

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 21 FEBRUARY 2019 at 6.00pm in THE PATTERN HALL, CHARLESTOWN

Present: Cllrs Trudy Reynolds, Malcolm Neill, Steve Morris, Richard Hallows, Sue Osbrink, Peter Tombs, Dave Nicklin

In attendance: Cllr Tom French CC; Julie Larter (Clerk); 14 members of the public.

In the absence of the Chairman, Cllr Neill took the Chair.

(18/172) Apologies for Absence

Apologies were received from the Chairman and Cllr Sue Leach.

(18/173) Minutes of a meeting of the Parish Council held on 17 January 2019

It was **RESOLVED** that the minutes of a meeting of the Parish Council held on 17 January 2019 be signed as an accurate record of the meeting.

(18/174) Minutes of an Extraordinary meeting of the Parish Council held on 18 January 2019

It was **RESOLVED** that the minutes of a meeting of the Parish Council held on 18 January 2019 be signed as an accurate record of the meeting.

(18/175) Matters to Note

The Clerk reported that she has now received a copy of the insurance valuation report on the hall and public toilets and it is evident that the hall is currently under-insured. A copy of the valuation has been sent to the council's insurers and an additional premium has been paid. The toilet building was slightly over-insured. The hall roof survey has been undertaken but the report has not yet been received.

As instructed last month, the Clerk has reported the loose cobbles near the car park entrance and Cormac has responded stating that they will fix the problem, but the council's request for a crossroads sign at Lobbs Shop has met with the response that there is no issue.

The Clerk said that she applied for a Tree Preservation Order for the copse of trees on the approach to Trenarren and Cllr Reynolds will report on that later in the meeting.

The Clerk has obtained collection boxes to recycle batteries, printer cartridges and mobile phones for use by members of the public and these will be accessible when the Post Office is open.

(18/176) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(18/177) Chairman's Announcements

The Chairman had no announcements to make.

(18/178) Public Participation

A member of the public asked to be able to speak about the Lovering Clay Dry pre-application.

(18/179) Planning Applications and Related Matters

(i) PA19/00376 – 45 Duporth Bay: Conversion of garage to dining room and gym, extension over garage for bedroom. Construction of terrace and other minor works

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(ii) PA19/00383 – 2 Garden Walk, Duporth: Fell Monkey Puzzle tree subject to a Tree Preservation Order

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections provided a replacement tree of a suitable size is planted.**

(iii) PA19/00639 – 82 Charlestown Road: Raise roof height over kitchen and extend flat roof extension for bedroom above and demolish existing stone wall at rear

The Clerk reported that this application has been made invalid as additional information is required. The parish council will be re-consulted in due course.

(iv) PA19/00708 – 91-93 Charlestown Road: Tree works within a Conservation Area – to fell semi-mature trees T1-T4 and replant within new planting pit (species yet to be decided) This application was for notification only. It was noted that work is progressing well. The matter will be on next month's agenda to press for the other 2 trees to be replaced.

(v) PA19/00095/PREAPP – Lovering Clay Dry: Pre-application for the proposed redesign of withdrawn scheme for development of 18 units

A member of the public spoke about comments he has made to the agent on behalf of affected neighbours. Cllr Neill read out comments that he has made in a personal capacity. The importance of the parish council responding to the Agent's invitation to comment was stressed. It was **RESOLVED that the Clerk should write to the agent stating that the parish council endorses submissions already made by local residents but believes that the proposal for 18 properties on this site is unacceptable.**

(b) The Clerk updated members on the following planning applications:

(i) PA18/11740 – The Retreat, Porthpean Beach Road: Proposed extensions including balcony, and alterations (resubmission of PA18/04317). A 5 day protocol letter has been received and the Clerk responded by asking for the application to be called in. The Clerk is waiting for a decision from senior managers as to whether the application can be called in as householder applications are usually determined by delegated authority.

(ii) PA18/11926 – 1 Bay View Road, Duporth: Proposed tree works are for heavy pruning, lopping and topping along the boundary wall due to excessive shading and overhanging risk to property. No felling should be required

This application has been withdrawn.

(iii) PA18/10725 – Kennard, The Drive, Duporth: Reserved matters for layout, landscaping, scale and appearance in respect of decision PA18/02806 (Outline application for the construction of up to 3 dwellings with all matters reserved except access. (Demolition of existing dwelling)

This application has been approved.

(iv) PA18/11421 – Wreckers, Charlestown Road: Proposed glass box extension to property (Amended plans)

This application is to be refused.

