

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 APRIL 2018 in THE PATTERN HALL, CHARLESTOWN

Present: Cllrs Bill Leach (Chairman), Linda Lang, Sue Leach, Trudy Reynolds, Dave Nicklin, Sue Osbrink, Malcolm Neill, Steve Morris

In attendance: Cllr Tom French CC; PCSO Julie Carpenter; Helen Nicholson, Community Link Officer, Cornwall Council; Julie Larter (Clerk); 25 members of the public.

(17/200) Apologies for Absence

There were no apologies.

(17/201) Minutes of a meeting of the Parish Council held on 22 March 2018

It was **RESOLVED** that the minutes of the meeting held on 22 March 2018 be signed as an accurate record of the meeting.

(17/202) Matters to Note

The Clerk gave a verbal update on the following:

Sewerage improvement work – South West Water is awaiting delivery of the actuated penstock valve which will be installed in the chamber in Quay Road probably around 23 May. The weir and new ultrasonic sensor will be installed on 24 May. A completion date is yet to be confirmed.

The seagull egg removal scheme is now open and the closing date is 11 May. Notices are on the boards.

The Harbourside – The Clerk has spoken to Patrick Gribben of St Austell Brewery who told her that they are in discussion with Camel Glass and exploring options. The acoustic test didn't identify any problem but the brewery accepts that they need to work with residents and want to sort out the issue. Once plans have been drawn up Mr Gribben will forward them to the Clerk.

Illegal camping at the Ledrah – Cllrs Neill and Reynolds together with the Clerk have arranged to meet Trustees of Penrice Estate on 23 April to discuss the matter.

(17/203) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(17/204) Chairman's Announcements

The Chairman announced that Mr McCarthy is considering the position following feedback from the harbour consultation exercise and Clive Kessell would not be attending tonight's meeting as planned. The Chairman apologised to those attending hoping to question Mr Kessell. The Chairman thanked everyone for their responses to the consultation.

(17/205) Public Participation

Mr Basi, referring to the harbour consultation, said given the fact that there was a consultation and it was manned by parish councillors in their own time, it was disappointing that Square

Sail reserved the right not to come back to the Parish Council. He said he felt that communication with Square Sail is not great.

Mrs Powley, referring to planning application PA18/02806, expressed her concern about the amount of traffic using The Drive and she felt that its junction with Porthpean Road was dangerous. She commented about the lack of Planning Notices displayed.

(17/206) Planning Applications and Related Matters

(a)

(i) PA18/01752 – 15 Quay Road: Listed Building Consent for re-roofing of an outbuilding and various other works

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council supports this application.**

(ii) PA18/02656 – Land opposite 65 Duporth Bay: Removal of a Sycamore covered by a Tree Preservation Order

The Clerk reported that this application has been approved – the Tree Officer had concerns about its safety. Cllr Sue Leach informed members that the tree was to be replaced with a 2m high Sessile Oak

(iii) PA18/02806 – Kennard, The Drive, Duporth: Outline application for the construction of up to 3 dwellings with all matters reserved except access (demolition of existing property)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council is deeply concerned by the application to increase the number of vehicles using The Drive and the requirement for them to use the junction where The Drive exists onto Porthpean Road. The Clerk was asked to request a site meeting with the Planning Officer and Highways Officer to highlight its concerns. The issue of who will have responsibility for maintenance of The Drive in the future needs to be resolved.**

(iv) PA18/02583 – 6 Barkhouse Lane: Tree works to T1 -Cupressus Macrocarpa within a conservation area – raise canopy over footpaths to 2.5m and over the public highway to 5.2m to maintain a safety clearance for passing vehicular and pedestrian traffic. T2 – Cupressus Macrocarpa – raise canopy over footpaths to 2.5m and over the public highway to 5.2m to maintain a safety clearance for passing vehicular and pedestrian traffic. This application was for notification only.

