

**MINUTES of A MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 25 JULY 2019 at 6.00pm in THE PATTERN HALL, CHARLESTOWN**

**Present:** Cllrs Bill Leach, Sue Leach, Malcolm Neill, Steve Morris, Dave Nicklin, Trudy Reynolds, Richard Hallows, Peter Tombs

In attendance: Cllr Tom French CC; Julie Larter (Clerk); 12 members of the public.

**(19/045) Apologies for Absence**

Apologies were received from Cllr Sue Osbrink.

**(19/046) Minutes of a Meeting of the Parish Council held on 13 June 2019**

It was **RESOLVED** that the minutes of the meeting be signed as a true record of the meeting.

**(19/047) Matters to Note**

The Clerk reported that the benches at Carrickowel Point and Hallane Mill have now been painted. Acoustic clouds and panels have been fitted in the hall and meeting room and the clerk is awaiting a date for the additional microphone to be fitted to the hearing loop.

**(19/048) Declarations of Interest on Items on the Agenda, Gifts and Hospitality**

The Chairman and Cllr Sue Leach attended an event to celebrate the arrival of the Anny in Charlestown harbour and declared receipt of hospitality.

**(19/049) Chairman's Announcements**

The Chairman said that following residents' concerns about various planning and enforcement issues in Charlestown, councillors had attended a meeting with the Development Manager Group Leader, a Principal Planning Officer and the Conservation Officer. It was evident from the meeting that the officers share many of the Parish Council's concerns and are equally frustrated at the difficulty in achieving a successful outcome to matters.

The Chairman and Clerk met with representatives from Charlestown Harbour Ltd and the Shipwreck and Heritage Centre yesterday and a number of issues were discussed. The Chairman raised the issue of planning permission. It appears that the owners work without a business plan in place and ideas develop as they go along. The Chairman put forward the Conservation Officer's suggestion that CHL enter into a Planning Performance Agreement with Cornwall Council.

Charlestown Harbour Ltd intends setting up a Christmas market and would like to support the village with their Christmas lights. The Chairman will ask CHL to contact Cllr Hallows.

CHL will be running a sail festival between 30 August and 1 September and CHL have arranged to use Penrice Academy's car park. Car park proceeds will go to Little Harbour Childrens Hospice.

The Chairman stressed the need for residents to report any incidents of anti-social behaviour and infringements on licensing hours. He suggested that maybe the webcam on the Pier House could be adjusted to show activities on the harbour. Cllr Hallows will investigate and the Chairman will liaise with Charlestown Harbour Ltd.

### **(19/050) Public Participation**

A member of the public expressed their concern about the unsuitability of the Roundhouse as a wedding venue.

### **(19/051) Planning Applications and Related Matters**

(a) (i) PA19/02147 – The Lovering, Quay Road: Retention of dwelling and extension as built including increased extension footprint and re-sited front door (changes to design approved under decision PA14/02201)

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.

(i)j PA19/05219 – The Roundhouse, Charlestown Harbour: Change of use of former harbour master's office "The Roundhouse" for retail use and for the use as a wedding venue

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council concurs with comments given by Historic England in that the application provides very little information to fully understand the implications of the proposal. It is concerned that the impact could significantly change the character of the harbour and on that basis objects to the application.

(iii) PA19/05449 – 6 Railway Close: Proposed extension to the rear of an existing domestic dwelling

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.

(b) The Clerk updated members on the following planning applications:

(i) PA19/01454 and PA19/01455 (LBC) – 2 Quay Road: Proposed dormer window in place of rooflights (to serve the bathroom)

The Planning Officer has suggested to the agent that the applications be withdrawn and resubmitted and is waiting to hear back.

(ii) Strategic Planning Overview for Development in Charlestown

The Planning Officer has apologised for the delay and was hoping to send the report out today. Cllr French was asked to intervene.

### **(19/052) Neighbourhood Development Plan**

Cllr Sue Leach reported that comments on the draft Local Landscape Character Assessment are being sent off tomorrow. The first traffic survey has been undertaken and the second one will take place the week beginning 19 August. Cllr Leach asked the Highways Officer for a contribution towards the cost as suggested by the World Heritage Site Office. The Highways Officer suggested an application be made to the Community Network Highways budget, but the next round of funding will not be until next financial year, consequently this will be too late. The affordable housing survey has been circulated to councillors and the OCSI data has been received today and will also be circulated to councillors. Land Registry searches are underway. It was **RESOLVED** to renew the Smart Survey subscription.

### **(19/053) Cornwall Councillor's Report**

Cllr French commented that the sound quality in the hall was much better. The railings at the bottom of Duporth Road are currently being replaced and work is being undertaken to a good

standard. Cllr French said that he was disappointed that he wasn't invited to the meeting with planning officers as he sees his role as a conduit between the Parish Council and Cornwall Council. Cllr French was once again asked to speak to the Highways Officer about siting gigs on Charlestown Road.

