

MINUTES of the MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 6th August 2026 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Sandie Bailey, Richard Hallows, Caroline Lawrence, Sue Leach and Christine Wright.

In attendance: One member of the public, Rachel Trudgeon (Clerk)

(26/41) Apologies for Absence

Apologies were received from Cllrs Jackie Bull, Nick Foster, Richard Whitehouse and James Mustoe

(26/42) Minutes of the annual meeting the Parish Council held on 25th June 2026

It was **RESOLVED** that the minutes of the meeting of the Parish Council held on 25th June 2026 should be signed as an accurate record of the meeting.

(26/43) Matters to Note

The Clerk reported that Cornwall Council had replaced the damaged litter bin at the top end of the Regatta Field. A previous request to relocate the bin outside the park was not supported by Cornwall Council, as doing so would introduce additional safety concerns for children. The Parish Council agreed with Cornwall Council.

Charlestown Harbour have acknowledged the concerns regarding overgrown vegetation on Duporth Road and have confirmed they will be maintaining this area as soon as possible.

The overgrown vegetation near the 30mph sign on Duporth road which was reported has been cut back.

The Clerk noted that the new website and email service which was agreed at last month parish council meeting is now up and running.

Photographs have been sent to the Countryside Officer evidencing horse riders are continuing to use Footpath 26 and a request for additional signage has been requested, due to the current signage being ineffective.

A request was made by the parish council for the Clerk to investigate the possibility and cost of the Parish Council purchasing additional signage.

A request for confirmation of a more durable solution to wood chippings to solve the issue at the footpath that runs alongside Chandlers walk during winter and wet weather was made at the same time.

(26/44) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(26/45) Chairman's Announcements

The Chairman expressed his sincere thanks to all members of the Regatta Committee, marshals and volunteers for their hard work, commitment and support in organising and delivering a very successful and enjoyable Regatta week.

(26/46) Cornwall Councillors Report

Cllr Mustoe's report had been circulated.

Cllr Mustoe's full report can be found on the parish council's website.

The Clerk noted that the Boundary Walk was taking place on the 22nd August and Cllr Mustoe welcomes all to join.

(26/47) Public Participation

A member of the public wanted to share their concerns regarding the safety of children playing in the near-by estate due to the speed at which traffic was entering the estate. The Clerk is to request that a speed check be carried out and in addition make enquiries regarding potential signage and speed bumps. In addition, it was suggested to request a speed check for Duporth Road at the same time due to reports of speeding.

(26/48) Planning Applications and Related Matters

(i) PA26/03748 – 23 Foundry Drive Charlestown: Erection of a single-storey detached timber garden outbuilding.

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council's decision is pending subject to the Historic Environment Planning Report.

(ii) PA26/03748 – The Beeches 60 Charlestown Road Charlestown: Works to a tree within a tree preservation order. T1 lower canopy to 5.3m, T2 remove crossing limbs, T3 remove crossing limbs, T4 reduce overall height to 12m, and T5 crown thinning reduce canopy to 2 to 3 metres, remove over extended limb.

Councillors wished to wait for the Tree Officer's report before commenting.

(b) The following applications were responded to due to time constraints.

(i) PA26/03872 – Rashleigh Arms Quay Road Charlestown St Austell: Creation of 6 vehicle charging spaces, installation of two trio chargers and one feeder pillar

(ii) PA26/03837 – Listed Building Consent to create of 6 electric vehicle charging spaces, installation of two trio chargers and one feeder pillar

It was **RESOLVED** to ratify the decisions made.

(26/49) Highways Matters

(i) To purchase additional Traffic Enforcement hours.

It was agreed that further investigation would be undertaken, for consideration by the Parish Council to consider at a future meeting, with a view to potentially implementing during the busy periods in 2027.

(26/50) Transfer of Assets

The Clerk provided an update received from Wellers Solicitors, a single draft Deed of Surrender is being prepared covering both the Regatta Playing Field and Church Road Public Open Space. Three searches have come back and will be sent to all councillors.

Wellers will request a copy of the EPC for the property, if not in place this will need to be prepared post completion.

Wellers confirmed the searches so far do not show anything which, by itself, prevents the parish council from proceeding with the transfer.

(26/51) Grant Application

The Parish Council discussed the grant application and now seek further clarification as to why Government or local authority funding is not available. It was agreed that consideration of the matter be deferred until the next meeting, pending further clarification.

(26/052) Financial Matters

(i) The current financial position was noted and the following payments authorised:

DD	EE	Mobile phone monthly charge	£17.40
DD	BT	Internet	£71.23
DD	Lloyds Bank	Credit card	£240.86
DD	Pennon Water	Monthly charge for water (public toilets)	£183.00
DD	Unity Trust Bank	Monthly bank charges	£7.00
DD	Ecotricity	Electricity – The Pattern Hall 1/5/26-1/6/26	£181.85
DD	Ecotricity	Electricity – Public Toilets 1/5/26-1/6/26	£55.84
DD	Firstport	Annual Service Charge	£239.73
DD	Swift Catering Supplies	Cleaning products, toilet rolls, kitchen roll	£227.77
DD	Xerox	Photocopier Lease	£141.26
BACS	Biffa	General Waste	£35.00
BACS	ITEC	Monthly Printing Charge	£18.78
BACS	Peake GB Ltd	Sanitary Disposal Service	£381.77
BACS	Duchy Defibrillators	Annual monitoring Porthpean Telephone Box and Charlestown The Pattern Hall	£492.00
BACS	Complete Weed Control	Weed spraying at Charlestown and Porthpean Road	£336.00
BACS	Cornwall ALC Ltd	New Clerk/Clerking Essentials Training 11 th June	£78.00
BACS	WesternWeb Ltd	Deposit for new Website/Email account	£272.40
BACS	Salaries and oncosts	Salaries and oncosts	£2877.58

(ii) To review current CIL balance.

The Clerk is to arrange a meeting with The Regatta Working Group to discuss a permanent storage solution for the Regatta Field

(25/53) Meetings/Training Attended

- 22nd July – Cornwall south CAP AGM at Trewoon Village Hall.

(25/55) Correspondence

A list of correspondence had been previously circulated

(26/56) Dates for the Diary

- 23rd September Changes to Planning Committees and protocols.
- Cornwall Local Council's Conference 6th October at the Royal Cornwall Showground.
- 9th October Invite to the open evening at the new Innovation Nursery at Watering Lane

(26/57) Dates of future Parish Council Meetings

17th September 15th October 19th November 17th December

The meeting closed at 7.20 pm

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Chairman

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Date 17th September 2026

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