

MINUTES of the ANNUAL MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 28th May 2026 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Jackie Bull, Nick Foster, Richard Hallows, Sue Leach, Richard Whitehouse and Christine Wright.

In attendance: No members of the public, Rachel Trudgeon (Clerk)

(26/001) Election of a Chairman

It was **RESOLVED** to elect Cllr Bill Leach as Chairman of St Austell Bay Parish Council. The Chairman duly signed the Acceptance of Office form.

(26/002) Election of a Vice Chairman

It was **RESOLVED** to elect Cllr Bull as Vice Chairman of St Austell Bay Parish Council.

(26/003) General Power of Competence

It was determined that the parish council does not meet the criteria for adoption of the General Power of Competence as the Clerk is currently working towards the relevant qualification required.

(26/004) Apologies for Absence

Apologies were received from Cllrs Sandie Bailey and James Mustoe

(26/005) Minutes of a meeting the Parish Council held on 16 April 2026

It was **RESOLVED** that the minutes of the meeting of the Parish Council held on 16 April 2026 should be signed as an accurate record of the meeting.

(26/006) Matters to Note

The Clerk apologised for the incorrect future parish council meeting dates on the agenda. The Clerk reported Cornwall Council have completed their survey of the play equipment at the Regatta Field. They have advised that repair work has been instructed for the fenced off Ship Multi-play unit. The survey also highlighted one other piece of equipment will need monitoring, and owing to age/condition it is likely to require removal if defects worsen as repairs are not considered viable.

The Clerk reported that she has contacted the Countryside Officer after receiving communication from a local resident on the condition of the path by Chandlers Walk in the winter/wet months. Cornwall Council have agreed to lay wooden chippings.

The Clerk reported that the gate at the top of the Regatta Field does not close, the Clerk is to report to Cornwall Council as a Health and Safety precaution and in addition has made initial enquiries to see if this can be repaired and the costings.

The Clerk confirmed that all councillors' Registers of Interests remain unchanged since last May's signing.

(26/007) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(26/008) Chairman's Announcements

The Chairman had no announcement to make.

(26/009) Cornwall Councillors Report

Cllr Mustoe's report had been circulated.

Cllr Mustoe's full report can be found on the parish council's website.

In addition to Cllr Mustoe's report, communication was received advising the parish council that Porthpean Beach ramp has now been repaired and is now open, some rubble is still being cleared away.

(26/010) Public Participation

There were no members of the public present.

(26/011) Planning Applications and Related Matters

(i) PA26/02774 – Outline Planning Permission for residential-led development for up to 325 residential units (Use Class C3) including preparatory works and demolition of existing farmstead at Higher Tregorrick Farm, as necessary; with associated landscaping works and public realm; other open space including parks, amenity green space, natural and semi-natural green spaces, equipped and natural play spaces; associated infrastructure and internal access roads with all matters reserved except for detailed access off Tregorrick Road and other associated highway works. Land South East of Gewans Farm Tregorrick Road Tregorrick St Austell.

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council strongly objects to the application.

(b) The following application was responded to due to time constraints.

(i) PA26/01309 – Menolas Porthpean Beach Road St Austell: Enlarge upper floor balcony and removal of decking area to create seating.

It was **RESOLVED** to ratify the decision made.

(26/012) Appointments to Committees, Working Parties and Other Bodies

(i) Staffing Committee: Cllr Sue Leach, Cllr Jackie Bull, Cllr Bill Leach

(ii) Regatta Playing Field Committee: Cllr Bill Leach, Cllr Sue Leach and Cllr Sandie Bailey together with Terry Butler, John Fowler and Sue Facey for consistency.

(iii) Traffic Working Party: Cllr Jackie Bull, Cllr Nick Foster and Cllr Sandie Bailey

(iv) History Working Party: It was decided not to continue with the working party.

(v) South Cornwall Community Area Partnership: Cllr Jackie Bull

(vi) Oversight of The Pattern Hall: Cllr Sue Leach

(vii) Internal Control Checks: Cllr Sandie Bailey and Cllr Christine Wright

(26/013) Highways Matters

(i) Duporth Residents Parking Scheme – Cormac (Cornwall Council) have confirmed that residents will have been contacted with details of how to purchase their permits, giving sufficient time before they become operational on the 18th May.

The Chairman thanked Cllr Jackie Bull for all her hard work towards the scheme.

(ii) Highways Concerns

No other Highway concerns.

(26/014) A Litter Bin Duporth Road

It was **RESOLVED** to install a litter bin on Brick Hill/Duport Road. The Clerk is to find a suitable location to place the litter bin.

(26/015) Additional afternoon clean of the public toilets during the Easter Break

It was **RESOLVED** that the Clerk would schedule the additional clean for Easter 2027.

(26/016) Financial Matters

- (i) The internal auditor's report was noted
- (ii) It was confirmed that there is no conflict of interest with BDO
- (iii) The Annual Governance Statement was agreed
- (iv) The Annual Accounting Statements were agreed
- (v) The current financial position was noted and the following payments authorised:

DD	EE	Mobile phone monthly charge	£28.84
DD	BT	Internet	£71.23
DD	Lloyds Bank	Credit card	£27.60
DD	Pennon Water	Monthly charge for water (public toilets)	£183.00
DD	South West Water	Quarterly charge for water (Pattern Hall)	£119.83
DD	Unity Trust Bank	Monthly bank charges	£7.00
SO	JB & JK Neale	Car Park Lease	£212.50
DD	Ecotricity	Electricity – The Pattern Hall 1/4/26-1/5/26	£533.02
DD	Ecotricity	Electricity – Public Toilets 1/4/26-1/5/26	£59.30
DD	Swift Catering Supplies	Toilet rolls/cleaning supplies/kitchen Roll	£171.48
BACS	Biffa	General Waste	£35.00
BACS	ITEC	Monthly Printing Charge	£43.14
BACS	CALC	Assertion 10 Training	£15.00
BACS	Vision ICT	Email hosting and data backup	£96.00
BACS	Lightup Charlestown	Approved grant	£250.00
BACS	RTP Surveyors	Inspection and Preparation of Reinstatement	
		Cost Assessment – Pattern Hall	£660.00
BACS	RTP Surveyors	Inspection and Preparation of Reinstatement	
		Cost Assessment – Public Toilets	£420.00
BACS	LJC Bookkeeping Services	Internal Audit fee	£238.30
BACS	Salaries and oncosts	Salaries and oncosts	£2749.34

(25/017) To Consider applications to fill the councillor vacancy by co-option

It was **RESOLVED** to appoint **Caroline Lawrence as councillor for the Charlestown ward.**

(25/018) Meetings/Training Attended

- Invite from Pentewan Valley Parish Council to attend an Extraordinary Meeting on 21st May at St Austell Rugby Club.

(25/019) Correspondence

A list of correspondence had been previously circulated and in addition the following has been received

- 27th May – Notification of Surface Dressing to commence on the below sites between the hours of 7.30-17.00.
Tregorrick Road 28th May

Ridgewood Close 28th May

Duport Road 29th May

- 26th May – Emergency closure 26th May – 1st June Access to Hallane Mill, Trenarren.

(25/020) Dates for the Diary

- Film show invitation – People’s emergency Briefing
Holy Trinity Church St Austell
6th June – 3pm
- Charlestown Regatta Week 2026
25th July – 30th July – 8am-20.30
- 175th Anniversary of Dedication of St Paul’s Church – Cllr Sue Leach to attend

(24/021) Dates of future Parish Council Meetings

25th June 6th August 17th September 15th October 19th November 17th December

The meeting closed at 7.10 pm

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Chairman

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Date 25th June 2026