

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 17 OCTOBER 2024 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Sue Leach, Jackie Bull, Richard Whitehouse, Sandie Bailey, Matt Sanders, Nick Foster

In attendance: Cornwall Councillor James Mustoe, Julie Larter (Clerk), 7 members of the public.

(24/071) Apologies for Absence

Apologies were received from Cllrs Chrissie Wright and Trudy Reynolds.

(24/072) Minutes of a meeting the Parish Council held on 5 September 2024

It was **RESOLVED** that the minutes of the meeting of the Parish Council held on 5 September 2024 should be signed as an accurate record of the meeting.

(24/073) Matters to Note

The Clerk reported that she had received a note from Cornwall Croquet Club informing the council that the club had met its £65,000 target to purchase the ground and the matter is now in the hands of their solicitors. The club thanked the parish council for its support.

There have been issues with the alarm in The Pattern Hall and the Clerk is waiting for a new PIR to be fitted. It may be necessary to install a brand new system and she is awaiting a quote for this.

The Clerk informed councillors that the parish council would be setting its budget and precept requirement for 2025/2026 next month and asked councillors to give thought to any projects they may wish to pursue. The Clerk is keen to investigate a more energy efficient heating system for the hall and this could be built into the budget.

(24/074) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(24/075) Chairman's Announcements

The Chairman had no announcements to make.

(24/076) Cornwall Councillors Report

Cllr Mustoe said that he is pleased to see that Charlestown Harbour has been granted their licence from the Marine and Maritime Organisation, thereby allowing them to start work on the lock gates. Work is being partly funded by the Shared Prosperity Fund and despite what is being said on social media, the applicants will not get any money until work has commenced, and full payment is only made upon completion of the work.

Cllr Mustoe reminded business owners including holiday lets that they must have a commercial waste licence to dispose of waste – it must not be put with domestic waste. A local business was prosecuted by Cornwall Council and faced a large fine for the incorrect disposal of waste.

The Chairman thanked Cllr Mustoe and said that it is a shame that there has been a lot of misinformation regarding the harbour and if people want to know the facts, Charlestown Harbour are posting regular updates on Facebook regarding progress with work.

(24/077) Public Participation

The Chairman invited members of the public to speak when the agenda item they were interested in is discussed.

The Chairman then reordered the agenda.

(24/078) Charlestown Regatta Playing Field

The Chairman, Clerk and Cllr Mustoe attended a meeting with officers from Cornwall Council's Open Space team and Sarah Scoltock earlier in the day. Three options had been given relating to the S106 money previously discussed and the correspondence had been circulated to members prior to the meeting. It was stressed that the S106 money must be used to improve sporting facilities and was a completely separate issue from the waterlogging problem. Suggestions were made about increasing the sports provision including a Pétanque piste, basketball ring, outdoor table tennis table and a trim trail. The Clerk is to enquire whether any of these could be funded with the S106 money. It was **RESOLVED that the money should be passed to Cormac who will sub-contract the work to make improvements to the football pitch and undertake some planting works. The design is to be agreed in consultation with the Regatta Committee and the parish council Chairman and Vice Chairman were delegated to make the final decision on what should take place.** There is no undertaking to take on the lease of the field at this stage. The Regatta Working Party will meet on 22 October.

(24/079) Planning Applications and Related Matters

(a) PA24/07056 – 8 Duporth Bay: Proposed demolition of side extension, construction of new extension, balcony, garage roof and internal alterations plus associated works.

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that there the parish council supports the proposal.**

(b) An update was given on the following planning applications:

(i) PA24/05119/05120 (LBC) – 10 Quay Road: Construction of a small cabin in a remote area of the garden at Marine Villa

The planning officer is waiting for the agent to decide whether to withdraw the application or issue a refusal notice.

(ii) PA24/02382 – 5 Pavilion Walk, Duporth: To remove/vary section 106 legal agreement
It was noted that this application has been withdrawn.

(24/080) VE Day Commemoration

Cllr Sue Leach gave an update. St Austell Town band has been booked and will perform a 30 min concert of music from the 1940s prior to lighting the beacon at 9.30pm. There will then be a proclamation and tribute and then another 30 mins of celebration music will follow.

Charlestown Harbour staff are fully on board. Seats will be needed and Cllr Leach is to ask the Regatta Committee if the parish council can borrow some chairs. It may be necessary to purchase or hire some sort of gazebo as shelter for the musicians.

It was **RESOLVED to authorise expenditure of £300 to cover the cost of the band.** Cllr Leach will ask the bandmaster for a list of music to be played to ensure that it is fitting for the occasion. Cllr Sanders volunteered to be a first aider and will try to find another suitably qualified person to assist. Cllr Whitehouse is to write a press release. Groups wishing to hold their own commemoration are welcome to borrow the parish council’s gazebos and bunting, but the parish council will not be funding the events.