(b) The current situation regarding the following planning applications was noted:

(i) PA17/11421 and 11422 (LBC) – Wreckers, Charlestown Road: Proposed glass box extension to property

This application has been written up for refusal, but the Planning Officer needs to speak to the Conservation Officer to ensure all avenues have been explored.

(ii) PA17/10029 – Salamander, Quay Road: Extension to existing residential property to provide additional holiday let including demolition of modern conservatory

This application has been approved.

(iii) PA17/08771 - Charlestown Chapel: Listed Building Consent for the conversion of the Sunday School to 3 residential apartments (replacement of roof and other minor amendments to approved applications PA13/05121 and 122)

The Planning Officer has finalised conditions and has sent them to the applicant for a response. The Conservation Officer has had discussions over the lantern windows. The Planning Officer

and the Conservation Officer are meeting next week and once they have Historic England's agreement, the Parish Council will be re-consulted.

The Clerk was asked to chase Steve Double MP and enquire whether he has had a site visit with Sue James and/or the Minister as discussed recently.

(c) The Clerk updated members on the following enforcement matters:

(i) Charlestown Chapel

There was nothing to report.

(ii) The Longstore

The Clerk reported that an Enforcement Notice has been served requiring the car park to be removed together with the gabion basket retaining wall, steel lighting, steel railings and the land is to be restored to its former condition. In addition, the metal stairway, white meter boxes and block work edging from the north elevation of the building should be removed; windows and doors must be removed and reverted to those approved in PA15/02224. A 9 month compliance period has been given commencing on 21 May 2018.

(17/206) Neighbourhood Development Plan

Cllr Sue Leach reported that the end of grant form has been submitted and accepted. It will be possible to apply for further funding when required. Comments from the drop-ins is being analysed and is in line with responses from the last parish plan. Possible headings for the questionnaire will be Community, Housing, Parking, Transport and Heritage and both residents and businesses will be invited to complete questionnaires. Terms of Reference for the Strategic Group have been finalised which allow 2 councillors and 2 residents from Charlestown and Duporth and 1 councillor and 1 resident from Porthpean and Trenarren. The group is currently looking for 2 residents from Charlestown and 1 for Duporth. Notices have been put up. The Strategic Group is currently trying to engage with Penrice and Charlestown Schools.

Cllr Neill thanked Cllrs Lang, Leach, Reynolds and Osbrink for all the preparatory work they have done.

(17/207) Devon and Cornwall Police Report

PCSO Carpenter said that 5 crimes had been reported in the past month: 1 x Possession of a Class B drug, 1 x Actual Bodily Harm, 1 Common Assault, 1 x Criminal Damage to Property, 1 x Arson,

PCSO Carpenter went on to say that there are currently problems with anti-social behaviour in the area and that members of the public should not approach the youths, but should phone in and let the Police know what is happening.

(17/208) Cornwall Councillor's Report

Cllr French explained that each Community Network Panel area was being given £50,000 for towards highways improvements and he noted that the matter is to be discussed later in the meeting.

(17/209) Community Network Highways Scheme

The Clerk explained that each Community Network Panel area was being given £50,000 for the next 4 years for minor highways improvements. The Chairman welcomed the scheme but said that it appears that the scheme has to go through Cormac. He said that when he attended a recent Community Network Panel meeting where the topic was raised, he questioned Cllr Edwina Hannaford about the appropriateness of using Cormac which is an arms-length company

of Cornwall Council. At the time Cllr Hannaford appeared to agree that it may be possible to obtain 3 quotes for work and use independent contractors. The Chairman asked Cllr French in the interests of transparency to pursue the matter.

Each town and parish council has been asked to prioritise schemes and it was **RESOLVED that at the May Community Network Panel, Cllrs Lang and Neill would put forward the following schemes:**

Double yellow lining at the corner of Duporth Road, opposite Barkhouse Lane
Double yellow lines outside St Austell hospital

Cllr French was asked to see if any progress had been made with Penrice School following a meeting between the school, Cllr French and the Parish Council last year.

