

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 20 JUNE 2024 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Chrissie Wright, Jackie Bull, Trudy Reynolds

In attendance: Cornwall Councillor James Mustoe (part of the meeting), Julie Larter (Clerk), Sarah Scoltock (Community Link Officer, South Cornwall, Cornwall Council – part of the meeting) 1 member of the public.

(24/020) Apologies for Absence

Apologies were received from Cllrs Bill Leach, Sue Leach, Nick Foster, Sandie Bailie, Matt Sanders and Richard Whitehouse.

In the absence of Cllr Bill Leach, Cllr Jackie Bull Chaired the meeting

(24/021) Minutes of the Annual Meeting the Parish Council held on 16 May 2024

It was **RESOLVED** that the minutes of Annual Meeting of the Parish Council held on 16 May 2024 should be signed as an accurate record of the meeting.

(24/022) Matters to Note

The Clerk reported that the improvement work to footpath 9 at Trenarren has now been completed.

(24/023) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(24/024) Chairman's Announcements

The Chairman thanked Cllr Sue Leach for organising the D-Day Anniversary Beacon event and also to the Chairman, Malcolm Neill, Cllr James Mustoe, Terry Butler, and Charlestown Harbour staff for their help in making the event so successful. She also said that she will be re-ordering the agenda and bringing forward agenda item 9.

(24/025) Public Participation

The member of the public wished to speak on agenda item 9, Regatta Playing field. The Chairman said she would be given an opportunity to speak after he had heard the options from Sarah Scoltock

(24/026) Cornwall Council Report

Cllr Mustoe reported that the Outdoor Education is now fully open. Cllr Mustoe said that Charlestown Harbour would like to open Charlestown leat at some stage and Cllr Mustoe hopes to have an update on any progress with this in due course. Cllr Reynolds said that the reopening is supported by the St Austell Bay Neighbourhood Plan. Cllr Mustoe thanked the Chairman and Cllr Sue Leach for organising the D-Day commemorative beacon.

Cllr Mustoe's full report is available on the parish council's website.

(24/027) Charlestown Regatta Playing Field

Sarah Scoltock reported that due to the high cost of exploratory work and the uncertainty of achieving a successful outcome to any work, an engineering option is not an option to improve flooding. She said that there are now only 2 options available: A horticultural planting scheme including enhancements to the affected wet area or to do nothing and accept that part of the field will be unusable during the winter months. There is a chance of accessing c£20,000 of S106 money, but this needs to be spent on improvements to sporting provision, but a plan has to be in place in July. She said that some of this money could be used to improve the football pitch and the remainder put towards a horticultural scheme. Ms Scoltock said there needs to be a commitment from the parish council that they would explore the horticultural option. The Chairman said that although the meeting is quorate, no decision would be made at the parish council meeting and Ms Scoltock is to find out what the latest date a decision could be made is and an Extraordinary council Meeting will be called if required. Cllr Mustoe said that the S106 money will be returned to the developer if it is not used on the Regatta field.

A member of the public outlined the history of the site and explained that he lives below the field and is aware of the directional flow of the water. He said that there is permanently a wet patch on Charlestown Road and suspects that the water is coming from the Regatta field. He explained that in the past a report had been carried out by a mining consultant who had confirmed that this could be the case. He felt that not enough had been done to explore the matter and that the Duchy should be involved. He said that a decision on the future of the field should be made by residents and not the parish council.

The Chairman thanked Ms Scoltock for giving up her time to attend the meeting.

(24/028) Planning Applications and Related Matters

(i) PA24/02219 – Pier House: Advertisement consent for proposed signage scheme to Grade II Listed pub

(Amended design for Harbourside)

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that whilst the parish council appreciates the fact that the applicant has taken its previous comments onboard, it felt that the current design is disappointing in terms of its reflection of heritage, however it does not oppose it. The parish council requests that a condition be applied to any granting of permission requiring that lights are switched off at midnight at the latest and any lighting provided on health and safety grounds should be on a motion sensor basis.

(ii) PA24/02382 – 5 Pavilion Walk, Duporth: To remove/vary section 106 legal agreement
As no comments were available yet from the Affordable Housing Officer, the council did not wish to make a comment, but when comments become available a decision will be taken by email circulation.

(iii) PA24/03807 – Outbuilding Opposite Unit 2, Eleven Doors, Charlestown: Demolition of an unlisted building in a conservation area, namely removal of front and rear walls following a dangerous structure notification

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal.

(iv) PA24 04008 – Regatta Field: Works to trees subject to a TPO – removal of 1 broken branch from a Quercus Petraea and removal of 1 broken branch and reduction of branch adjacent to failed branch of 1 Fagus sylvatica

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that provided the Tree Officer has no objections, the parish council has no objections.**

The following application had been carried over from the previous meeting

(v) PA24/02550 – 12 Ridgewood Close: Works to trees subject to a TPO, works include 1 Sycamore cutting back the branches that are overhanging the property

It was **RESOLVED that the Clerk respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposed work.**

(b) An update was given on the following planning applications:

(i) PA24/09903 – 20 Quay Road: Proposed demolition of existing workshop redeveloped into a garden room with office/studio above
Awaiting amended plans.

