

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 18 JANUARY 2024 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Sue Leach, Nick Foster, Chrissie Wright, Richard Whitehouse, Jackie Bull, Matt Sanders

In attendance: Cornwall Councillor James Mustoe, Julie Larter (Clerk), 6 members of the public.

(23/129) Apologies for Absence

Apologies were received from Cllr Trudy Reynolds and Cllr Sandie Bailey.

(23/130) Minutes of a Meeting the Parish Council held on 14 December 2023

It was **RESOLVED** that the minutes of 14 December 2023 should be signed as an accurate record of the meeting.

(23/131) Matters to Note

The Clerk reported that the management company for Foundry Parc (First Port) commissioned a tree survey for the estate and trees requiring work have been identified, work for this will start shortly. None of the trees were identified as being in severe risk. A resident from Church Road thanked the parish council for following this up.

A defibrillator for The Pattern Hall has been ordered and should be installed at the beginning of March. The Clerk has written to the Directors of the Foundry Parc Amenities Area Management Company enquiring whether the company would like to contribute towards the cost but she has not had a reply.

(23/132) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(23/133) Chairman's Announcements

The Chairman welcomed Cllr Sanders to his first council meeting.

(23/134) Cornwall Councillor's Report

Cllr Mustoe reported on the start of Cornwall Council's new waste and recycling regime and a range of other parish issues. Cllr Mustoe's full report is on the parish council's website. The Chairman thanked Cllr Mustoe for all the work he did for the parish last year.

(23/135) Public Participation

A member of the public wished to speak on agenda item 8 relating to the planning application for Ocean House.

(23/136) Planning Applications and Related Matters

(a)

PA23/05811 – Porthpean House, Porthpean Beach Road: Proposed restoration of the walled garden and development to include 8 lodges for family holidays and Porthpean House wedding occasions and associated works

Following the submission of additional documents, it was **RESOLVED that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council supports the application.**

(b) Update on the following planning applications

(i) PA23/07802 – Ocean House, Porthpean: Proposed change of use of garden to allow for the siting of temporary two holiday accommodation units
Councillors had been provided with additional information by the applicants prior to the meeting, but did not wish to change their objection.

(ii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020.
There was no update.

(ii) PA23/06613 – Land east of Lobbs Shop: Retention, alteration and extension of existing timber shed to provide chicken coop
The planning officer was recommending approval and a five-day protocol letter had been received. The parish council maintained its objection, and has asked Cllr Mustoe to liaise with the planning officer.

(23/137) Working Parties

(i) History Working Party

The Clerk reported that when the history boards were delivered, they were dented in one corner. The designer has arranged for them to be replaced free of charge and they will be erected as soon as the replacements arrive. The QR code boards are with the Harbour team to put up.

(ii) Environment and Climate Crisis Working Party

The planned working party meeting had been cancelled.

(23/138) Highways

(i) Proposed Duporth Road Residents Parking Scheme

A letter has been sent to Cllr Williams-Pears outlining the situation and asked him to support the proposal. He was also invited to attend a meeting to discuss the scheme.

(ii) Other Highways Concerns

Although in the neighbouring parish, the Chairman reported that markings on the speed bumps in Beach Road need repainting. The Clerk has reported this to Highways.

(23/139) Financial Matters

(i) Appointment of Internal Auditor

It was **RESOLVED to appoint Linda Coles for the current financial year.**

(ii) The current financial position was noted and the following payments authorised

DD	EE	Mobile phone monthly charge	£	18.00
DD	BT	Telephone and internet	£	61.21
DD	Lloyds Bank	Credit card	£	87.50
DD	Pennon Water	Water for toilets	£	123.50
DD	Xerox Finance	Quarterly lease on printer	£	201.26
BACS	ITEC	Monthly printing charges	£	11.63
BACS	Vision ICT	Email hosting annual renewal	£	194.40
BACS	Vision ICT	Email account Cllr Sanders	£	21.60
BACS	Duchy Defibrillators	Annual maintenance for Porthpean Beach unit	£	228.00
BACS	Biffa	Waste disposal	£	26.38
BACS	Cornwall ALC	Training (Cllr Wright)	£	36.00
BACS	Lyreco	Office paper	£	38.08
BACS	Staff/HMRC/CPF	Salaries and oncosts	£	2,894.80

(23/140) Meetings/Training Attended

There was nothing to report.

(23/141) Correspondence

A list of correspondence had been previously circulated and in addition the following had been received:

- Cornwall Council’s Town and Parish Council newsletter

(23/142) Dates for the Diary

- 24 January – Cllrs Foster and Sanders attending planning training
- 31 January – Site meeting at The Former Orchard
- 31 January – Community Area Partnership meeting – The Chairman is to attend.

(23/143) Dates of future Parish Council Meetings

15 February, 21 March, 18 April, 16 May, 20 June, 18 July, 5 September, 17 October, 21 November, 19 December 2024.

The meeting closed at 6.27 pm

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 Chairman

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 Date