

MINUTES of the MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 25th June 2026 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Sandie Bailey, Jackie Bull, Richard Hallows, Caroline Lawrence, Richard Whitehouse, Sue Leach and Christine Wright.

In attendance: No members of the public, Cllr James Mustoe, Rachel Trudgeon (Clerk)

(26/022) Apologies for Absence

Apologies were received from Cllr Nick Foster.

(26/023) Minutes of the annual meeting of the Parish Council held on 28th May 2026

It was **RESOLVED** that the minutes of the meeting of the Parish Council held on 28th May 2026 should be signed as an accurate record of the meeting.

(26/024) Matters to Note

The Clerk instructed all councillors to complete a new Register of Interests form as requested by Cornwall Council, confirming if they wish for their addresses to be redacted before publication on Cornwall Council's website.

The Clerk reported she had received confirmation that the No Horse Riding sign has been installed at Footpath 26.

The Clerk reported both replacement noticeboards have now been installed and are in use.

The Clerk gave an update on the Transfer of Assets. Wellers solicitors have received information for two of the seven searches that have been requested, they will chase the remaining searches.

The Clerk announced they had received a thank you letter from Light up Charlestown, thanking the parish council for its support.

The Clerk informed the parish council she had received communication regarding parts of the SWCP which have become overgrown, since the first cut had been carried out in May. The overgrown hedges along the section of the coast path between Duporth to Charlestown have now been cut back. The starting of the second cut for the SWCP is due at the beginning of July.

(26/025) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(26/026) Chairman's Announcements

The Chairman welcomed new councillor Caroline Lawrence to St Austell Bay Parish Council.

(26/027) Cornwall Councillors Report

Cllr Mustoe's report had been circulated.

Cllr Mustoe's full report can be found on the parish council's website.

(26/028) Public Participation

There were no members of the public present.

(26/029) Planning Applications and Related Matters

(i) PA26/03600 – 12 Quay Road, Charlestown: Listed building consent to dismantle and reinstate chimney and associated works.

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council have no objection to the application.

(26/030) Highways Matters

(i) Highway Concerns

Traffic enforcement within Charlestown and Duporth Road, the Clerk is to contact Cornwall Council for information and costings for additional enforcement hours. This is to be discussed at the next parish council meeting.

The Clerk is to contact Charlestown Harbour and Cornwall Council regarding overgrown hedges at Duporth Road Residents Parking Bay.

(26/031) Changing parish Council's Email/Website provider

It was **RESOLVED** that the Clerk would proceed with changing the parish council's Email/Website services to WesternWeb.

(26/032) Reinstating Weed Spraying Service

It was **RESOLVED** that the Clerk would temporarily reinstate the services of Complete Weed Control for Charlestown.in addition to Porthpean.

(26/033) Vacancy to join the Cornwall Planning Partnership (CPP)

It was **RESOLVED** that the St Austell Bay Parish Council will not be submitting an application, as an ideally matched candidate from the Cornwall South CAP area will be applying.

(26/034) Grant Application

It was **RESOLVED** to defer this application until the next parish council meeting. Additional information has been requested.

(26/035) Dog related Public Spaces Protection Order renewals

It was **RESOLVED** that the Clerk would submit the parish council's request to add the Regatta Field, Charlestown, to the list of areas set in the schedule where the restrictions for Dog Exclusion Order are to be applied.

(26/036) Financial Matters

(i) The current financial position was noted and the following payments authorised:

DD	EE	Mobile phone monthly charge	£24.41
DD	BT	Internet	£71.23
DD	Lloyds Bank	Credit card	£18.00
DD	Pennon Water	Monthly charge for water (public toilets)	£183.00
DD	Unity Trust Bank	Monthly bank charges	£7.00
DD	Ecotricity	Electricity – The Pattern Hall 1/5/26-1/6/26	£369.31
DD	Ecotricity	Electricity – Public Toilets 1/5/26-1/6/26	£65.76
BACS	Biffa	General Waste	£35.00
BACS	ITEC	Monthly Printing Charge	£18.78
BACS	Cornwall Council	Emptying of five litters bins 1/4/26-31/3/27	£957.77
BACS	Cornwall Signs	2xA0 Replacement Noticeboards	£1800.00
BACS	Lyreco	Stationary	113.60
BACS	Salaries and oncosts	Salaries and oncosts	£2692.23

(25/037) Meetings/Training Attended

- The Clerk undertook Clerks Essential training held by CALC at Treverbyn Parish Council office.
- The Clerk attended a meeting held by the Meeting of Smaller Councils
- Cllr Sue Leach attended the 175th Anniversary of Dedication of St Paul's Church

(25/038) Correspondence

A list of correspondence had been previously circulated and in addition the following has been received

- Town and Parish Council Newsletter.
- Open letter from Pennon Water – Dowr Glan Campaign

(26/39) Dates for the Diary

- Charlestown Regatta Week 2026
25th July – 30th July – 8am-20.30
- Cornwall South Community Area Partnership (CAP) Annual General meeting (AGM) 22nd July Trewoon Village Hall at 6pm
- Cornwall Local Council's Conference 6th October at the Royal Cornwall Showground.

(26/40) Dates of future Parish Council Meetings

6th August 17th September 15th October 19th November 17th December

The meeting closed at 7.10 pm

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Chairman

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Date 6th August 2026