

, MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 18 JULY 2024 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Sue Leach, Chrissie Wright, Trudy Reynolds, Nick Foster, Richard Whitehouse, Sandie Bailey

In attendance: Cornwall Councillor James Mustoe, Julie Larter (Clerk), 10 members of the public.

(24/037) Apologies for Absence

Apologies were received from Cllrs Matt Sanders and Cllr Jackie Bull

(24/038) Minutes of a meeting the Parish Council held on 20 June 2024

It was **RESOLVED** that the minutes of the meeting of the Parish Council held on 20 June 2024 should be signed as an accurate record of the meeting subject to the following amendment: **Minute (24/033)** It was noted that Cllrs Wright, Bailey and Whitehouse attended the D Day beacon commemoration and Cllr Wright also attended the 4 June site meeting.

(24/038) Matters to Note

The Clerk reported that Kathy Still's Lost Voices from a Cornish Village book will be going to print in the next 10 days and she will be arranging a book launch in Porthpean during August and she hopes that some members of the parish council will attend. Cleaning the public toilets has now reverted to its twice daily summer schedule.

(24/039) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(24/040) Chairman's Announcements

The Chairman had no announcements to make.

(24/041) Cornwall Councillors Report

Cllr Mustoe's report can be found on the parish council's website.

(24/042) Public Participation

Two members of the public wished to speak on planning application PA24/04732 and one member of the public wished to speak about agenda item 9, Regatta Playing field. The Chairman invited them to speak at the respective points on the agenda.

(24/043) Planning Applications and Related Matters

(i) PA24/04732 – Land north of 18-21 Quay Road: Erection of a new dwelling (resubmission of PA24/01509)

The applicant said that he has taken the consultees' comments on board and the new plan amounted to a 30% reduction of the footprint and includes a landscaping scheme. A member of the public enquired what the rationale for positioning the garage on his boundary was. It was noted that neither the Historic Environment (Planning) officer's, nor the WHS planning officer's reports had been received and the matter was deferred until these are available.

(ii) PA24/04548 and 04545 (LBC) – Pier House Hotel: Proposed refurbishment and alteration works following fire damage with non compliance of condition 2 in relation to decision notice PA23/07023 dated 28/11/2023

It was **RESOLVED** that the Clerk should respond to the Planning Application (Cornwall Council) stating that the parish council has no objections to the proposal.

(iii) PA24/05011 – 58 Duporth Bay: Non material amendment in relation to decision notice PA23/05741 dated 07/09/2023 to omit external door and roof lights over bedroom 1, omit dormer, omit rear single storey utility extension, replace paved terrace with timber decked terrace, replace timber to cladding to dormers with painted render board and amend glazed gable from 5 panes to 4 panes

It was **RESOLVED** that the Clerk should respond to the Planning Application (Cornwall Council) stating that the parish council has no objections to the proposed amendment.

(iv) PA24/04950 – 3 The Old School, Charlestown Road: Notification of works to a tree in a Conservation Area, namely fell one Oak Tree – retain 5m of stem for habitat
The application was noted.

(b) An update on the following applications was given by the Clerk

(i) PA24/09903 – 20 Quay Road: Proposed demolition of existing workshop redeveloped into a garden room with office/studio above
Awaiting amended plans.

(ii) PA24/02382 – 5 Pavilion Walk, Duporth: To remove/vary section 106 legal agreement
Negotiations are ongoing.

(iii) PA23/07802 – Ocean House, Porthpean: Proposed change of use of garden to allow for the siting of temporary accommodation units
The Planning Group leader is in discussion with the agent.

(iv) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

The S106 agreement is now nearing completion and the Planning Officer will be proceeding to approve the application subject to conditions, one of which will be requiring the resurfacing works to be completed in accordance with the previously agreed details within 6 weeks of the decision notice being issued.

(v) It was noted that appeal has been lodged with the Planning Inspectorate for application PA24/06613 relating to land at Lobbs Shop. Cllr Reynolds offered to compile some additional comments to forward on to the Planning Inspector.

(c) System of Delegation for Planning Applications Received between July and September meetings

It was **RESOLVED that planning applications received during the summer period when the parish council does not meet will be dealt with via email circulation to councillors and the Clerk was delegated to respond on behalf of the parish council.**

(24/044) Charlestown Regatta Playing Field

The Clerk reported that the Regatta Working Party met on 10 July and discussed whether to agree with Cornwall Council's ruling that it would not be possible to undertake engineering work to deal with the waterlogging issue, and its suggestion of putting a horticultural scheme in place. This would enable c£20,000 S106 funds allocated for improving sporting facilities to be spent on the field. The football pitch could be levelled, rotated and new goal posts could be installed and any remaining funds put towards a horticultural scheme. The working party recommended that the parish council accepts the offer, provided the parish council and Regatta Committee are fully involved in the design process and a mutually agreeable design is finalised.

