

You are summoned to attend a **Meeting** of **St Austell Bay Parish Council** to be held on **Thursday 15th October** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Rachel Trudgeon
Clerk

8th
October 2026

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

1. Apologies for Absence

2. Minutes of the Meeting of St Austell Bay Parish Council held on 17th September 2026

To resolve that the minutes of the above meeting be signed as a correct record of the meeting.

Pages 4-7

3. Matters to note

To receive a verbal update from the clerk on matters progressed since the last ordinary meeting

4. Declarations of Interest

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
*To declare any gifts or hospitality
Please call the Clerk before the meeting if you have any queries
about these matters.*

5. Chairman's Announcements

To allow the Chairman to make any announcements.

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To respond to the following planning application and any planning applications received after publication of this agenda

(i) PA26/05141 – Land rear of Hillcrest Beach Road Carlyon Bay St Austell: Reserved Matters application for access, appearance, landscaping, layout and scale, following outline consent PA23/06603 dated 24.01.24 with variation of Condition 1 of decision notice PA24/09333 dated 10.03.2025.

(ii) PA26/06696 – 4 Sea Road Carlyon Bay St Austell: Works to Tree covered by a Tree Preservation Order (TPO) – Oak – Requesting a full radial reduction, ideally, to match the adjacent trees behind No.6

(iii) PA26/06951 – Woodland to the South of Duporth Development Duporth St Austell: Works to trees subject to a Tree Preservation order (TPO) – felling of T14 and T16 (Ash Trees), felling of T17 (Sycamore), felling of T10 (Monterey Cypress x 2), felling of T26 (Douglas Fir) and T6 (Lucombe Oak), reduce the length of 2 lateral branches by 4m to leave 9m and reduce the height of the western upright by 3m.

(b) To note the current position of the following on the following planning applications

*PA26/06018 – Pete's Retreat Charlestown Road Charlestown St Austell: Works to Trees covered by a Tree Preservation Order (TPO) – T1 and T2 – 2 x Ash – Trees to be removed
The applicant has decided not to make a TPO.*

9. Premise License Application

Rebellion: Quay Road, Charlestown.

To ratify the comments of the Parish Council due to time constraints given.

10. Community Action Plan

To review and forward plan.

Appendix (i)

- 11. Highways Matters**
(i) To consider purchasing additional Traffic Enforcement hours. The Clerk to provide further information.
(ii) To note any other Highway concerns.
- 12. Neighbourhood Priority Statements**
To discuss and resolve.
- 13. Local Government Pension Scheme Discretions Policy** *Appendix (ii)*
To review and update.
- 14. Pétanque Terrain**
To receive an update.
- 15. Clay Wagons – Located outside The Pattern Hall**
To discuss and resolve the maintenance of the clay wagons and the possible re-location.
- 16. Financial Matters** *Appendix (iii)*
(i) To note the current financial position and authorise payments.
- 17. Meetings/Training Attended**
To receive an update from meetings or training recently attended by members or the Clerk
- 18. Correspondence** *Page 8*
To note correspondence received since the last meeting
- 19. Dates for the Diary**
To note any forthcoming dates for members' diaries
- 20. Dates of future Parish Council Meetings**
19th November 17th December 2026

MINUTES of the MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 17th September 2026 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Nick Foster, Richard Hallows, Caroline Lawrence, Sue Leach, and Christine Wright.

In attendance: 17 members of the public, 2 officers from the Devon and Cornwall Police, Cllr James Mustoe and Rachel Trudgeon (Clerk)

(26/58) Apologies for Absence

Apologies were received from Cllrs Jackie Bull, Sandie Bailey and Richard Whitehouse.

(26/59) Minutes of the meeting the Parish Council held on 6th August 2026

It was **RESOLVED** that the minutes of the meeting of the Parish Council held on 6th August 2026 should be signed as an accurate record of the meeting.

(26/60) Matters to Note

The Clerk reported that Wellers Solicitors have advised that Groundsure's system did not pull all three boundaries, so there is a delay with searches. They have reordered the Groundsure Screening and as a goodwill gesture, they have credited the fee for the new searches.

The Clerk advised that Cornwall Council have confirmed the speed monitoring for Duporth Road and Castings Drive have been added for deployment in due course.

The Clerk advised Cllr Mustoe along with a group of volunteers will tackle the railings on Duporth Road. Cormac will provide materials and will also sand down the railings in preparation for painting.

