPO) – T1 and T2 – 2 x Ash – Trees to be removed.
The application has been approved.

9. Highways Matters
(i) To note findings from recent Speed Monitoring Report from Castings Drive and Duporth Road.
(ii) To note any other Highway concerns.

10. Noticeboards Charlestown
To consider replacing two noticeboards.

11. Hand dryer at The Pattern Hall
To consider replacing the hand dryer in the female toilets.

12. Transfer of Assets
Update and next steps.

13. Financial Matters
(i) To note the current financial position and authorise payments. *Appendix (i)*

14. Meetings/Training Attended
To receive an update from meetings or training recently attended by members or the Clerk

15. Correspondence
To note correspondence received since the last meeting *Page 8*

16. Dates for the Diary
To note any forthcoming dates for members' diaries

17. Dates of future Parish Council Meetings
17th December 2026

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 15th October 2026 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Jackie Bull, Sandie Bailey, Richard Hallows, Caroline Lawrence, Sue Leach, Richard Whitehouse and Christine Wright.

In attendance: Rachel Trudgeon (Clerk)

(26/81) Apologies for Absence
Apologies were received from Cllrs Bill Leach, Nick Foster and James Mustoe.

The Vice-chair expressed her sadness at the Chairman's ill health and conveyed her best wishes to him and his wife Cllr Sue Leach.

(26/82) Minutes of the meeting the Parish Council held on 17th September 2026
It was **RESOLVED that the minutes of the meeting of the Parish Council held on 17th September 2026 should be signed as an accurate record of the meeting.**

(26/83) Matters to Note
The Clerk reported Wellers Solicitors have confirmed they are chasing the Groundsure search for The Pattern Hall. Cornwall Consultants Ltd have been instructed to carry out the Mining searches for all parcels of land and in addition will forward all reports to Wellers solicitors.

The Clerk advised that Taylor Wimpey have acknowledged our request to install a litter bin at the grass verge at the top of Duporth Road and will reply in due course.

The Clerk advised we cannot install a Children Playing sign at Castings Drive due to the Highways Sign Guidance. The signs for Footpath 26 and SWCP have been ordered and will be installed by Cornwall Signs once received. The clerk notified the council that the cost of the signs including installation was considerably less than initially quoted.

The Clerk confirmed that Cornwall Council as the current leaseholders of the Regatta Field cannot give their permission for the installation of the Pétanque Terrain, this overrides the written permission of the Freeholders Wain Homes. Cornwall Council are happy for us to assess and survey but works will need to wait until the transfer of assets is complete and the parish council are the freeholders.

(26/84) Declarations of Interest on Items on the Agenda
There were no declarations of interest.

(26/85) Chairman's Announcements
The Vice-Chair had no announcements to make.

(26/86) Cornwall Councillors Report

Cllr Mustoe's report had been circulated.
Cllr Mustoe's full report can be found on the parish council's website.

(26/87) Public Participation
There were no members of the public present.

(26/88) Planning Applications and Related Matters
(i) PA26/05141 – Land rear of Hillcrest Beach Road Carlyon Bay St Austell: Reserved Matters application for access, appearance, landscaping, layout and scale, following outline consent PA23/06603 dated 24.01.24 with variation of Condition 1 of decision notice PA24/09333 dated 10.03.2025.
The matter was deferred until comments from Carlyon Parish are submitted as the property is within the Carlyon Parish and we are being consulted as a neighbouring parish.

(ii) PA26/06696 – 4 Sea Road Carlyon Bay St Austell: Works to Tree covered by a Tree Preservation Oder (TPO) – Oak – Requesting a full radial reduction, ideally, to match the adjacent trees behind No.6.
It was ***RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating the Parish Council has no objection subject to the Tree Officer's approval.***

(iii) PA26/06951 – Woodland to the South of Duporth Development Duporth St Austell: Works to trees subject to a Tree Preservation order (TPO) – felling of T14 and T16 (Ash Trees), felling of T17 (Sycamore), felling of T10 (Monterey Cypress x 2), felling of T26 (Douglas Fir) and T6 (Lucombe Oak), reduce the length of 2 lateral branches by 4m to leave 9m and reduce the height of the western upright by 3m.
The matter was deferred pending sight of the Tree Officer's report. The Clerk is to request an extension from the Planning Officer.

(iv) PA26/06357 –The Old Farmhouse Porthpean St Austell: Listed Building Consent for minor changes to the glazing pattern to the ground floor proposals, alternative location for the air source heat pump, demolition of east-facing conservatory, new opening in first floor for new stair, partition adaptations and partial removal of porch roof (all previously approved with reduced scope)
It was ***RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating the Parish Council has no objection.***

(b) The current position of the following planning application was noted.

