

You are summoned to attend a **Meeting** of **St Austell Bay Parish Council** to be held on **Thursday 6th August** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Rachel Trudgeon
Clerk

27th July 2026

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

1. Apologies for Absence

2. Minutes of th Meeting of St Austell Bay Parish Council held on 25th June 2026

To resolve that the minutes of the above meeting be signed as a correct record of the meeting.

Pages 4-7

3. Matters to note

To receive a verbal update from the clerk on matters progressed since the last ordinary meeting

4. Declarations of Interest

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements.

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To respond to the following planning application and any planning applications received after publication of this agenda

(i) PA26/03748 – 23 Foundry Drive Charlestown: Erection of a single-story detached timber garden outbuilding.

(ii) PA26/05034 – The Beeches 60 Charlestown St Austell: Works to a tree within a tree preservation order. T1 lower canopy to 5.2m, T2 remove crossing limbs, T3 remove crossing limbs, T4 reduce overall height to 12m and T5 crown thinning, reduce canopy by 2m to 3ms, Remove over extended limb.

(b) To ratify the comments of the Parish Council due to time constraints given.

(i) PA26/03872 – Rashleigh Arms Quay Road Charlestown St Austell: Creation of 6 vehicle charging spaces, installation of two trio chargers and one feeder pillar

(ii) PA26/03873 – Listed Building Consent to create of 6 electric vehicle charging spaces, installation of two trio chargers and one feeder pillar

The Parish Council responded to the Planning Authority (Cornwall Council) stating that the council objects to both planning applications in line with the World Heritage Society and the Historic Environment Planning's comments.

9. Highways Matters

(i) To consider purchasing additional Traffic Enforcement hours.

10. Transfer of Assets

To receive an update

11. Grant Application

To consider a grant application from Friends of Doubletrees

12. Financial Matters

(i) To note the current financial position and authorise payments

Appendix (i)

(ii) To review current CIL balance and discuss potential future projects

13. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

14. Correspondence

To note correspondence received since the last meeting

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15. Dates for the Diary

To note any forthcoming dates for members' diaries

16. Dates of future Parish Council Meetings

17th September 15th October 19th November 17th December 2026

MINUTES of the MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 25th June 2026 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Sandie Bailey, Jackie Bull, Richard Hallows, Caroline Lawrence, Richard Whitehouse, Sue Leach and Christine Wright.

In attendance: No members of the public, Cllr James Mustoe, Rachel Trudgeon (Clerk)

(26/022) Apologies for Absence

Apologies were received from Cllr Nick Foster.

(26/023) Minutes of the annual meeting of the Parish Council held on 28th May 2026

It was **RESOLVED** that the minutes of the meeting of the Parish Council held on 28th May 2026 should be signed as an accurate record of the meeting.

(26/024) Matters to Note

The Clerk instructed all councillors to complete a new Register of Interests form as requested by Cornwall Council, confirming if they wish for their addresses to be redacted before publication on Cornwall Council's website.

The Clerk reported she had received confirmation that the No Horse Riding sign has been installed at Footpath 26.

The Clerk reported both replacement noticeboards have now been installed and are in use.

The Clerk gave an update on the Transfer of Assets. Wellers solicitors have received information for two of the seven searches that have been requested, they will chase the remaining searches.

The Clerk announced they had received a thank you letter from Light up Charlestown, thanking the parish council for its support.

The Clerk informed the parish council she had received communication regarding parts of the SWCP which have become overgrown, since the first cut had been carried out in May. The overgrown hedges along the section of the coast path between Duporth to Charlestown have now been cut back. The starting of the second cut for the SWCP is due at the beginning of July.

(26/025) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(26/026) Chairman's Announcements

The Chairman welcomed new councillor Caroline Lawrence to St Austell Bay Parish Council.

(26/027) Cornwall Councillors Report

Cllr Mustoe's report had been circulated.

Cllr Mustoe's full report can be found on the parish council's website.

(26/028) Public Participation

There were no members of the public present.

