

Dear Councillor

You are summoned to attend an Extraordinary Meeting of **St Austell Bay Parish Council** to be held on **Friday 5 February 2021** at **10.00 am**. This meeting will be held virtually via Zoom.

Any member of the public wishing to attend the meeting should obtain the joining details from the Clerk no later than 5.00pm on February 2021. For security reasons no person will be admitted to the meeting without prior notification to the Clerk that they wish to attend.

Bill Leach

Dr WP Leach
Chairman
27 January 2021

01872 501101
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

1. Apologies for Absence

2. Minutes of a Meeting of the Parish Council held on 21 January 2021

To resolve that the minutes of the above meeting be signed as a correct record of the meeting. *Pages 3-7*

3. Declarations of Interest

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the

agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements.

6. Proposed Developments in Charlestown

Peter Crawford - Wainhomes, Paul Jones – JJ Jones Builders and Lucy Harman- LAH Design will present plans for developments in the village as discussed in 2019. The matter is for comment only, no decisions will be made at this meeting.

7. Dates of future Parish Council Meetings

18 February, 18 March, 15 April (also Annual Parish Meeting), 20 May 2021 (Annual Meeting of the Parish Council)

Future meetings will be held virtually until Government advice changes

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 21 JANUARY 2021 at 6.00pm (the meeting was held virtually)

Present: Cllrs Bill Leach (Chairman), Sue Leach, Richard Hallows, Trudy Reynolds, Sue Osbrink, Malcolm Neill, Peter Tombs, Nick Foster, Nigel Chatterjee.

In attendance: Cllr Tom French CC; Julie Larter, Clerk; Paul Holden, Case Officer Cornish Buildings Group; Scott Wilson, Laurence Associates; 2 members of the public.

(19/343) Apologies for Absence

There were no apologies for absence.

(19/344) Minutes of a Meeting of the Parish Council held on 17 December 2020

It was **RESOLVED** that the minutes of the Meeting held on 17 December 2020 be signed as an accurate record of the meeting.

(19/345) Matters to Note

The Clerk reported that she is hoping to start the consultation on the Charlestown Conservation Area Character Appraisal and Management Plan on 25 January but this may need to be put back a week as she is waiting for some final information from the Conservation Officer. The consultation period will last for 8 weeks.

The Clerk has received an acknowledgement from Natural England regarding the council's request for an extension of the AONB boundary and is waiting for a formal response.

Fencing work is underway on footpath 26 (farm path) but surfacing work will not be undertaken until the spring when Cormac also deals with the re-routing of the SWCP. There was another cliff fall last night on the east cliff in Charlestown. The site has been inspected by Cormac's Countryside Officer and Cornwall Council's engineer will inspect it again tomorrow. There has been a cliff fall at Duporth and the Chairman will brief members on this under Chairman's announcements.

(19/346) Declarations of Interest on Items on the Agenda

There were no declarations of interest and no gifts to declare.

(19/347) Chairman's Announcements

The Chairman informed the meeting that there have been 2 cliff falls at Duporth in the past fortnight, the one today was substantial and Cormac's Countryside Officer has inspected the area this afternoon and Cornwall Council's engineer will inspect it tomorrow. There is a chance the path may have to be re-routed. It was noted that several residents have either cut down or pruned trees to retain their view and also

over time a substantial amount of garden waste has been dumped adjacent to the path which according to the Countryside Officer may have contributed to the cliff fall. The Chairman stated that he conducted the Clerk's appraisal on 12 January and a matter relating to this will be discussed in closed session at the end of the meeting.

(19/348) Public Participation

The Chairman said that members of the public would be invited to address the meeting at the appropriate point on the agenda.

(19/349) Cornwall Buildings at Risk Project

Mr Holden outlined the project. Suitability for listing includes properties that are unoccupied, roofless, unloved, neglected, valued, looking decrepit. Buildings can be either be listed with English Heritage or unlisted. The latter are of more interest because they won't otherwise be monitored. The aim of the group is to get buildings back into use and the organisation has the ear of Historic England, Cornwall Heritage Trust and Cornwall Council. Mr Holden said that once a building was placed on its list, it would prioritise buildings and engage with organisations such as the Georgian Group, Victorian Society, Historic England etc so that details could be fed into their respective registers. The Chairman stressed the need to engage with owners but it was unclear whose responsibility this would be. Mr Holden said the idea is to work together and not apportion blame. Mr Holden felt that the leats were probably outside of the jurisdiction of the group. A member of the public enquired about Polmear Mine. In the first instance the Clerk is to send a draft list of potential properties to Mr Holden for his comment.

The Chairman thanked Mr Holden for his attendance at the meeting which was helpful.

(19/350) Planning Applications and Related Matters

(a)

(i) PA20/11385 – 18 Duporth Bay: Proposed alterations and extension to dwelling Scott Wilson from Laurence Associates outlined the proposal.

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(ii) PA20/09731 – 4 Garden Walk, Duporth: Construction of a single storey extension with new sun terrace above and alterations to existing property

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council strongly objects to this proposal. The proposed extension is inappropriate, overbearing, not within the vernacular, outside the building line and out of keeping with this area of the estate. Additionally, there are concerns about visibility thereby compromising highway safety.**

(iii) PA20/10097 – 12 Ridgewood Close: Tree works to reduce the height/prune 3 x Sycamore trees and 1 x Beech tree subject to a TPO

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council objects to any work being carried out on these trees.**

(iv) PA20/09021 – Bay View Road: Works to trees covered by a TPO

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council will accept whatever recommendation the Tree Officer makes.**

(v) Carlyon Parish Neighbourhood Development Plan

A draft response had previously been circulated to members and it was **RESOLVED that the Clerk should submit this to the Carlyon Neighbourhood Plan Steering Group.** The Vice Chairman expressed his thank to the Strategic Group for drafting the response.