PA26/05646 – Pete's Retreat Charlestown Road Charlestown St Austell: Works to Trees in a conservation Area for Sycamore (T3), 1.5 metre crown reduction and a 30% crown thin, to improve light penetration and reduce sail effect.
The applicant has decided not to make a TPO.

(26/89) Premises Licence Application
The following amended Licensing Application was responded to on Wednesday 7th October due to time constraints.

(i) Rebellion: Quay Road, Charlestown, St Austell: The parish council raised no objection to the amended proposal, subject to the agreed changes being adhered to.
It was **RESOLVED to ratify the decisions made.**

(26/90) Community Action Plan
The Clerk is to arrange a convenient date for councillors to meet and discuss the Community Action Plan and the Highways Action Plan.

(26/91) Highway Matters
(i) Purchasing additional Traffic Enforcement Hours.
It was agreed to defer the decision until January, when the Parish Council will discuss whether additional traffic enforcement hours are required for the busier months ahead.

(ii) To note any other Highway concerns
No other Highway concerns.

(26/92) Neighbourhood Priority Statements
It was agreed to defer the decision until January; this will give the Parish Council an opportunity to consult with comparable sized parishes.

(26/93) Local Government Pension Scheme Discretions Policy
It was **RESOLVED, following a review, that the current policy should remain in place.**

(26/94) Pétanque Terrain.
Cllr Richard Hallows provided an update on a recent meeting, which raised several questions regarding the proposed location and associated costs. It was agreed that a meeting involving all relevant parties should be arranged to discuss these matters further.

(26/95) Clay Wagons
It was **RESOLVED that the Clerk will liaise with the representative from the volunteer group to arrange a convenient date for restoration of the clay wagons and develop a plan for the proposed works.**
The Clerk will obtain further information regarding possible relocation of one of the clay wagons and present at the next parish council meeting.

(26/96) Financial Matters
(i) The current financial position was noted and the following payments authorised:

DD	EE	Mobile phone monthly charge	**£17.40**
DD	BT	Internet	**£71.23**
DD	Lloyds Bank	Credit card	**£234.21**
DD	Pennon Water	Monthly charge for water (public toilets)	**£183.00**
DD	Unity Trust Bank	Monthly bank charges	**£7.00**
DD	Ecotricity	Electricity – The Pattern Hall 1/9/26-1/10/26	**£146.98**
DD	Ecotricity	Electricity – Public Toilets 1/9/26-1/10/26	**£85.39**
DD	XEROX	Lease on Printer	**£141.26**
DD	Swift Catering Supplies	Jumbo Toilet Rolls	**£123.05**
BACS	Biffa	General Waste	**£35.00**
BACS	ITEC	Monthly Printing Charge	**£11.32**

BACS	Duchy Defibrillators	Annual Monitoring Fee – Duporth/Mobile Data Connection	**£390.00**
BACS	Christina Clayton	Refund for Hall Hire	**£12.00**
BACS	Colin Gilbert Plumbing and Heating	Maintenance for Public Toilets	**£141.10**
BACS	RBL Poppy Appeal	2 x Wreath	**£46.00**
BACS	Cornwall Signs	2 signs for Footpath 26, 1 sign for SWCP	**£126.00**
BACS	Salaries and oncosts	Salaries and oncosts	**£3583.38**

(26/97) Meeting/Training Attended.

It was noted that Cllr Caroline Lawrence completed her Code of Conduct training and attended the Local Council training: Changes to Planning Committees and protocols.

The Clerk attended the CALC conference at Wadebridge Showground, a meeting of The Clerks to the Smaller Council and the Budget and Setting the Precept training.

(26/98) Correspondence

- Cornwall South Autumn Funding Newsletter
- Cornwall Council Planning Authority:

PA26/06875 – Rashleigh Arms Charlestown: S52/S106 and discharge of conditions apps

PA26/06373 – Porthpean Golf Club Porthpean: S52/S106 and discharge of conditions apps

- Scoping Consultation for the Cornwall Local Plan
- Anti-Social Behaviour Strategy Consultation

(26/99) Dates for the Diary

- 8th November St Paul's Charlestown, Remembrance Sunday Service.
- 11th November Armistice Day – St Levans Church
- Cornwall South CAP meeting 28th October.

(26/80) Dates of future Parish Council Meetings

19th November 17th December

The meeting closed at 7pm

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Vice Chair Date 19th November 2026

Agenda Item 15

Correspondence Received

- Cornwall Council: Closure Order- Road from Junction North of Trevissick to Ledrah, Trenarren on the 27th November 7:30-18:00.
- Cornwall Council – Urgent tree works carried out at the Regatta Field on the 20th October.
- Invite to the NALC Annual Conference 2027.
- NALC Events
- Cornwall Council: Closure Intention – Holmbush Arch 15th January 2027 from 7:30-17:00.
- Local Plan Community Workshops.
- CALC: Winter Preparedness and Community Resilience Briefing by Cornwall Council.