

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 18th December at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Sandie Bailey, Jackie Bull, Sue Leach and Chrissie Wright

In attendance: Cllr James Mustoe and Rachel Trudgeon (Clerk), there were no members of the public present.

(25/115) Apologies for Absence

Apologies were received from, Cllr Nick Foster, Cllr Richard Hallows, Cllr Richard Whitehouse and Cllr Lyndon Allen

(25/116) Minutes of a Meeting of the Parish Council held on 20th November 2025

It was resolved that the minutes of a meeting held on 20th November 2025 should be signed as an accurate record of the meeting.

(25/117) Matters to Note

The Clerk confirmed the installation of the replacement Information Board at Porthpean has now been completed.

The Clerk notified that the tender to appoint a contractor to undertake footpath cutting for the period 1st April 2026 to 31st March 2029 has now been advertised on our noticeboards.

The Clerk notified the parish council a deep clean of The Pattern Hall has been scheduled for the third weekend in January.

(25/118) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(25/119) Chairman's Announcements

The Chairman had no announcements to make.

(25/120) Cornwall Councillor Report

Cllr Mustoe's report had been circulated

Cllr Mustoe reported Cornwall Council will launch the Community Infrastructure Levy (CIL) funding on the 16th January 2026. It is for the council to decide on the application.

Cllr Mustoe's full report is on the Parish Council's website.

(25/121) Public Participation

There were no members of the public present.

(25/122) Planning Applications and Related Matters

(i) PA25/08920 – 79 Charlestown Road Charlestown : Replacement of existing garage

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating the parish council have no objections subject to the Historic Environment Planning Officer's report

(25/123) Highways Matters

(i) Duporth Road Residents Parking Scheme - This matter was deferred pending receipt of a report on the outcome of the public consultation from the Highways officer. It was **RESOLVED that Cllr Mustoe will follow up with Cormac.**

(ii) The proposal to conduct a survey on the suitability of double yellow lines at various points in Two Coves/An Arvor – This matter was deferred until the New year and will be added to the January agenda.

(25/124) Financial Matters

The current financial position was noted, and the following payments authorised

(i) December 2025 Payments Authorised

DD	EE	Mobile Phone Monthly Charge	15.60
DD	BT	Internet	65.04
DD	Lloyds Bank	Credit Card	3.00
DD	Pennon Water Services	Public Toilets	202.00
DD	South West Water	The Pattern Hall	161.23
DD	Unity Trust Bank	Monthly Ban Charges	6.00
DD	Ecotricity	Electricity	372.43
DD	Ecotricity	Electricity	54.20
DD	Swift	Cleaning supplies	40.01
DD	Firstport Ltd	Service Charge	0.50
BACS	Biffa	General Waste	30.34
BACS	Calc	Code of Conduct Training Cllr Wright	30.00
BACS	SLCC	Clerks training level1 Safeguarding	36.00
BACS	SLCC	Clerks Training Water compliance/legionella	69.30
BACS	SLCC	Clerks Training GDPR E-Learning	36.00
BACS	CALC	Clerks Training – Finance November 2025	84.00
BACS	Cornwall Council	1 st May 2025 Parish Recharges	1638.18
BACS	ITEC	Monthly printing charges	23.08
BACS	Vision ITC	Email hosting/Certification Feb26-jan27	300.00
BACS	A&A Garden Services	Installing Information Board at Porthpean	50.00
BACS	Salaries and oncosts	Salaries and oncosts	2919.23

(ii) 2026/2027 Budget

A budget for 2026/27 was agreed and it was **RESOLVED to request a Precept of £65,259.68 from Cornwall Council. This equates to a 32p increase on the amount of council tax paid by band D properties.**

It was noted that the parish council are proud and pleased to be looking after the community assets offered to it by Wain Homes.

(25/125) Meeting/Training attended

- 10th December Cllr Bill Leach, Cllr Jackie Bull, Cllr Sue Leach and the Clerk attended a meeting with Nicola Willcocks and the Cornwall Council Devolution Team.
- The Clerk completed Introduction to VAT, New Clerks webinar 5, E-learning completed for GDPR and Safeguarding.

(25/126) Correspondence

A list of correspondence had been previously circulated. In addition, the following had been received since publication of the agenda.

Cornwall Council – Share your views on Cornwall’s bus services

Cornwall Rural Affordable Housing Forum

Cornwall Council – Community safety team

(25/127) Dates for the Diary

Cornwall South Community Area Partnership meeting – 28th January, 6.00-8.00pm.

(25/128) Dates of future Parish Council Meetings

15th January 19th February 19th March 2026

The meeting closed at 6.35pm

.....
Chairman

15th January 2026