

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 16 November 2023 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Sue Leach, Nick Foster, Chrissie Wright, Richard Whitehouse, Sandie Bailey, Jackie Bull

In attendance: CC, Julie Larter (Clerk), 3 members of the public.

(23/090) Apologies for Absence

Apologies were received from Cllr Trudy Reynolds and Cllr James Mustoe, CC.

(23/091) Minutes of a Meeting the Parish Council held on 19 October 2023

It was **RESOLVED** that the minutes of 19 October 2023 should be signed as an accurate record of the meeting.

(23/092) Matters to Note

The Clerk reported that Cormac had begun laying wood chips on the public rights of way in Chandlers Walk, Mill Lane, the footpath from Crinnis Road to Quay Road and on the new section of the South West Coast Path behind Coastguard Cottages. A replacement fingerpost will also be installed in Crinnis Road.

(23/093) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(23/094) Chairman's Announcements

The Chairman had no announcements to make.

(23/095) Cornwall Councillor's Report

Cllr Mustoe's report had been previously circulated and a copy is available on the parish council's website.

(23/096) Public Participation

A member of the public expressed his interest in agenda items 8 (i) relating to the Pier House and (b) relating to The Nest.

(23/097) Planning Applications and Related Matters

(a)

(i) PA23/07023 and 07024 (LBC) – Pier House Hotel and Harbourside Inn: Proposed refurbishment and alteration works following fire damage (amended plans)

It was **RESOLVED** that the Clerk should respond to the planning authority (Cornwall Council) stating that it has no objections.

(ii) PA23/08941 – 10 Manor Farm Road: Application for tree works in a Tree Preservation Order (TPO): Reduce Oak tree crown to previous growing points
This application was deferred pending sight of the tree officer's report.

(iii) PA23/05811 – Porthpean House, Porthpean Beach Road: Proposed restoration of walled garden and development to include 8 lodges for family holidays and Porthpean House wedding occasions

The Clerk reported that the planning officer is seeking to address some of the points raised by the conservation officer and that amended plans are likely to be submitted. The council did not therefore have any comments to make at this stage.

(b) An update on the following planning application was given
PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

No update was available from the planning officer, and a resident expressed his concern about the current situation including agreed S106 payments. The Clerk was asked to contact the planning officer to say how concerned residents are.

(23/098) 80th Anniversary of D-Day

The Regatta Committee do not wish to organise the event given its close proximity to Charlestown Regatta week, but are be willing to set up the structure and provide gas. It was **RESOLVED that the parish council would organise a beacon commemoration on 6th June and Terry Butler, former Chairman of the Regatta Committee will be asked to light it.** Cllr Sue Leach will liaise with Charlestown Harbour and complete the necessary paperwork.

(23/099) Legionella Testing

The Clerk has obtained 3 quotes. Cllr Bull suggested she may be able to find someone to undertake a risk assessment for this. The matter was deferred for further consideration next month.

(23/100) St Austell Bay Neighbourhood Plan

Councillors reviewed the Community Actions Appendix. Cllr Leach commented that many of the actions were well underway and offered to update the document. It was agreed not to start any new actions until those currently underway have been completed.

(23/101) Working Parties

History Working Party

Councillors reviewed the latest draft of the board. It appears the board is now complete, but Cllr Reynolds is meeting Andy Trudgian on 17 November to finalise. Councillors wished to record their thanks to all involved in the project.

(23/102) Highways

(i) Residents Parking Scheme

A meeting took place on 6 November attended by Cllr Richard Pears (Cornwall Council Portfolio Holder for Transport), Cllr James Mustoe, CC, Rachael Tatlow (Highways Manager, CC), Annan Birkett (Cormac Design Team), Zoe Hall (Strategic Parking Manager, CC), Helen Nicholson and Sarah Scoltock (Community Link Officers, CC), Cllrs Bill Leach and Jackie Bull to discuss a possible residents parking scheme on Duporth Road. Cornwall Council appears to be adamant that it will not be possible to implement a scheme as it doesn't conform with the council's policy on residents parking. Councillors were not prepared to accept this answer and it was **RESOLVED that the Clerk should submit a Freedom of Information Request to Cornwall Council requesting sight of the original policy and the date it was approved together with any proposed amended policies; examples of where it has been implemented together with any examples of where the policy has been over-ridden, and to ask to whom the parish council has to speak to challenge the policy.**

(ii) Adoption of Rashleigh Road

Vistry has commissioned remedial work to the road in preparation for adoption by Cornwall Council. This will necessitate access restrictions for residents but they have been informed. Cllr Foster said that this work has now begun.

(iii) Any other Highways Concerns

White lining was not reinstated following resurfacing work to the road from Trenarren to Lobbs Shop. The Clerk has chased Highways.

(23/103) Financial Matters

(i) 2024/2025 Budget

A budget for 2024/25 was set and it was **RESOLVED to submit a precept demand to Cornwall Council of £55,817.51.**

(ii) It was noted that the Local Government Pay award for 2023-24 has been agreed together with an increase in The Real Living Wage.

(iii) The current financial position was noted and the following payments authorised

BACS	A & A Maintenance	Painting Pattern Hall and repairs	£2020.00
BACS	Light Up Charlestown	Grant	£250.00
DD	EE	Mobile phone monthly charge	£4.64
DD	BT	Telephone and internet	£61.21
DD	Lloyds Bank	Credit card	£61.06
DD	South West Water	Monthly charge water for toilets	£1.34
DD	Firstport Ltd	Foundry Parc Amenity Area annual charge	£142.20
BACS	ITEC	Monthly printing charges	£41.95
BACS	Lyreco	Stationery, cleaning products and toilet rolls	£250.40
BACS	Wallgate	Annual service contract for hand washers	£1197.00
BACS	Cornwall ALC	Training	£108.00

BACS	CWS	Waste disposal	£26.38
BACS	Royal British Legion	Wreath for Higher Porthpean	£20.00
BACS	SLCC	Clerk's training, reference book and annual membership	£353.91
BACS	A & A Maintenance	Cutting PRow	£2900.00
BACS	Staff/CPF/HMRC	Salaries and oncosts	£3714.71

(23/104) Meetings/Training Attended

31 October – Cllrs Wright and Foster attended planning training
 31 October – The Clerk attended training on public rights of way
 6 November – Chairman and Cllr Bull, together with the Clerk attended a meeting to discuss a proposed residents parking scheme for Duporth Road
 8 November – Cllr Whitehouse attended planning training
 9 and 16 November – The Clerk attended briefings on Martin's Law
 11 November – Cllr Reynolds laid a wreath on behalf of the parish council on Armistice Day
 15 November – The Clerk attended training on managing village halls

(23/105) Correspondence

A list of correspondence had been previously circulated.

(23/106) Dates for the Diary

22 November – Community Area Partnership Meeting to discuss SWW's proposed desalination plant at Par
 6 December – Cllr Foster to attend planning training

(23/107) Dates of future Parish Council Meetings

14 December 2023; 18 January, 22 February, 21 March, 18 April, 16 May, 20 June, 18 July, 5 September, 17 October, 21 November, 19 December 2024.

The meeting closed at 7.10 pm

.....
Chairman

.....
Date