

You are summoned to attend a **Meeting** of **St Austell Bay Parish Council** to be held on **Thursday 17 April 2025** at **6.20pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk

10 April 2025

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Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

1. Apologies for Absence

2. Minutes of a meeting of St Austell Bay Parish Council held on 20 March 2025

To resolve that the minutes of the above meeting be signed as a correct record of the meeting. *Pages 3-6*

3. Matters to note

To receive a verbal update from the clerk on matters progressed since the last ordinary meeting

4. Declarations of Interest

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements.

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

To consider responding to any planning applications received after publication of this agenda

9. Regatta Playing Field

To receive a report of a meeting with Cornwall Council held on 7 April and action accordingly

Appendix (i)

10. Highways Matters

(i) To receive an update on the proposed Duporth Road residents parking scheme

(ii) Pedestrian safety in Trenarren – to receive an update

(iii) To note any Highways concerns

11. Financial Matters

To note current position and authorise payments

Appendix (ii)

12. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

13. Correspondence

To note correspondence received since the last meeting

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14. Dates for the Diary

To note any forthcoming dates for members' diaries

15. Dates of future Parish Council Meetings

15 May, 19 June, 17 July, 11 September, 16 October, 20 November, 18 December 2025

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 20 MARCH 2025 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Sue Leach, Trudy Reynolds, Chrissie Wright, Matt Sanders, Nick Foster, Jackie Bull and Richard Whitehouse.

In attendance: Cornwall Councillor James Mustoe, Julie Larter (Clerk) 1 member of the public.

(24/162) Apologies for Absence

Apologies were received from Cllr Sandie Bailey.

(24/163) Minutes of a meeting the Parish Council held on 20 February 2025

It was **RESOLVED** that the minutes of the meeting of the Parish Council held on 20 February 2025 should be signed as an accurate record of the meeting.

(24/164) Matters to Note

The Clerk reported that she has received narratives for the historical artifacts from Charlestown History Group and she will display these in due course. She is still awaiting news of the delivery of the clay carts and also a valuation for the anchors. A replacement for the missing dog waste bin on Porthpean Beach Road is now in place. The Clerk has obtained a new Fire Risk Assessment and has revised the hall risk assessment. She will arrange for an up to date insurance valuation in the next couple of months.

(24/165) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(24/166) Chairman's Announcements

The Chairman had no announcements to make.

(24/167) Cornwall Councillors Report

Cllr Mustoe reported on work to the pavement along Porthpean Road to improve pedestrian safety at the entrance to the hospital site. He also reported that he is liaising with Porthpean Sailing Club and Cormac following a cliff fall which has affected the access lane to the club's boat storage.

(24/168) Public Participation

The member of the public did not wish to speak.

(24/169) Planning Applications and Related Matters

(i) PA25/01500 – 1 Quay Road: Front and side extensions, alterations to archway and stepped access and replacement windows throughout

The matter was deferred until the Historic Environment (Planning) report has been received.

(ii) PA25/00929 – 4 Duport Bay: Building refurbishment to provide enlarged kitchen/dining extension including ancillary areas

It was **RESOLVED that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council has no objections to the proposal.**

(iii) PA25/00595 – 6 Ridgewood Close: Works to trees subject to a Tree Preservation Order, works include sycamore x 1 – reduce back, 5m reduction approximately 5m from stem to suitable growth point. Sycamore x 2 – reduce back, 5m reduction to approximately 5m from stem to suitable growth point

It was **RESOLVED that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council objects to the application. The trees are not in the ownership of the applicant and the parish council supports the comments of the tree officer.**

(iv) PA25/01806 – Porthpean Outdoor Education Centre: Siting of 2 caravans for staff accommodation, associated development including hardstanding, foul drainage connection and landscaping. Demolition of redundant concrete reservoir structure (part retrospective)

It was **RESOLVED that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council has no objections to the proposal but asks whether it would be possible for there to be some replanting along the roadside hedge to provide screening.**

The Clerk was asked to write to the centre manager expressing the parish council's disappointment that the application was part retrospective.

It was noted that application PA25/01079 for the development of a solar photovoltaic array and battery storage unit at Watering Lane Nursery has been submitted. This site is in Pentewan Valley Parish and Pentewan Valley Parish Council has no objections to the application, so the parish council did not wish to submit a comment.

(vi) It was noted that an Appeal has been lodged regarding PA23/09903 - 20 Quay Road: Proposed demolition of existing workshop redeveloped into garden room with office/studio above

The parish council's original objection to the proposal has been forwarded to the Planning Inspector and it was **RESOLVED that the Clerk should submit comments specifically outlining which policies contained within the St Austell Bay Neighbourhood Plan that the application contravenes.**

(24/170) Cornwall Council Call for Sites

Cllr Sue Leach reported on a meeting held on 10 March arranged by St Austell Town Council that she attended with the Chairman. The purpose of the meeting was in order that the Town Council had an understanding from neighbouring parishes of their reaction to sites put forward, prior to submitting its own response to the consultation. Cllr Leach reported that 37 houses are needed in St Austell Bay Parish by 2030 and there are 28 people on the Homechoice register.