(26/029) Planning Applications and Related Matters

(i) PA26/03600 – 12 Quay Road, Charlestown: Listed building consent to dismantle and reinstate chimney and associated works.

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council have no objection to the application.

(26/030) Highways Matters

(i) Highway Concerns

Traffic enforcement within Charlestown and Duport Road, the Clerk is to contact Cornwall Council for information and costings for additional enforcement hours. This is to be discussed at the next parish council meeting.

The Clerk is to contact Charlestown Harbour and Cornwall Council regarding overgrown hedges at Duport Road Residents Parking Bay.

(26/031) Changing parish Council's Email/Website provider

It was **RESOLVED** that the Clerk would proceed with changing the parish council's Email/Website services to WesternWeb.

(26/032) Reinstating Weed Spraying Service

It was **RESOLVED** that the Clerk would temporarily reinstate the services of Complete Weed Control for Charlestown.in addition to Porthpean.

(26/033) Vacancy to join the Cornwall Planning Partnership (CPP)

It was **RESOLVED** that the St Austell Bay Parish Council will not be submitting an application, as an ideally matched candidate from the Cornwall South CAP area will be applying.

(26/034) Grant Application

It was **RESOLVED** to defer this application until the next parish council meeting. Additional information has been requested.

(26/035) Dog related Public Spaces Protection Order renewals

It was **RESOLVED** that the Clerk would submit the parish council's request to add the Regatta Field, Charlestown, to the list of areas set in the schedule where the restrictions for Dog Exclusion Order are to be applied.

(26/036) Financial Matters

(i) The current financial position was noted and the following payments authorised:

DD	EE	Mobile phone monthly charge	£24.41
DD	BT	Internet	£71.23
DD	Lloyds Bank	Credit card	£18.00
DD	Pennon Water	Monthly charge for water (public toilets)	£183.00
DD	Unity Trust Bank	Monthly bank charges	£7.00
DD	Ecotricity	Electricity – The Pattern Hall 1/5/26-1/6/26	£369.31
DD	Ecotricity	Electricity – Public Toilets 1/5/26-1/6/26	£65.76
BACS	Biffa	General Waste	£35.00
BACS	ITEC	Monthly Printing Charge	£18.78
BACS	Cornwall Council	Emptying of five litters bins 1/4/26-31/3/27	£957.77
BACS	Cornwall Signs	2xA0 Replacement Noticeboards	£1800.00
BACS	Lyreco	Stationary	113.60
BACS	Salaries and oncosts	Salaries and oncosts	£2692.23

(25/037) Meetings/Training Attended

- The Clerk undertook Clerks Essential training held by CALC at Treverbyn Parish Council office.
- The Clerk attended a meeting held by the Meeting of Smaller Councils
- Cllr Sue Leach attended the 175th Anniversary of Dedication of St Paul's Church

(25/038) Correspondence

A list of correspondence had been previously circulated and in addition the following has been received

- Town and Parish Council Newsletter.
- Open letter from Pennon Water – Dwr Glan Campaign

(26/39) Dates for the Diary

- Charlestown Regatta Week 2026
25th July – 30th July – 8am-20.30
- Cornwall South Community Area Partnership (CAP) Annual General meeting (AGM) 22nd July Trewoon Village Hall at 6pm
- Cornwall Local Council's Conference 6th October at the Royal Cornwall Showground.

(26/40) Dates of future Parish Council Meetings

6th August 17th September 15th October 19th November 17th December

The meeting closed at 7.10 pm

Chairman

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6th August 2026

Agenda Item 14

Correspondence Received

- Town and Parish Council Newsletter
- CALC EGM 23rd July.
- Surface Dressing Update – Duporth Road and Ridgewood Close
- NALC Newsletter
- Cllr Mustoe's July Monthly Report
- NALC Events
- Extraordinary General Meeting of the membership of the Cornwall ALC Ltd
- Local Council Training: Changes to Planning Committees and Protocols
- Invite from Charlestown Regatta Committee to support Carnival
- Update for Members from CALC's meeting with CC Cabinet.