(26/61) Declarations of Interest on Items on the Agenda

Cllr Richard Hallows informed the council of a Non-Pecuniary Interest for planning application PA26/06018 and asked for Dispensation not to leave the room, which was granted.

(26/62) Chairman's Announcements

The Chairman announced he was sorry to hear of Peter Tombs' passing and was pleased a memorial for Peter was to be located at the Regatta Field.

(26/63) Cornwall Councillors Report

Cllr Mustoe's report had been circulated.

Cllr Mustoe's full report can be found on the parish council's website.

(26/64) Public Participation

A member of the public shared their concerns over planning application PA26/04781 and the Licensing Application Item 9 on the agenda. One of their main concerns was the garden area which was a listed area next to the Cask

Bank. The cocktail bar was a new area which overlooked No17 Quay Road and the Licensing Hours were a concern.

(26/65) Planning Applications and Related Matters

(i) PA26/04781 – Shipwreck Centre Quay Road Charlestown: Change of use of ground floor from museum to Flexible Class E use, reinstatement of historic openings, replacement of windows and doors, replacement of existing timber cladding with oak-effect composite cladding and associated external alterations.

A presentation was given by Architect Lucy Harman who also answered questions from members of the public and the parish council. Councillors noted the presentation given and the comments made previously by the WHS Planning Officer and deferred a decision pending the WHS Planning Officer's report on the amended proposal.

(ii) PA26/04112 – 21 Duport Bay Duport St Austell: Proposed Extension and Reconfiguration.

*It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objection with the understanding that the build keeps within the agreed conditions.***

(iii) PA26/05294 – Rashleigh Arms Quay Road Charlestown: Listed Building Consent for the rebuilding of defective chimney stack and associated works.

*It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objection.***

(iv) PA26/06018 – Pete's Retreat Charlestown Road Charlestown St Austell: Works to Trees covered by a Tree Preservation Order (TPO) – T1 and T2 – 2 x Ash – Trees to be removed.

The matter was deferred pending sight of the Tree Officer's report.

(v) PA26/05962 – Millwood House Charlestown Road Charlestown St Austell: Works to trees subject to a Tree Preservation Order (TPO) 3x Sycamores. Either full removal to base or if suitable we would like to monolith x1 Sycamore down to a suitable height with no fall risk.

The matter was deferred pending sight of the Tree Officer's report.

*(vi) PA26/06287 – The Old Farmhouse Porthpean St Austell Cornwall PL26 6AY: Non material amendment in relation to decision notice PA25/09394 and PA25/09395 dated 23/02/2026 to allow minor change to glazing pattern, reduce scope – ground floor and first floor and relocated ASHP. HEP are happy so it was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating the Parish Council has no objection.***

(vii) PA26/05141 – Land rear of Hillcrest Beach Road Carlyon Bay St Austell: Reserved Matters application for access, appearance, landscaping, layout and scale, following outline consent PA23/06603 dated 24/01/24 with variation of Condition 1 of decision notice PA24/09333 dated 10/03/2025.

The matter was deferred until comments from Carlyon Parish are submitted as the property is within the Carlyon Parish and we are being consulted as a neighbouring parish.

(b) The following application was responded to due to time constraints.

(i) PA26/05707 – 79 Charlestown Road Charlestown: Non-material amendment in relation to Decision Notice PA25/08920 dated 10th February 2026, namely, for alterations to the approved replacement garage, comprising changes to the garage and pedestrian door materials/finishes and reversal of the roof pitch direction.

*It was **RESOLVED to ratify the decision made.***

(i) PA26/05646 – Pete’s Retreat Charlestown Road Charlestown: Works to a tree in a Conservation Area for Sycamore (T3), 1.5 metre crown reduction and a 30% crown thin, to improve light penetration and reduce sail effect.

This will be decided under delegated authority as the application is for works to trees in a Conservation Area.

It was noted the above application was for notification only.

(26/66) Premises Licence Application

(i) Rebellion: Quay Road, Charlestown, St Austell

The Clerk is to reply to the Licensing Officer notifying them that the parish council are liaising with Rebellion. Once the amended proposal is received by the Clerk, she will then circulate to all councillors.

(26/67) Devon and Cornwall Police

Two Neighbourhood Police Officers gave an informative account on the recent incident that took place during Regatta Week in Charlestown and the learning taken from this.

They gave reassurance this was an isolated incident and that Charlestown was not an area that required regular police presence. The officer provided their direct contact details for any future events, if we felt police visibility was required.

The parish council and the members of the public present thanked them for their time and the opportunity to work together.