(24/081) Porthpean Interpretation Board

A draft design had previously been circulated. The Clerk has spoken to Martin Petherick and it was **RESOLVED to amend the wording for Porthpean House to read “The house and gardens are not open to the general public but enquiries can be made via their website”.**

The house is best known as the setting for the Richard Curtis film *About Time*
 Other minor amendments are to be made.

(24/082) Highways Matters

(i) Residents Parking scheme for Duporth Road

The working party met with one of the affected residents on 16 October. The resident is to consult her neighbours to find out whether either the whole of the parking bay or some of it could have restricted waiting times (1 hour maximum) and whether this would make matters better or worse for them. The Clerk is to write to Kate Kennally, CEO, Cornwall Council informing her of the background to the case for residents parking, which is linked to the whole safety issue of Duporth Road and asking her to break the stalemate.

(ii) Highways Concerns

Cllr Foster reported that trees are overhanging the top of Duporth Road, particularly by the first passing place. The Clerk will report the matter to Cornwall Council.

(24/083) Financial Matters

(i) Grant Funding Request

It was **RESOLVED to award a grant to the Cornish Barbarians of £250 towards the cost of insurance for the group.** The Clerk was asked to make the club aware that the parish council does not as a rule award grants to the same group multiple times.

(ii) Internal Auditor

It was **RESOLVED to appoint Linda Coles as the council’s internal auditor for 2024/25.**

(iii) The current financial position was noted and the following payments authorised

BACS	Kathy Still	Purchase of Lost Voices from a Cornish Village book	£	9.99
DD	EE	Mobile phone monthly charge	£	19.42
DD	BT	Telephone and internet	£	59.94

DD	Swift Catering Supplies	Toilet rolls for public toilets	£ 123.05
DD	Xerox Finance	Quarterly lease on printer	£ 141.26
DD	Lloyds Bank	Credit card	£ 88.63
BACS	Cornwall Signs	Sign for hall	£ 42.00
DD	Pennon Water	Monthly charge for water (public toilets)	£ 150.00
BACS	Starboard Systems Ltd	Annual renewal of accounting package	£ 673.92
BACS	Complete Weed Control	Pavement weed spraying - Charlestown	£ 320.40
BACS	Vision ICT	Hosted email account (1) December 24- November 25	£ 24.00
BACS	Biffa	Waste disposal	£ 26.38
BACS	Lou Jones Design	Visualisation for Porthpean interpretation board	£ 1,320.00
BACS	Duchy Defibrillators	Annual service charge - Duporth defibrillator	£ 372.00
DD	Unity Trust Bank	Monthly bank charges	£ 5.40
BACS	Salaries and oncosts	Salaries and oncosts	£ 2,172.31

It was noted that the parish council has received a CIL payment from Cornwall Council of £1350.85 relating to PA20/09299, 91 Charlestown Road

(24/084) Meetings/Training Attended

- 9 September – Clerk attended a meeting of clerks to smaller councils.
- 7-9 October – Clerk attended the SLCC Annual Conference. The clerk gave a report on some of the seminars she attended.
- The Chairman, Cllrs Bull, Foster and Bailey together with the Clerk attended a meeting with a Duporth Road resident regarding a proposed residents parking scheme
- 17 October – Chairman and Clerk attended a meeting with officers from Cornwall Council to discuss the Regatta Playing field

(24/085) Correspondence

A list of correspondence had been previously circulated and in addition the following has been received:

- CALC newsletter
- Invitation to attend CALC's AGM
- Correspondence between Cllr Mustoe and a resident about Charlestown Regatta Playing field
- NHS Cornwall Together newsletter

(24/086) Dates for the Diary

- 22 October – Local Plans and Class Q Permitted Development briefing (Cllr Reynolds to attend)
- 22 October – Regatta Working Party
- 23 October – South Cornwall Community Area Partnership meeting, The House, St Austell (Cllr Bull to attend)
- 24 October – St Austell Healthcare PPG AGM, 10.45 in The Pattern Hall.
- 31 October – Clerk to attend CCTV Practical Compliance for town and parish Councils webinar
- 3 November – Charlestown History Group's Battery Recharge 10.00am – 1.00pm (Cllr Reynolds to attend)

- 7 November – Cornwall Council budget update (Clerk to attend)
- 7 November – Cornwall Council Planning Policy update (Cllr Sue Leach and Clerk to attend)

(24/087) Dates of future Parish Council Meetings

21 November, 19 December 2024.

The meeting closed at 7.25pm

.....
Chairman

.....
Date

DRAFT