Councillors were concerned that there is no plan to alleviate the flooding issue but accepted that it was important to improve sporting facilities in the field at the present time

It was **RESOLVED to accept the S106 funding expressly for improving the sports facilities, but to continue to find a resolution to the flooding issue.**

(24/045) Financial Regulations

It was **RESOLVED to adopt new Financial Regulations based on the National Association of Local Councils' model document.**

(24/046) 80th Anniversary of VE Day 8 May 2025

Cllr Leach reported that town and parish councils are being asked to mark the end of WW2 in Europe by lighting a beacon and holding an event by way of celebration. Cllr Sue Leach said that she is happy to organise an event and has spoken to the harbour who are happy that an event can be held on the Quay. The harbour has the necessary licenses. Following the D Day commemoration, St Austell Town band enquired whether the parish council would like their services for the anniversary. It was **RESOLVED that an event should be organised with St Austell Town band playing half an hour of music from the period. The cost is yet to be ascertained.** The Clerk is to register the event with the Pageantmaster and Eric Foster is to be booked for sound equipment. It was noted that the Pageantmaster is suggesting that street parties are held and it was decided that individual areas could organise and fund their own celebrations, although the council's gazebos will be available. Cllr Whitehouse is to draft a press release and Cllr Leach asked for volunteers to act as marshalls on the evening.

(24/047) Highways Matters

(i) Residents Parking scheme for Duporth Road

Councillors were very disappointed with the response received from Matt Philips, Highway Asset Manager for Cornwall Council. The Clerk was asked to respond to Mr Philips saying that councillors would like to discuss with local residents whether limited parking restrictions might work for them, before formally responding.

Cllr Leach said that at the recent AGM of Duporth Bay Residents Association, the directors were asked to write to Cornwall Council's Highways Manager stating how concerned they are about safety on Duporth Road.

(ii) Highways Concerns

There were no other highways concerns.

(24/048) Action Zero Hour

It was decided that as a new Government is now in power, more information was needed about the Climate and Nature Bill before making any commitment.

(24/049) History Working Party

Cllr Reynolds reported that the History Working Party met on 12 July. Charlestown History group are accepting new members. Cllr Foster is to advertise this on Facebook and the Clerk will put it on the council's website. Cllr Reynolds said that the working party had discussed updating the overhead power cables on Charlestown Road and replacing streetlights with a more appropriate design.

It was **RESOLVED that the parish council would produce an interpretation board to go near Porthpean Beach. The Clerk is to ask Cornwall Council for permission to erect a board.**

(24/050) Financial Matters

(i) An application for grant funding had been received from the Cornish Barbarians Rowing Club. Representatives from the club explained the purpose of the club and said that this year the club is trying to raise money for Georgia's Voice, a charity aimed at preventing suicide amongst teenage girls. The parish council's grant policy specifies that funds can only be given for specific reasons and cannot go into a general pot. It was felt that that the grant application form had been badly written. The group is to re-write the application form and the matter will be considered at the next council meeting.

(ii) It was RESOLVED to pay 50% cost of the Clerk's attendance at the SLCC National Conference (total cost £540)

(iii) The current financial position was noted and the following payments authorised

DD	EE	Mobile phone monthly charge	£	19.42
DD	BT	Telephone and internet	£	82.88
DD	Lloyds Bank	Credit card	£	51.84
DD	Xerox Finance	Quarterly lease on printer	£	141.26
DD	Pennon Water	Monthly charge for water for public toilets	£	150.00

BACS	ITEC	Monthly printing charge	£	42.88
BACS	Peake (GB) Ltd	Annual charge for servicing nappy and sanitary bins	£	308.90
BACS	Biffa	Monthly collection The Pattern Hall	£	26.38
BACS	Duchy Defibrillators	Annual monitoring fee – Church Hall and Porthpean	£	456.00
BACS	Vision ICT	Website hosting Sept 24 – Aug 25	£	258.00
BACS	Staff/HMRC/CPF	Salaries and oncosts	£	2,334.33

(24/051) Meetings/Training Attended

- 1 July – Cllr Reynolds attended Biodiversity Net Gain briefing
- 9 July – Cllr Reynolds ran a Diggers and Doers session at Carrickowel Point
- 10 July – Chairman, Cllrs Leach and Bailey together with the Clerk attended a Regatta Field working party meeting
- 12 July – Cllr History working party

(24/052) Correspondence

A list of correspondence had been previously circulated and in addition the following had been received:

- Cornwall Council’s Affordable Housing newsletter
- Details of planning enforcement training
- Invitation from SWW to attend a stakeholder meeting regarding the proposed Par desalination meeting
- Forest for Cornwall newsletter
- Ocean Conservation Trust is planning some community engagement days as part of their Blue Meadows programme which focuses on the restoration and regeneration of seagrass beds in the UK and are hoping to run some sessions on Charlestown beach in August

(24/053) Dates for the Diary

- 19 July – Private viewing of St Austell Association of Artists Annual Exhibition 6.30
- 24 July – Community Area Partnership meeting, Cornubia, Par 6.00pm
- 25 July – Regatta Carnival Judging 6.15pm
- 29 July – Central Sub Area Planning Committee Meeting where planning applications PA22/02532 and PA22/02533 will be determined (The Chairman to attend)

(24/054) Dates of future Parish Council Meetings

5 September, 17 October, 21 November, 19 December 2024.

The meeting closed at 7.32

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 Chairman

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 Date