

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 15 FEBRUARY 2024 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Sue Leach, Nick Foster, Chrissie Wright, Richard Whitehouse, Jackie Bull, Matt Sanders, Trudy Reynolds, Sandie Bailey

In attendance: Cornwall Councillor James Mustoe, Julie Larter (Clerk)

(23/144) Apologies for Absence

There were no apologies for absence.

(23/145) Minutes of a Meeting the Parish Council held on 18 January 2024

It was **RESOLVED** that the minutes of 18 January should be signed as an accurate record of the meeting.

(23/146) Matters to Note

The Clerk reported that the history boards are now in situ and the QR code boards were due to be put up yesterday.

(23/147) Declarations of Interest on Items on the Agenda

The Chairman and Cllr Sue Leach declared a pecuniary interest in agenda item 8 (a) (i) PA24/00254 as they are the owners of the land.

(23/148) Chairman's Announcements

The Chairman had no announcements to make.

(23/149) Cornwall Councillor's Report

Cllr Mustoe reported on a number of highways issues that he is currently pursuing. Cllr Reynolds raised the issue of flooding either side of the entrance to Porthpean Golf Club. Cllr Mustoe also reported on a new elective surgical hub which is to open shortly at St Austell Community Hospital.

Cllr Mustoe's full report can be found on the parish council's website.

(23/150) Public Participation

There were no members of the public present.

Cllr Sanders spoke in his capacity as Chairman of Duporth CIC. The asbestos roofs of the chalets, which are listed as community assets in the neighbourhood plan need replacing. This is the responsibility of the developers and it was agreed that Cllr Sanders should pass details on to the Clerk to pursue on behalf of the CIC.

(23/151) Planning Applications and Related Matters

The Chairman and Cllr Sue Leach left the room.

(a) (i) PA24/00254 – 53 Duporth Bay: Works to trees subject to at TPO: T2 Sycamore – fell as no long-term potential. Replace with 3 x Sessile Oak standards; T3 Sycamore – remove primary limb; T4 Beech – crown reduce by 2m in height, leaving 8m and crown spread to north by 2.5m leaving 4.5m, no cuts greater than 30mm in diameter

It was **RESOLVED that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council has no objections to the proposals, provided the tree officer is content.**

The Chairman and Cllr Sue Leach returned to the meeting.

(ii) PA24/00116 and PA24/00746 (Listed Building Consent) – 91 Charlestown Road: Repair and renewal of rag slate roof and associated timbers to Grade II Listed building

It was **RESOLVED that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council supports the proposal, provided the Conservation Officer's requirements are met.**

(iii) PA24/00328 – Porthpean Outdoor Education Centre: Fire reinstatement works to include provision of replacement external roofing and gable cladding, replacement of fire damaged windows, replacement of an external door.

It was **RESOLVED that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council supports the proposals.**

(b) An update was given on the following planning applications

(i) PA23/07802 – Ocean House, Porthpean: Proposed change of use of garden to allow for the siting of temporary two holiday accommodation units

The planning officer is recommending the application for approval and a 5 day protocol letter has been received. Cllr Mustoe was asked to call the application in.

(ii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

There was no update on the planning application, but Stephens and Stephens have made some repairs to Quay Road, but these are unsatisfactory. Cllr Foster will send the Clerk some photographs to be forwarded on to the planning officer.

(iii) PA23/06613 – Land East of Lobbs Shop: Retention, alteration and extension of existing timber shed to provide chicken coop.

This application is pencilled in for the 11 March planning committee meeting. Cllr Sue Leach will speak on behalf of the parish council and Cllr Reynolds will speak as a member of the public.