(vi) PA21/00027 – 30 Quay Road: Construction of an extension to the existing kitchen, and the conversion of an existing outbuilding to provide a WC and shower at the rear of 30 Quay Road

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council supports the proposal.**

(vii) PA20/09948 – Land south of The Retreat, Porthpean Beach Road: detached dwelling with internal garage submission following outline approval PA19/08946 but with increased plot size

A 5 day protocol letter had been received and it was **RESOLVED that the Clerk should respond by stating that in this instance the parish council would agree to disagree with her recommendation for approval**

(b) An update was given on the following planning applications:

(i) PA20/08476 – 179 Charlestown Road: Proposed loft conversion to form a bedroom with balcony

Revised plans had been submitted since publication of the agenda. The applicant was present at the meeting and answered questions from members, who felt that the plans were unclear, particularly in relation to the chimney and the window opening. The applicant agreed to submit amended plans and extension of time in order that the matter can be discussed at the next meeting.

(ii) PA20/10533 – 1 Chapel Mews: Notification of proposed works to a tree in a conservation area – felling of a Sycamore

This application has been determined and no TPO has been made.

(iii) PA19/08174 – Land Off Mill Lane: Residential dwelling to include associated site works and alteration/formation of vehicular/pedestrian access

The Planning Officer has informed the Clerk that the applicant has asked for an extension of time until the end of February to allow his ecologist to comment on comments made by the World Heritage Site Planning Officer.

(iv) PA20/02256 – Rashleigh Arms: Retrospective Listed Building Consent for the proposed external works to Grade II Listed Building

The Planning Officer has informed the Clerk that she has handed the case over to her managers to decide what to do. Cllr French has not yet called the matter in.

(19/351) Neighbourhood Plan

Cllr Sue Leach reported that there is one more week left of the consultation period and that it has been confirmed that Liz Beth will be the Inspector. The inspection will start on 1 February.

(19/352) Cornwall Councillor's Report

Cllr French reported that there was now a 34% reduction in Covid cases in Cornwall. A new set of grant funding is available to businesses aimed at people and organisations that have not previously had funding.

(19/353) Tree Warden's Report

Cllr Reynolds reported that the Stay Home ruling has meant that it has not been possible to plant the remaining saplings in the Regatta field. The Woodland Trust website has been experiencing technical problems since before Christmas so it has not been possible to order another pack of free trees. The Forest for Cornwall's officer has sent his report suggesting suitable species for the field and we are waiting for quotes from a local nursery for the more substantial trees and associated protection to go in the Regatta field. Duporth CIC has planted 42 replacement saplings over the last 18 months and are about to plant 30 more saplings – Cllr Reynolds will pass the information on to the Forest for Cornwall team. It was **RESOLVED that the Clerk should write to Duporth CIC to thank them for the work they are doing to protect and enhance the woodland at Duporth.**

(19/354) Regatta Playing Field

Cllr Tombs reported that the work on the toddlers' play area and the new top path will probably start in mid-February. A quote is being obtained to instal a path from the toddlers' area down to the lower pedestrian gate. Cllr French's Community Chest grant towards a new bench has been received. The matter of the lease transfer is progressing and the parish council has instructed its solicitor in this regard and ownership of the top boundary of the field will need to be clarified as part of the process. The waterlogging issue on the field still needs to be resolved. Cornwall Council has asked the Working Party to compile a condition statement to feed into the transfer process.

(19/355) Highways Matters

The Clerk reported that repairs are currently being made to the footbridge at the bottom of Duporth Road.

(19/356) Financial Matters

Current balances were noted and the following payments were authorised

Method	Payee	Purpose	Amount
DD	Cornwall Council	Business rates for toilets	£77.00
DD	SWW	Water for hall	£29.00
DD	BT	Telephone/internet	£61.87
DD	Lloyds Bank	Credit card	£199.27
DD	ITEC	December printing charges	£11.10
DD	Fintec	Quarterly lease on photocopier	£196.91
DD	Blenheim Estates	Monthly estate service charge	£12.00
DD	E-On	Electricity for hall	£26.79
BACS	Cornish Industrial Supplies	Hi Viz Jacket	£33.24
BACS	OFR Ltd	Cupboard	£60.00
BACS	Lyreco	Toilet rolls and printing paper	£150.56
BACS	Cornwall Council	Charlestown Character Appraisal	£3,526.58
BACS	Staff	Staff salaries and oncosts	£2,133.91
BACS	Speeder Metering Ltd	Light bulbs	£24.00

(19/357) Meetings/Training Attended

12 January – The Chairman carried out the Clerk's annual appraisal

18 January – The Chairman, Cllrs Neill, Tombs and the Clerk attended a Regatta Working Party meeting

(19/358) Correspondence

A list of correspondence had been previously circulated.

(19/359) Dates for the Diary

There were no dates for the diary.

(19/360) Dates of future Parish Council Meetings

18 February, 18 March, 15 April (Also the Annual Parish Meeting), 20 May 2021
(Annual Meeting of the Parish Council).

All future meetings will be virtual until guidance changes.

(19/361) Exclusion of Public and the Press

Under section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it was

RESOLVED that members of the press and public be excluded from the meeting for the following item as it relates to confidential staffing matters.

(19/362) Request from the Clerk

It was **RESOLVED to support the Clerk in her wish to study for a MA in Public Leadership and Management and grant her up to 8 days paid study leave per year for the 2 year duration of the course.**

The meeting closed at 7.41pm

.....
Chairman

.....
Date