

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 21 MARCH 2024 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Sue Leach, Nick Foster, Chrissie Wright, Jackie Bull, Trudy Reynolds, Sandie Bailey

In attendance: Cornwall Councillor James Mustoe (part of meeting), Julie Larter (Clerk), 19 members of the public

(23/163) Apologies for Absence

Apologies were received from Cllrs Sanders and Whitehouse.

(23/164) Minutes of a Meeting the Parish Council held on 15 February 2024

It was **RESOLVED** that the minutes of 15 February should be signed as an accurate record of the meeting.

(23/165) Matters to Note

The Clerk reported that she has received a request for a memorial bench. The Clerk and Cllr Reynolds identified a suitable position at Carrickowel Point. The bench will be paid for by the member of the public but will be added to the parish council's Asset Register for insurance purposes.

(23/166) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(23/167) Chairman's Announcements

The Chairman thanked Cllrs Sue Leach and Trudy Reynolds for speaking at the Planning Committee meeting on 11 March when PA23/06613 was refused. The Chairman also thanked Cllr Mustoe for calling it in.

The Chairman commented that the SWCP is currently very muddy all over the county but Cormac has no money for any work at the current time.

The Chairman re-ordered the agenda, pending the arrival of Cllr Mustoe.

(23/168) Public Participation

The applicant for agenda item 8 (a) (ii) outlined his planning application (PA24/00316).

A number of members of the public wished to speak on agenda item 8 (a) (i) (PA24/01509) and the Chairman invited them to do so when that item was due for discussion.

A member of the public wished to speak on agenda item 12(i) and she was invited to do so at the corresponding time.

(23/169) Planning Applications and Related Matters

(i) PA24/01509 – Land known as The Orchard Adjacent to the Lovering Clay Dry: Erection of a new dwellinghouse

A number of residents expressed their concern over the application, and were disappointed that Cornwall Council had not consulted them. One of the applicants explained that the previous day he had invited residents to view the plans.

The agent for the application explained the rationale behind the application and clarified that the building is split level, but would not be more than 2 storeys high at any point. He said that there would be no overlooking and the proposed materials are designed to match in with the adjoining Nest development. He went on to say that in his opinion the views of the Conservation Officer could be largely ignored and the planning officer had implied that this was the case. In answer to questions from councillors, the agent accused councillors of not having read the application properly or not understanding it. The Chairman was unhappy with these comments and sought an apology which was eventually given.

Councillors were unhappy with the design of the building, feeling it was too large and out of keeping. They had earlier noted the comments of the Conservation Officer and did not agree with the agent that they could be disregarded. Councillors wished to see visualisations from various points in the village and the matter was deferred until next month.

(ii) PA24/00316 – Studio Annexe, 91 Charlestown Road: Change of use from residential annexe to independent living

It was **RESOLVED that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council has no objections to the proposed change of use.**

(iii) PA24/01372 – 103 Charlestown Road: Listed Building Consent for building restoration work.

It was **RESOLVED that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council has no objections to the work.**

(b) An update was given on the following planning applications

(i) PA23/07802 – Ocean House, Porthpean: Proposed change of use of garden to allow for the siting of temporary two holiday accommodation units

No update was available.

(ii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

No update was available. A member of the public expressed his concern that one of the developer's companies had been declared bankrupt and the possible implications for the site. The Clerk was asked to contact the planning officer.

(iii) PA23/06613 – Land East of Lobbs Shop: Retention, alteration and extension of existing timber shed to provide chicken coop.

This application has been refused.

(23/170) Cornwall Councillor's Report

Cllr Mustoe's report can be found on the parish council's website.

Cllr Foster asked Cllr Mustoe for an update on the adoption of roads on the Duporth estate and Cllr Mustoe replied that the main routes should be adopted soon.