(23/152) Assets of Community Value

Porthpean beach car park is listed on Cornwall Council’s list of Assets of Community Value and the listing expires on 10 April. It was **RESOLVED that the Clerk should apply to have the asset re-listed under the Community Right to Bid.**

(23/153) Legionella Testing

It was **RESOLVED to appoint Clarity to undertake a Legionella Risk Assessment and provide training at a cost of £950. The training for interested councillors will be held in The Pattern Hall on 28 February at 11.00am.**

(23/154) Working Parties

Environment and Climate Crisis Working Party

The Environment and Climate Crisis working party met on 13 February to review the St Austell Bay Parish Council Climate Crisis Action Plan, the Planning Checklist and the draft Biodiversity Policy. Amendments had been circulated before the parish council meeting and it was **RESOLVED to accept the amendments recommended by the Working Party.**

(23/155) Highways

(i) Proposed Duporth Road Residents Parking Scheme

Councillors considered a response received from Cllr Williams-Pears and were disappointed by his response, which the council felt lacked any concern for the residents affected. The parish council does not feel there will be any displacement as there is an existing parking bay and the purpose of the residents parking scheme is merely trying to control its use. Cllr Williams-Pears is to be asked to meet councillors on site. Cllr Mustoe confirmed that he fully supports the parish council’s endeavours and will pursue the matter with Cllr Williams-Pears.

(ii) Pavement Weed Spraying

It was **RESOLVED to undertake pavement weed spraying in the forthcoming year at a cost of £640.80.**

(iii) Salt Bin for Trenarren

A suitable location has been agreed with Highways and the Hext Estate and it was **RESOLVED to purchase a 0.17m² bin filled with salt at a cost of £262.75.**

(iv) Other Highways Concerns

There were no other highway concerns.

(23/156) Financial Matters

The current financial position was noted and the following payments authorised

DD	EE	Mobile phone monthly charge	£	18.00
DD	BT	Telephone and internet	£	61.21
DD	Lloyds Bank	Credit card	£	92.11
DD	Pennon Water Services	Water for public toilets (monthly charge)	£	123.50
DD	SWW	Water for hall (quarterly charge)	£	76.83
BACS	Cornwall ALC	Planning training (Cllrs Foster and Sanders)	£	72.00

BACS	Biffa	Waste disposal (covers 2 x 4 weekly collections)	£	52.75
BACS	Lyreco	Toilet rolls and envelopes	£	179.08
BACS	ITEC	Monthly photocopy charge	£	27.92
BACS	Carlyon Parish Council	50% cost of Vision ICT webinar: Elevate your web editing skills	£	12.50
BACS	NALC	Social Media training (Cllr Foster)	£	39.22
BACS	Staff/HMRC/CPF	Salaries and oncosts	£	2,803.60
BACS	Mrs J Larter	Postage 14 June 2023 - 7 February 2024	£	47.75

It was noted that Cllr Wright undertook an internal control check on 23 January focusing on VAT returns.

23/157) Meetings/Training Attended

- 24 January – Cllrs Sanders and Foster attended Introduction to Planning training
- 26 January – The Clerk met with members of the Regatta Committee and officers from Cormac to look at drainage issues on the Regatta field
- 31 January – The Chairman, Cllrs Sue Leach, Matt Sanders, Chrissie Wright and Jackie Bull together with the Clerk met with residents of The Nest regarding a proposed development on the Former Orchard, Quay Road
- 31 January – The Chairman attended the South Cornwall CAP meeting
- 7 February – The Clerk attended training on setting up Reserves on Scribe accounting
- 8 February – The Clerk attended training on the use of photographs on the parish council’s website

(23/158) Correspondence

A list of correspondence had been previously circulated and in addition the following had been received:

- Mid Cornwall Climate and Eco Hub newsletter
- Clean Cornwall newsletter

(23/159) Dates for the Diary

- 22 February – Cllr Reynolds and the Clerk to meet Sophie Hunkin from Cormac’s Countryside team to look at footpath 9, Trenarren
- 28 February – Legionella training
- 29 February – Visit to Porthpean Outdoor Education Centre

(23/160) Dates of future Parish Council Meetings

21 March, 18 April, 16 May, 20 June, 18 July, 5 September, 17 October, 21 November, 19 December 2024.

(23/161) Exclusion of the Public and Press

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it was **RESOLVED to exclude the public and press from the meeting for agenda item 19 as the matter to be discussed is confidential.**

(23/162) The Pattern Hall
See Confidential Minute.

The meeting closed at 7.02pm

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Chairman

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Date

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