(17/210) Charlestown Harbour

This matter had been withdrawn from the agenda.

(17/211) Community Speedwatch Scheme

Mrs Nicholson outlined the scheme which is looking for 12 volunteers across the Community Network to be trained to operate speed guns and deployed at hot spots in the area. She said the scheme is aimed at education rather than prosecution. She asked the Parish Council to identify troublesome location and seek volunteers.

(17/212) Highways Matters

(i) Parking in Charlestown

Cllr Neill highlighted the shortage of parking spaces in Charlestown during the summer and suggested that Penrice School car park could be used for additional parking, even if it was just for coaches. The Clerk was asked to write to the Headteacher.

(ii) Signage at Holmbush Arch Road

At one of the recent Neighbourhood Development Plan drop-ins a member of the public commented on the poor condition of the directional signs at the top of Holmbush Arch Road. He has subsequently contacted Cormac who have agreed to replace them. It was suggested that it may be an idea to have a Welcome to Charlestown sign here too. It was **RESOLVED to fund the fabrication and erection of a sign identical to the one in Charlestown Road.** The Chairman thanked Mr Newton for his efforts.

(iii) Other Highways Matters

The Clerk informed members that she has been notified of an intention to impose a 10 MPH speed limit along Holmbush Road from June to October to facilitate Highways work for the Devonshire Homes site. Members were very concerned about drivers using Cypress Avenue/Beach Road/Charlestown Road/Duporth Road as a rat run during the peak holiday season and it was **RESOLVED that the Clerk should object to the proposal.**

(17/213) Financial Matters

The following payments were authorised and current bank balances noted:

DD	SWW	Toilets	£72.76
DD	SWW	Hall	£25.50
DD	BT	Telephone	£52.84
DD	Cornwall Council	Business Rates (toilets)	£72.00
DD	E-On	Electricity for hall	£334.51

DD	Cornwall Council	Business rates for toilets	74.00
DD	Fintec	Quarterly photocopy lease	£136.91
000777	Complete Business Solutions	Toilet supplies	£98.03
000778	ITEC	Photocopy charges	£28.51
000779	SLCC	Regional Training Seminar (Clerk) – to be shared	£54.00
000780	Cornwall ALC	Annual membership subscription GDPR training (Clerk)	£386.88 £18.00
000781	Lyreco	Stationery and toilet supplies	£89.33
000782	R B Reynolds	April salary	*
000783	K Carter	April salary Mileage	* £19.35
000784	R Rodriguez	April salary	*
000785	Mrs J Larter	April salary Expenses	* £39.95
000786	Cornwall Pension Fund	EE and ER contributions	*

*publication of salary payments is excluded under the Data Protection Act

It was noted that the first half of the precept has now been received and that the Local Government pay award was agreed last week.

(17/214) Meetings/Training Attended

18 April – The Clerk attended the SLCC Regional Training Seminar in Falmouth

(17/215) Correspondence

A list of correspondence had previously been circulated and the following correspondence was received after publication of the agenda:

- Details of Crowdfunding Spring Coaching Sessions

(17/216) Dates for the Diary

3 May – GDPR training – Cllr Osbrink to attend

10 May – Community Network Panel meeting – Cllrs Neill and Lang to attend

(17/217) Dates of Future Meetings

17 May (Annual Meeting of the Parish Council), 21 June, 19 July, 23 August (if required), 20 September, 18 October, 22 November, 20 December

(17/218) Matter not on the agenda but requiring a Resolution

Following his election to the Council Mr Hallows had been unable to sign his Declaration of Acceptance of Office or his Register of Members Interests form before going on holiday. It was **RESOLVED to allow Mr Hallows additional time to complete the forms.**

The meeting closed at 7.25 pm

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Chairman

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Date