With the exception of development boundaries and housing numbers, everything else contained in the St Austell Bay Neighbourhood Plan remains valid following changes to the planning system.

(24/171) Regatta Playing Field

Minutes of a meeting of the parish council's Regatta Committee held on 12 March were noted.

The next meeting with Cornwall Council officers will be on 7 April. The Clerk suggested that an approximate calculation of annual running costs would be in the region of £8,500. Having received an explanation of the possible prognosis for the future of the field if Cornwall Council continue to be responsible for maintenance, councillors were happy to consider taking over responsibility, subject to more detail and reassurances about liability for any flooding.

(24/172) Highways Matters

(i) Residents Parking scheme for Duporth Road

Cllr Bull has made contact with the affected residents and they are all content with the proposals. A meeting has been arranged with an officer from Cormac on 22 April.

(ii) Speed limits: Church Road/Crinnis Road/Beach Road

A member of the public contacted the Clerk as he is concerned that the speed limit is 20MPH on Church Road and Beach Road but is 30MPH on the approach to Charlestown School. He asked if there could be a continuous limit of 20MPH. It was **RESOLVED to ask Cornwall Council to consider reducing the 30MPH section to 20MPH.**

(iii) Pedestrian Safety in Trenarren

Concern has been raised about speeding through the village and consequent pedestrian safety. The Clerk is to contact the Highways Officer and ask for advice.

(iv) Highways Concerns

There were no other highways concerns.

(24/173) Financial Matters

(i) Insurance

A quote from Zurich Insurance had been previously circulated but a quote from Clear Councils had only just been received prior to the meeting. It was **RESOLVED to delegate responsibility to the Clerk to determine which company to insure with for the forthcoming year and to enter into a 3 year long term agreement.**

(ii) The current financial position was noted and the following payments authorised:

DD	EE	Mobile phone monthly charge	£	19.42
DD	BT	Internet	£	59.94
DD	Lloyds Bank	Credit card	£	46.62
DD	Pennon Water	Monthly charge for water (public toilets)	£	202.00
DD	Unity Trust Bank	Monthly bank charges	£	6.00
BACS	ITEC	Monthly printing charge	£	20.57
BACS	Biffa	Waste disposal	£	30.34
BACS	KBM Fire Safety Services	Fire Risk Assessment for Hall	£	250.00
BACS	Cornwall ALC	Election training (Clerk)	£	42.00
BACS	Lyreco	Stationery	£	47.42
BACS	Wallgate	Annual service contract on handwashers	£	1,556.10
BACS	Glasdon	Replacement dog waste bin (PP Beach Rd)	£	179.38
BACS	Mrs J Larter	Mileage and Postage	£	113.00
BACS	Salaries and oncosts	Salaries and oncosts	£	2,933.16

(24/174) Meetings/Training Attended

- 24 February – Clerk attended a meeting of Clerks to smaller councils
- 25 February – The Chairman and Clerk attended a meeting with Cornwall Council’s devolution team regarding the Regatta Playing Field
- 26 February – The Clerk attended a briefing on managing insurance risks
- 27 February – The Chairman, Cllr Bull and the Clerk attended a meeting with Peter Crawford from Wain Homes
- 3 March – Cllr Sue Leach and the Clerk attended a meeting with the Neighbourhood Planning team
- 10 March – The Clerk attended a meeting regarding the resurfacing of the A391. Work will take place during May and there will be considerable disruption during this time
- 10 March – The Chairman and Cllr Sue Leach attended a meeting with St Austell Town Council regarding the Call for Sites consultation
- 12 March – Chairman, Cllr Sue Leach and the Clerk attended a meeting of the Regatta Committee Meeting

(24/175) Correspondence

A list of correspondence had been previously circulated and in addition the following has been received

- Updated housing calculation for the parish

(24/176) Dates for the Diary

- 7 April – Meeting with Cornwall Council devolution team regarding the Regatta Playing Field (Chairman and Clerk to attend)
- 22 April – Meeting regarding proposed Duporth residents parking scheme (Cllrs Bull, Foster, Bailey and the Clerk to attend)

The Clerk reminded councillors to submit their election nomination forms in good time.

(24/177) Dates of future Parish Council Meetings

17 April (to be preceded by the Annual Parish Meeting), 15 May, 19 June, 17 July, 11 September, 16 October, 20 November, 18 December 2025.

The meeting closed at 7.12pm

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Chairman

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Date

Correspondence Received

The following correspondence has been received since the last meeting

- Details of resurfacing work on A391 and resulting road closures
- Cornwall Council's Taxi and Private Hire Policy Consultation