#### **(19/054) Tree Warden**

Cllr Reynolds reported that there have been cases of Ash Dieback in Charlestown. This is a notifiable disease and photographs were sent to the Forestry Commission who monitor progress of the disease nationally. Samples were also taken and sent for analysis which confirmed the prognosis. Cllr Reynolds said that further information on Ash Dieback would be put on the Parish Council's website.

#### **(19/055) Climate Change/Project 2020 Focus Group**

It was **RESOLVED to set up a working party consisting of Cllrs Hallow and Reynolds together with Path Smith to look at steps the Parish Council and community could take to reduce their carbon footprint. Notices will be put on the website and noticeboards.**

#### **(19/056) Charlestown Area Character Appraisal and Management Plan**

The Clerk has asked for the cost of updating the document. Cornwall Council would prepare a brief and the work would be put out to tender. The matter was carried over to the next full parish council meeting.

#### **(19/057) Charlestown Regatta Playing Field**

A meeting was held on 10 July between councillors and members of the Regatta Committee. The Regatta Committee have agreed to work in partnership with the parish council and discussions are taking place regarding booking and managing the field and increasing its usage. The Neighbourhood Development Plan residents' survey revealed that residents would like to see the field used more and to be easily available and it is hoped that the joint group can instigate a booking procedure. Cornwall Council will not draw up a new management agreement and it was **RESOLVED that the Parish Council should enter into a Memorandum of Agreement with the Regatta Committee for 2 years. A record will be kept of any expenditure on the playing field.**

Cornwall Council's Public Space Team Leader has confirmed that it will not be possible to use external contractors for any additional work the group may wish to have carried out on the field – only Cormac may undertake the work.

#### **(19/058) Highways Matters**

The Clerk reminded those present that Holmbush Arch Road is due to be closed for Western Power installation work between 5 and 16 August for 24 hours a day. As mentioned by Cllr French, the railings at the foot of Duporth Road are currently being replaced. The Clerk has received correspondence regarding a request for yellow lining by the entrance to West Polmear Court. It had previously been agreed that this would go forward for inclusion in the Community Network Highways budget for next year when it will be considered along with other lining schemes on Charlestown Road.

#### **(19/059) Financial Matters**

Current balances were noted and the following payments authorised

DD	E-On	Electricity for the hall	£114.79
DD	Cornwall Council	Business Rates for toilets	£74.00
DD	SWW	Water for toilets	£18.50
DD	Fintec	Quarterly photocopy rental	£136.91
DD	ITEC	Monthly photocopy charges	£55.03
BACS	BT	Telephone and internet	£59.99
BACS	Duchy Defibrillators	Annual monitoring fee – Church Hall and Porthpean	£384.00
BACS	OCSI	Reports for NDP	£600.00
BACS	Wallgate	Soap for toilets	£98.54
BACS	Wallgate	Annual service charge	£1,134.00
BACS	Cornwall Signs	Repairs to Porthpean Beach Road noticeboard	£96.00
BACS	Complete Weed Control	Pavement weedspraying	£228.00
BACS	Lyreco	Toilet rolls and cleaning products	£82.94
BACS	Staff	July wages and oncosts	£2480.54

### **(19/060) Meetings/Training Attended**

17 June – Clerk attended the SLCC Smaller Councils Meeting

6 July – Cllr Neill attended a St Austell Town Council meeting regarding the Community Governance Review

10 July – The Chairman, Cllrs Osbrink and Tombs together with the Clerk attended a meeting with representatives from the Regatta Committee

11 July – Cllr Hallows attended an Alternatives to Pesticides workshop

15 July – Cllrs met with Peter Crawford from Wainhomes regarding land ownership in Charlestown

23 July – The Chairman, Cllrs Leach, Reynolds and Tombs together with the Clerk met with Cornwall Council planning officers and the Conservation Officer

24 July – The Chairman and Clerk met with representatives from Charlestown Harbour and the Shipwreck Centre

### **(19/061) Correspondence**

A list of correspondence had previously been circulated and the following correspondence was received after publication of the agenda:

- Email outlining concerns regarding The Roundhouse and developments around Charlestown harbour
- Details of a Brickfield workshop – how to make bricks by hand

### **(19/062) Dates for the Diary**

29 July – Meeting to look at amended plans for the Clay Dry (the Chairman and Cllrs Tombs and Neill to attend)

30 July – Cllr Reynolds and the Clerk to attend a Cornwall Council workshop on litter, fly tipping and dog fouling

1 August – Councillors and the Clerk to assist with judging Charlestown Carnival

14 August – Meeting with the Regatta Committee

### **(19/063) Dates of Future Meetings**

15 August (planning meeting, 4.00pm) 12 September, 17 October, 21 November, 19 December 2019

The meeting closed at 8.00 pm

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Chairman

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Date