

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 16th October at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Jackie Bull, Sandie Bailey, Richard Hallows, Richard Whitehouse and Lyndon Allen

In attendance: 5 members of the public, Rachel Trudgeon (Clerk)

(25/085) Apologies for Absence

Apologies were received from Cllr B Leach, Cllr S Leach, Cllr Foster, Cllr Mustoe and Cllr Wright

(25/086) Minutes of a Meeting of the Parish Council held on 18th September 2025

It was **RESOLVED** that the minutes of a Meeting Held on 18th September 2025 should be signed as an accurate record of the meeting.

(25/087) Matters to Note

The Clerk reported that she has contacted Cornwall Council suggesting signage be placed at Footpath 26 as it was reported to the Parish Council a footpath was being used by a Horse rider.

The Clerk is liaising with the Card reader provider for the public toilets to be reactivated, she confirmed the disabled facilities were now accepting cash and were being checked daily.

The clerk reported the second cut had been completed and Bridleway 6 has been revisited and any overgrown vegetation blocking the bridleway has been removed.

(25/088) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(25/089) Chairman's Announcements

The Vice Chairman had no announcements to make

(25/090) Cornwall Councillor Report

Cllr Mustoe report had been circulated

Cllr Mustoe's full report is on the Parish Council's website.

(25/091) Public Participation

A member of the public said they wanted to bring to the attention of the Parish Council the impact of the public toilets being out of service to local businesses and the general public

The Clerk was aware (see Matter to Note) of the issue and that it was a priority to resolve.

The Vice Chairman said she was happy for members of the public to speak when the appropriate planning application was being discussed.

(25/092) Planning Applications and Related Matters

(i) PA25/05807 – 10 Quay Road, Charlestown: Proposed siting of a Shepherds Hut for holiday accommodation purposes.

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council Supported the application

Proposed Cllr Hallows Seconded Cllr Allen Three in favour one against.

(ii) PA25/07250 – 101 Porthpean Road: Proposed ground floor and first floor extension and refurbishment works.

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the application.

Proposed Cllr Hallows Seconded Cllr Allen All in favour

(iii) PA25/07328 – 1 Quay Road, Charlestown: Non material amendment in relation to decision notice PA25/01500 dated 07/07/2025 for revised approach and raising of sunroom and inset balcony to permit access from carport, provision of escape window to bedroom 3 and sliding door to sunroom in lieu of French doors and separate window.

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the application

Proposed Cllr Allen Seconded Cllr Hallows All in favour

(iv) PA25/06282 – Millwood House Charlestown: Application for tree works within a Tree Preservation Order (TPO) area. Crownlift of Sycamore over Highway, letter issued by Highways ref: MW/E/1376990 and removal of Beech in Millwood House Woodland, overhanging boundary to The Grove Care Home.
(Amended plans)

The Tree Officer's report had been circulated and the application had been approved
It was **Resolved** the Councillors had no comments to make.

(b) The following application was responded to in October due to time constraints.

(i) PA25/06882 – Trevean, Porthpean Beach Road: Reserved Matters application for access, appearance, landscaping, layout and scale following outline approval PA21/11667 dated 19/07/2022 for the construction of a single dwelling and associated works without compliance with condition 1 decision notice PA24/04786 dated 13/09/2025. No Objections.

It was **RESOLVED** to ratify the decisions made.

Proposed Cllr Hallows Seconded Cllr Bailey All in favour

(25/093) Additional Waste Bin

It was **RESOLVED** that the Clerk would contact Cornwall Council to see if they would be able to provide a general waste bin at the recreation ground on Church Road.

(25/094) Remembrance Day Commemoration

It was **RESOLVED** that the Chairman or Vice Chairman would contact the Reverend Canon Paul Arthur to discuss the Parish Council laying a wreath at St Pauls Charlestown on Remembrance Sunday.

Proposed Cllr Bull Seconded Cllr Allen All in favour

(25/095) Highways Matters

Duport Road Residents Parking Scheme - . This matter was deferred pending receipt of a report on the outcome of the public consultation from the Highways Officer.

It was noted due to Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic at Ridgewood Close, St Austell from the 20th October 2025 to the 24th October 2025 (7:30-17:00 hours)

(25/96) Financial Matters

The current financial position was noted and the following payments authorised

Proposed Cllr Whitehouse Seconded Cllr Bailey All in favour

(i) October 2025 Payments Authorised

DD	EE	Mobile Phone Monthly Charge	15.60
DD	BT	Internet	65.04
DD	Lloyds Bank	Credit Card	3.00
DD	Pennon Water Services	Public Toilets	202.00
DD	Unity Trust Bank	Monthly Ban Charges	6.00
DD	The Renewable Energy	TBC-New Provider	
DD	The Renewable Energy	TBC-New Provider	
DD	SSE Energy	The Pattern Hall Final Invoice - 1/8/25 to 30/09/2025	308.57
DD	SSE Energy	Public Toilets Final Invoice - 01/08/2025 to 30/09/2025	154.20
DD	Xerox	Printer Lease	141.26
BACS	Duchy Defibrillators	Annual Monitoring Duport Chalets	390.00
BACS	BIFFA	General Waste	30.34
BACS	ITEC	Monthly Printing Charge	23.92
BACS	Vision ICT	Biennial fee for .gov.uk domain Dec 25 to Nov 27	78.00
BACS	Cornwall Council	1 st May uncontested Parish Election Recahrges	536.80
BACS	Salaries and oncosts	Salaries and oncosts	2718.82

(25/097) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received.

Email received regarding placement of a new telegraph pole

Communication received from Cornwall Council - Charlestown speed readings

(25/098) Dates for the Diary

No dates for the diary

(24/099) Dates of future Parish Council Meetings

20 November, 18 December 2025.

The meeting closed at 6:38pm

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Chairman

20th November 2025

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