

**MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 17 APRIL 2025 at 6.25pm in The Pattern Hall, Charlestown**

**Present:** Cllrs Bill Leach, Sue Leach, Trudy Reynolds, Matt Sanders, Nick Foster, Jackie Bull, Richard Whitehouse and Sandie Bailey.

**In attendance:** Cornwall Councillor James Mustoe, Julie Larter (Clerk)

**(24/178) Apologies for Absence**

Apologies were received from Cllr Chrissie Wright.

**(24/179) Minutes of a meeting the Parish Council held on 20 March 2025**

It was **RESOLVED** that the minutes of the meeting of the Parish Council held on 20 March 2025 should be signed as an accurate record of the meeting.

**(24/180) Matters to Note**

The Clerk reported that the clay carts from the Shipwreck Centre are due to be delivered on 9 May. No valuation on the anchors is available yet. The replacement bench for the junction of Porthpean Road and Porthpean Beach Road as agreed in the November meeting has been ordered. A meeting has been arranged with Lou Jones to commence work on the interpretation board for Duporth.

**(24/181) Declarations of Interest on Items on the Agenda**

There were no declarations of interest.

**(24/182) Chairman's Announcements**

The Chairman thanked councillors for all their work over the past 12 months. Cllr Bull thanked the Chairman for his outstanding leadership.

**(24/183) Cornwall Councillors Report**

Cllr Mustoe reported on work that has been undertaken at Charlestown Battery and praised the work of Charlestown History Group. He also said that he has given his support to S106 money from the Nest development being allocated to the Regatta field. Cllr Mustoe's full report can be found on the parish council's website.

**(24/184) Public Participation**

There were no members of the public present.

**(24/185) Planning Applications and Related Matters**

PA25/02455 – 3 Rashleigh Mews: Replace existing white gloss painted softwood facias, barge boards and soffits with white uPVC to the house and garage

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal.

### **(24/186) Regatta Playing Field**

The Clerk's report was noted. It was **RESOLVED** that the parish council should enter into a management agreement with Cornwall Council, with a rider that the parish council will not be liable for any subsidence or flooding caused by ancient mine workings.

Any management agreement is to be approved by the parish council's solicitor prior to signing.

### **(24/187) Highways Matters**

(i) Residents Parking scheme for Duporth Road

A site meeting with a member of Cormac's design team has been arranged for 22 April. Cllrs Bull, Foster and Bailey together with Cllr Mustoe and the Clerk will attend. The Clerk has received confirmation that the previously discussed yellow lining scheme for Duporth Road, Charlestown Road and Church Road will go hand in hand with the residents parking scheme. Funds for the yellow lining will be made available by Cornwall Council. It was **RESOLVED** that as the 2 schemes are to be run simultaneously, the parish council would proceed to fund a residents parking scheme for Duporth Road. £12,500 has been earmarked in the budget for the work and the remainder will be paid out of CIL funds.

(ii) Pedestrian Safety in Trenarren

A speed monitoring exercise is currently being undertaken. The Highways Officer considers that painting Slow or dragons teeth on the road are inappropriate for this rural location.

(iii) Highways Concerns

The Clerk was asked to enquire when the metal rail at the bottom of Duporth Road is to be repaired/replaced. Temporary orange fencing has been in situ for a very long time and is not appropriate for a Conservation Area.

### **(24/188) Financial Matters**

The current financial position was noted and the following payments authorised:

DD	EE	Mobile phone monthly charge	£	<b>19.42</b>
DD	BT	Internet	£	<b>59.94</b>
DD	Lloyds Bank	Credit card	£	<b>16.36</b>
DD	Pennon Water	Monthly charge for water (public toilets)	£	<b>202.00</b>
DD	Unity Trust Bank	Monthly bank charges	£	<b>6.00</b>
DD	Xerox Finance	Quarterly lease on photocopier	£	<b>141.26</b>
BACS	Zurich Municipal	Insurance	£	<b>2,178.29</b>
BACS	ITEC	Monthly printing charge	£	<b>24.40</b>
BACS	Biffa	Waste disposal	£	<b>30.34</b>
BACS	Cornwall ALC	Membership subscription	£	<b>576.61</b>
BACS	Duchy Defibrillators	Annual monitoring fee – Pattern Hall unit	£	<b>246.00</b>
BACS	Sustainable Furniture	Replacement bench Porthpean Road	£	<b>545.00</b>

BACS Cornwall Training & Consultancy	First aid cover for VE Day commemoration	£	<b>206.40</b>
BACS Salaries and oncosts	Salaries and oncosts	£	<b>3,371.48</b>

It was noted that Cllr Wright conducted an Internal Control check on 25 March.

#### **(24/189) Meetings/Training Attended**

- 7 April – Chairman and Clerk met with officers from Cornwall Council regarding the Regatta Playing Field
- 11 April – Chairman, Cllr Sue Leach and the Clerk met with staff from Charlestown Harbour to discuss the VE Day commemorative event. Cllr Leach outlined arrangements for the VE Day commemoration. The event will start at 8.45pm with a concert of 40s music played by St Austell Town Band. At 9.15 there will be a 2 minute silence to be followed by a tribute, to be read by Cllr James Mustoe. The beacon will be lit by Jean Caddy at 9.30 and this will be followed by a further 15 minutes of music from the 1940s. Cllr Leach asked for volunteers to act as marshalls.
- 14 April – Clerk attended a CALC briefing on the elections. She reported that of 287 parishes in Cornwall having elections, only 23 councils have contested elections and 1 council is inquorate meaning Cornwall Council has to step in and run the council. The Clerk then reminded councillors to return their election expenses forms to Cornwall Council before 29 May. Councillors for Duporth ward can do this now but councillors standing for Charlestown ward must wait until after the election. Nil returns can be submitted by email.
- 16 April – Clerk attended a meeting of clerks to smaller councils.

#### **(24/190) Correspondence**

A list of correspondence had been previously circulated and in addition the following has been received

- NHS Cornwall and Isles of Scilly newsletter

#### **(24/191) Dates for the Diary**

- 22 April Proposed Duporth Road residents parking site meeting (Chairman, Cllrs Bull, Foster and Bailey to attend together with the Clerk)
- 23 April – South Cornwall Community Area Partnership meeting, 6.00pm St Austell Arts Centre (Cllr Bull to attend)
- 24 April – Cllr Foster and Clerk to meet Lou Jones regarding Duporth Interpretation board

#### **(24/192) Dates of future Parish Council Meetings**

15 May, 19 June, 17 July, 11 September, 16 October, 20 November, 18 December 2025.

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Chairman

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Date

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