(v) PA18/07961 - Land adjacent to 179 Charlestown Road: Outline Planning Permission with all matters reserved for a dwelling
This application is to be refused.

(c) Strategic Planning Overview for Charlestown

A draft application had been circulated prior to the meeting. Cllr Neill asked for some additional comments to be added regarding the former fish cellar in Barkhouse Lane, and the very special arrangement linking the linhay to the harbour via a listed tunnel. Cllr Hallows will liaise.

It was **RESOLVED that subject to the above amendments the pre-application enquiry should be made.** The Clerk was asked to thank Mr Barlow for a very detailed and comprehensive document.

(18/180) Neighbourhood Development Plan

Cllr Osbrink reported that the business questionnaire has been sent out and there is an online version also, the closing date is 10 March. She expressed thanks to those that added to the list of business contacts. The Local Land Character Assessment is underway in conjunction with an assessment currently being undertaken for the Carlyon Neighbourhood Plan. It is hoped that the draft will be ready at the end of April. At that time there will be a series of consultation events which will be held in The Pattern Hall, either in the Rashleigh or Pier House and Porthpean Golf Club. Cllr Osbrink said that the Strategic Group had received an offer of advertising space in the Polmear Post but the group had decided not to take up the offer as it needed to justify the £30 per month cost.

Cllr Reynolds reported that in conjunction with Cornwall Council an online affordable housing needs survey will be set up soon to identify housing needs in the parish. Hard copies can be provided if required. The questionnaire will include questions about a Principal Residence Policy whereby new housing can only be sold as a principal residence and not a second home. Cllr Reynolds said that in order to disaggregate the OCSI mapping data from that of Carlyon Parish it would be necessary to spend £500 from the Lottery Fund grant to obtain the information and it was **RESOLVED to approve this course of action.**

A simplified version of the project plan is on the NDP website and this will be updated after each Strategic Group meeting. Regular update reports are also on the NDP website.

(18/181) Cornwall Councillor's Report

Cllr French said that following concerns about a recent cliff fall, he is glad to see that Cornwall Council is taking the matter seriously and he will support the parish council in getting something done.

Cllr French said he will check to see that the resurfacing of Church Road and Holmbush Arch Road will be carried out when the work on Charlestown Road has been completed.

Cllr French said that he is delighted with the progress on the chapel's school room roof.

Referring to the Community Governance Review, Cllr French suggested that he in conjunction with the parish council should survey residents to gauge their opinion on any proposed boundary review.

(18/182) Tree Warden

Cllr Reynolds reported that the council's application for a TPO on the copse of beech trees between Lobbs Shop and Trenarren has been unsuccessful. Cornwall Council stated that TPOs

are only created where it is essential to do so and in the face of clear evidence of likely harm to the visual amenity.

Cllr Reynolds reported on the current work to replace the street trees on Charlestown Road. Cllr Reynolds said that there had been an issue on the buffer zone between Duporth Bay and the over 55's development earlier in the week but residents have been reassured that replacement trees will be planted which should be an improvement.

Cllr Reynolds reminded everyone that the bird nesting season starts on 1 March and runs until 31 July and people should refrain from cutting down trees and hedges during this time.

(18/183) South West Coast Path (Quay Road)

The Clerk reported that following concerns about cliff stability, she contacted Cormac's Countryside Officer who arranged for Cornwall Council's geologist to visit the site. The proposal is to carry out a borehole investigation which could form the basis of a project to permanently secure the cliff face. This appears to be a change of stance from Cornwall Council from that of a few years ago. The Clerk is informed that neighbouring property owners may be willing to make a financial contribution to the scheme and the Countryside Officer is liaising with them. The Clerk also contacted the Trails Officer at the South West Coast Path Association to highlight the issue. The Clerk will provide a further update next month.

(18/184) Highways Matters

There was nothing to report.

(18/185) The Pattern Hall

The Clerk asked for permission to commission an acoustic survey of the hall and recommended a company in Somerset. The company produces panels made in Somerset of sustainable materials. Councillors wanted the council to use a more local acoustic specialist and it was **RESOLVED that an independent survey should be commissioned by a local acoustic specialist.** A member of the public offered to provide a recommendation.