(ii) PA24/01509 – Land known as the Orchard, adjacent to the Lovering Clay Dry: Erection of a new dwellinghouse
This application has been withdrawn pending amended plans.

(iii) PA23/07802 – Ocean House, Porthpean: Proposed change of use of garden to allow for the siting of temporary accommodation units
No update was available.

(iv) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020
No update was available.

(24/029) Charlestown Harbour Area

Cllr Reynolds outlined recommendations from the Environment and Climate Crisis Working Party's recent meeting. One of the recommendations concerned light pollution in Charlestown, in particular at the Clay Dry chimney, the Longstore and fairy lights around the harbour being left on all night. The Clerk was asked to contact the companies involved stating that as this is a waste of resources and is disturbing residents, and that the parish council would like to see all lights turned off at midnight.

The Clerk was asked to write to Sarah Scoltock requesting that the parish council is informed of any applications for new licenses or variations of licences in Charlestown.

(24/030) Provision of a Litter Bin for Mill Lane

The Clerk reported that yet again she had had to remove a carrier bag full of bags of dog waste from the fence on Mill Lane and recommended to the council that a free standing waste

bin was needed at this location. It was **RESOLVED to purchase a freestanding bin up to the value of £250 to be anchored into the ground to prevent its removal.**

(24/031) Highways Matters

(i) Residents Parking scheme for Duporth Road

A response has been received from Matt Philips, Highway Asset Manager for Cornwall Council and previously circulated.

The parish council’s response to this was deferred to next meeting.

(ii) Highways Concerns

A draft plan of the proposed “20 is plenty” speed limit reductions had been previously circulated, these include the length of Charlestown Road, Church Road, Foundry Drive, Castings Drive and subsequent roads in Foundry Parc and Chandlers Walk.

(24/032) Financial Matters

The current financial position was noted and the following payments authorised

DD	EE	Mobile phone monthly charge	£	19.42
DD	BT	Telephone and internet	£	82.88
DD	Lloyds Bank	Credit card	£	127.69
DD	Swift Catering Supplies	Toilet rolls and cleaning products	£	194.30
DD	SWW	Quarterly water charge (hall)	£	56.05
DD	SSE	Electricity for hall	£	2,237.15
DD	SSE	Electricity for public toilets Oct-April	£	185.25
DD	Pennon Water	Water for public toilets	£	300.00
DD	First Port	Annual service charge for Foundry Parc amenity areas	£	220.00
DD	SWW	Monthly charge for water (public toilets)	£	150.00
DD	Unity Trust Bank	Quarterly bank charges	£	18.00
SO	JB Kneale	Quarterly lease for car park	£	212.50
BACS	ITEC	Monthly printing charge	£	33.85
BACS	St Austell Printing Co	Artwork and printing walk booklets	£	258.73
BACS	Biffa	Monthly collection The Pattern Hall	£	26.38
BACS	Healthmatic	Repairs to public toilets and new card reader	£	1,069.12
BACS	Carlyon Parish Council	Share of neurodiversity awareness training	£	46.00
BACS	Eric Foster	Hire of PA System for D-Day Commemoration ceremony	£	80.00
BACS	Complete Weed Control	Pavement weed spraying	£	320.40
BACS	Staff/HMRC/CPF	Salaries and oncosts	£	2,948.90

(24/033) Meetings/Training Attended

- 21 May – Cllr Sanders attended Code of Conduct training
- 24 May – Cllr Sander attended Dealing with Difficult People training
- 4 June – Clerk attended a meeting of clerks to smaller councils
- 4 June – The Chairman, Cllrs Leach, Foster, Reynolds and the Clerk attended a site meeting at 20 Quay Road
- 6 June – The Chairman, Cllr Leach, Cllr Sanders and Cllr Foster attended the D-Day beacon lighting

- 10 June – The Clerk organised and attended defibrillator training in The Pattern Hall
- 10 June – The Chairman, Cllr Bull and the Clerk met with the applicants of planning applications PA22/02532 and PA22/02533 to clarify points raised by the planning officer
- 11 June – The Chairman, Cllrs, Leach, Bull, Reynolds and Foster attended a meeting with the applicants for PA23/01509 to consider amended plans yet to be submitted
- 11 June – Cllr Reynolds attended a meeting of the Climate Crisis and Environment Working Party

(24/034) Correspondence

A list of correspondence had been previously circulated and in addition the following had been received:

- Notification from Cornwall Council of Speak Cornish Week 24, 22-30 June and a request for town and parish councils to adopt a Cornish Language Policy
- Details of forthcoming CALC training opportunities
- Details of Cornwall Council Planning training on Planning Permission and Development for Businesses
- NHS Cornwall and Isles of Scilly Integrated Care Board’s latest newsletter
- Invitation for councillors to judge entries in the Regatta Carnival on 25 July

(24/035) Dates for the Diary

- 1 July – Cllr Reynolds to attend Biodiversity Net Gain training
- 25 July – Regatta Carnival Judging 6.15

(24/036) Dates of future Parish Council Meetings

18 July, 5 September, 17 October, 21 November, 19 December 2024.

The meeting closed at 7.07 pm

.....
 Chairman

.....
 Date