(26/68) Regeneration Project for the unused Chapel at Campdowns Cemetery

The owner of Create Circus gave the parish council an overview of her potential business venture and possible plans for the unused Chapel.

The parish council suggested she attends a future meeting once her plans are in motion.

The Chairman was taken ill during this agenda item and Cllr Christine Wright took over as Chair.

Both the Chairman and Cllr Sue Leach left the meeting

(26/69) Community Action Plan

This item was deferred until October's meeting.

(26/70) Highway Matters

(i) Purchasing additional Traffic Enforcement Hours.

This was deferred until October's meeting.

(ii) It was **RESOLVED** that the Clerk would order and arrange the installation of new signage at Footpath 26, the SWCP and Castings Drive.

(26/71) Neighbourhood Priority Statements

This item was deferred until October's meeting.

(26/72) Grant Application

It was **RESOLVED** to decline the Grant Application for the Friends of Doubletrees as it was felt the project is not located within the parish and would therefore not provide sufficient benefit to local residents.

(26/73) Financial Matters

(i) The current financial position was noted and the following payments authorised:

DD	EE	Mobile phone monthly charge	£18.23
DD	BT	Internet	£71.23
DD	Lloyds Bank	Credit card	£28.48
DD	Pennon Water	Monthly charge for water (public toilets)	£183.00
DD	Unity Trust Bank	Monthly bank charges	£7.00
DD	Ecotricity	Electricity – The Pattern Hall 1/8/26-1/9/26	£96.92
DD	Ecotricity	Electricity – Public Toilets 1/8/26-1/9/26	£85.27
	ICO Information		
DD	Commissioner's Office	Data Protection Renewal Fee	£47.00
BACS	Biffa	General Waste	£35.00
BACS	ITEC	Monthly Printing Charge	£1.34
BACS	WesternWeb Ltd	Renewal of Domain staustellbay-pc.gov.uk	£66.00
BACS	Salaries and oncosts	Salaries and oncosts	£3250.23

(ii) It was noted that the External Audit has now been completed.

(iii) It was noted that Cllr Wright conducted an internal control check on the 24th August 26.

(26/74) Pétanque Terrain at the Regatta Field

It was **RESOLVED** that the parish council would use CIL funds for the new Pétanque Terrain in memory of the late Peter Tombs. The parish council confirmed they had received permission from Wain Homes as the owners of the site to go ahead with proposed plan. The parish council would continue to work closely with the Regatta Playing Field Committee on the location of the terrain and the work needed to achieve this. It was agreed not adhere to the Financial Regulations Policy to get three quotes due to time sensitive nature of the work to be carried out.

(26/75) Replacing the Heating System at The Pattern Hall

This item was deferred to a future meeting.

(26/76) Remembrance Day Commemoration

It was **RESOLVED** that the Clerk would order two wreaths, one for St Paul's Church Charlestown and one for St Levan's Church, Porthpean. A representative from the parish council will lay the wreath at St Paul's Church.

The Clerk is to contact the Church warden for St Levan's for details and will circulate to all members of the council.

It was agreed this would be an annual commitment.

(26/77) Meeting/Training Attended.

It was noted that a meeting of the Regatta Playing Field Committee took place on the 25th August to further discuss the permanent storage solution for the Regatta Field.

It was noted that a meeting took place on the 27th August with Cllr Bill Leach, Sandie Bailey, Caroline Lawrence, Richard Hallows, Sue Leach, Christine Wright and Rodney and Ryan Morcom, Lucy Harman (Architect) and the Clerk to discuss the Shipwreck Centre Application.

(26/78) Correspondence

- Two letters from residents within the parish who wished to share their concerns regarding planning application PA26/04781 and the Premises Licence Application.
- Cornwall Council – Planning application PA26/05034: The Beeches, 60 Charlestown Road - Withdrawn.

(26/79) Dates for the Diary

- 23rd September Changes to Planning Committees and protocols.
- Cornwall Local Council's Conference 6th October at the Royal Cornwall Showground.
- 9th October Invite to the open evening at the new Innovation Nursery at Watering Lane
- 8th November St Paul's Charlestown, Remembrance Sunday Service.

(26/57) Dates of future Parish Council Meetings

15th October 19th November 17th December

The meeting closed at 8.20 pm

Chairman

Date 17th October 2026

Agenda Item 18

Correspondence Received

- Weed and Public Realm Management – Update
- Kernow Recovery Community
- Neighbourhood Planning Newsletter
- Amended Licensing Application from Rebellion, Quay Road, Charlestown
- NALC Events Newsletter