(23/171) Legionella Testing

It was **RESOLVED to make the following appointments:**

- Statutory Duty Holder – Julie Larter
- Nominated Responsible Person – Keith Carter
- Supervisory Duty – Cllrs Sue Leach and Matt Sanders

(23/172) Footpaths

Cllr Reynolds and the Clerk met with James Clapp, Countryside Officer on 22 February to identify missing signage around Trenarren. He has agreed that Cormac can provide signage if the parish council installs the signs. It was **RESOLVED to fund the installation of these signs.**

(23/173) Highways

(i) Proposed Duporth Road Residents Parking Scheme
 There has been no response from Cllr Williams-Pears regarding a site meeting to discuss the issue. Cllr Bull informed the meeting that a resident from Duporth Road will be writing to Cllr Williams-Pears requesting a meeting with him to understand what the reluctance on the part of the council is.

(i) Other Highways Concerns
 There were no highway concerns.

(23/174) Financial Matters

(i) Grant Funding Request
 It was **RESOLVED to make a grant of £250 to Cornwall Croquet Club towards the cost of securing the Club’s land on the proviso that the money is returned to the parish council should the purchase not proceed.**

(ii) Asset Register
 The Council’s Asset Register was reviewed and found to be in order.

(iii) Insurance
 Councillors reviewed the renewal documentation and it was **RESOLVED that it considers current levels of insurance to be adequate and the policy was renewed.**

(iv) The current financial position was noted and the following payments authorised

DD	EE	Mobile phone monthly charge	£	18.00
DD	BT	Telephone and internet	£	61.21
DD	Lloyds Bank	Credit card	£	36.54
DD	SSE	Electricity for hall (quarterly charge)	£	772.07
DD	SSE	Electricity for public toilets (quarterly charge)	£	195.58

DD	Pennon Water Services	Water for public toilets (monthly charge)	£	150.00
BACS	Clarity	Legionella Risk Assessment/training	£	1,140.00
BACS	Vision ICT	SSL Certificate	£	150.00
BACS	Cornwall ALC	Planning training (Cllr Sanders)	£	24.00
BACS	APS Construction	Repairs to public toilets	£	211.96
BACS	Lyreco	Toilet rolls and envelopes	£	179.08
BACS	ITEC	Monthly photocopy charge	£	17.76
BACS	Unity Trust Bank	Quarterly bank charge	£	£18.00
BACS	Staff/HMRC/CPF	Salaries and oncosts	£	2,836.75

23/175) Meetings/Training Attended

- 22 February – Cllr Reynolds and the Clerk walked paths in Trenarren with James Clapp to identify missing signage
- 26 February – Clerk attended a meeting of Clerks to smaller councils
- 27 February – Cllr Sanders attended Code of Conduct training
- 28 February – Cllrs Foster, Reynolds and Whitehouse attended local planning training on preparing the new Cornwall Local Plan
- 29 February – The Chairman, Cllrs Leach, Reynolds and Foster attended a meeting at Porthpean Outdoors
- 11 March – Cllr Sue Leach represented the parish council at the Central Sub Area Planning Committee meeting regarding the Lobbs Shop planning application
- 13 March – Clerk attended training on Artificial Intelligence for local councils
- 18 March – Cllr Reynolds and the Clerk met with a member of the public to agree a location for a memorial bench at Carrickowel.

(23/176) Correspondence

A list of correspondence had been previously circulated and in addition the following had been received:

- Complaint about a large carrier bag of dog waste which had been placed at the end of Mill Lane. The Clerk has removed the offending article and the matter will be discussed at next month’s meeting
- Community Area Partnership meeting notes
- Details of CALC training
- Devon and Cornwall Police Spring newsletter
- Invitation to attend Air Cadets open evening on 17 April

(23/177) Dates for the Diary

24 April – Community Area Partnership meeting – Cllr Bull to attend.

(23/178) Dates of future Parish Council Meetings

18 April, 16 May, 20 June, 18 July, 5 September, 17 October, 21 November, 19 December 2024. The Annual Parish Meeting will be held on 18 April.

The meeting closed at 7.15pm

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Chairman

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Date