(18/186) Financial Matters

(a) Request for training

The Clerk requested permission to attend a 2-day Employment Law training event run by Tozers solicitors at a cost of £300+VAT. Pentewan Valley Parish Council has offered to make a contribution. It was **RESOLVED to fund the Clerk's attendance at the training.**

(b) Current balances were noted and the following payments authorised

DD	Pennon Water Services	Toilets	£141.50
DD	SWW	Hall	£18.50
DD	BT	Telephone and broadband	£83.59
DD	E-On	Electricity for hall	£315.31
BACS	Cornwall ALC	AGM (Cllrs B Leach, S Leach and S Osbrink)	£54.00
BACS	AMPS Electrical Services	To replace chq 000811 not received by payee	£74.40
BACS	Dowling Dodd	Roof survey	£480.00
BACS	Lyreco	Cleaning products and stationery	£85.75
BACS	SLCC	Practitioners' Conference*	£484.00
BACS	Be-Ta-Pest	Seagull Egg Removal	£91.20
BACS	SLCC	Membership renewal*	300.00
BACS	Vision ICT	Website	£42.00
BACS	ITEC	Photocopy/printing charges	£28.39
BACS	Stackhouse Poland	Additional insurance premium	£174.07

BACS	Mrs S J Leach	Postage for NDP questionnaires	£11.06
BACS	Mrs J Larter	Expenses	£22.49
BACS	Employees, Cornwall Pension Fund	February salaries and oncosts	£1814.33

* Cost to be shared with Carlyon and Pentewan Valley Parish Councils

(c) It was noted that the Clerk's salary has increased one spinal point this month in accordance with her employment contract due to her obtaining a BA(Hons) in Community Governance.

(d) It was noted that the council's current account has now been transferred to Unity Trust Bank, and although it has transferred the bulk of the Business Reserve Account, NatWest has kept a small amount in the account and the Clerk will follow this up.

(e) The Clerk reported that the council's long-term agreement to supply electricity to the public toilets runs out before the March meeting and it was **RESOLVED to delegate power to the Clerk to source the most cost-effective replacement agreement.**

(18/187) Meetings/Training Attended

25 January – Clerk attended a planning enforcement workshop for clerks.

1 February – Chairman, Cllr Osbrink and the clerk met with Tim and Alex Smit to discuss the Shipwreck & Heritage Centre and Lovedays. It is probable that the extant planning permission will not be built and a new planning application is likely.

7 February – The Chairman, Cllrs Neill and Osbrink together with the Clerk attended a meeting with members of the Regatta Committee. Cllr Neill reported that the meeting was good natured with goodwill evident on both sides and a good deal of common ground. It was clear that the Regatta group were eager to co-operate with and seek the help and involvement of the parish council in dealing with the field, not least in their dealings with Cornwall Council. The Regatta representatives are due to report back to their Committee and it is likely that another meeting will be arranged between the council and the Regatta group and any decisions will then come before the parish council for consideration. Cllr Neill wished to record his thanks to Cllr Tom French for his Chairmanship.

14 and 15 February – The Clerk attended the SLCC Practitioners' Conference. The Clerk reported that Operation London Bridge (strategy when The Queen dies) will be discussed next month. The Clerk also reported that she attended a presentation from Jane Ramsey, a member of the Committee on Standards in Public Life about the Local Government Ethical Standards in Public Life report which has just been published. The outcome is that there will be a new Code of Conduct in the near future. Ms Ramsey acknowledged that bullying is a problem in many councils.

16 February – the Chairman, Cllr Sue Leach and Cllr Sue Osbrink attended the CALC AGM.

(18/188) Correspondence

A list of correspondence had previously been circulated and the following correspondence was received after publication of the agenda:

- Newsletter from Cornwall Community Flood Forum
- Notification of a consultation on Hackney Carriages
- Invitation to attend Cornwall Community Resilience Workshop on 13 March
- Complaint about the use of the SWCP at Carrickowel as access for construction vehicles working on a house in Porthpean Beach Road. It was noted that Cormac's Countryside

officer had given permission on the understanding that the path would be reinstated afterwards.

(18/189) Dates for the Diary

- 5 March – Community Network Panel Meeting – Cllr Neill and the Clerk to attend
- 6 March – Cornwall Design Review Panel – Cllrs Neill and Tombs (the Clerk to check 2 attendees is acceptable)
- 21 March – Cornwall Council Area Planning Team update – Cllrs Morris, Reynolds and Nicklin to attend

(18/190) Dates of Future Meetings

28 March, 18 April, 16 May, 13 June, 18 July, 22 August, 19 September, 17 October, 21 November, 19 December 2019

The meeting closed at 7.25 pm

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Chairman

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Date