

# ST AUSTELL BAY PARISH COUNCIL

SERVING OUR COMMUNITY, PRESERVING OUR HERITAGE  
SERVYA AGAN KEMENETH, GWITHA AGAN ERTACH

## MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 15<sup>th</sup> January 2026 at 6.00pm in The Pattern Hall, Charlestown

**Present:** Cllrs Bill Leach, Lyndon Allen Jackie Bull, Sue Leach, Richard Whitehouse and Chrissie Wright

**In attendance:** Cllr James Mustoe and Rachel Trudgeon (Clerk), there were no members of the public present.

### **(25/129) Apologies for Absence**

Apologies were received from Cllr Sandie Bailey, Cllr Nick Foster and Cllr Richard Hallows

### **(25/130) Minutes of a Meeting of the Parish Council held on 18<sup>th</sup> December 2025**

It was **RESOLVED** that the minutes of a meeting held on 18<sup>th</sup> December 2025 should be signed as an accurate record of the meeting.

### **(25/131) Matters to Note**

The Clerk reported that details of the Tender Opportunity which was advertised to appoint a contractor to undertake footpath cutting, for the period 1<sup>st</sup> April 2026 to 31<sup>st</sup> March 2029 had been sent to a recent enquirer.

The Clerk informed the council that Assertion 10 which is a new, mandatory declaration for town and parish councils had been introduced. The focus is on Digital and Data Compliance. She will advise the councillors of future GDPR training in due course.

The Clerk informed the council she has spoken with the Wain Homes representative for an update regarding the transfer of assets. It had been confirmed that the Wain Homes solicitor will be forwarding the draft transfer deed this week to the solicitor representing the parish council.

### **(25/132) Declarations of Interest on Items on the Agenda**

There were no declarations of interest.

### **(25/133) Chairman's Announcements**

The Chairman wished everyone a Happy New Year.

### **(25/134) Cornwall Councillor Report**

Cllr Mustoe's report had been circulated

Cllr Mustoe's full report is on the Parish Council's website.

### **(25/135) Public Participation**

There were no members of the public present.

### **(25/136) Planning Applications and Related Matters**

The following application was responded to due to time constraints.

(i) PA25/09659 – 7 Charlestown Road Charlestown : Non material amendment in relation to decision notice PA25/04450 dated 8/10/2025: Correction of design and access statement comment. The Parish Council had no objection  
It was **RESOLVED** to ratify the decision made.

**(25/137) CIL (Community Infrastructure Levy) Funding – initial discussion on possible uses.** It was **RESOLVED that the Clerk will contact Councilor James Mustoe for further supporting information and for the Clerk to schedule a meeting with the Regatta Playing Field Working Party to discuss options.**

### **(25/138) Highway Matters**

(i) Duporth Road Residents Parking Scheme – It was noted that communication had been received from Cormac Solutions Ltd, confirming the proposals made will be implemented as requested. Resurfacing works are being carried out at Duporth Road currently, any new parking restrictions will only come into effect once all the necessary works have been completed. We will be advised in due course of the operational date.

Cllr Chrissie Wright wanted to thank all members of the council who had supported this scheme

(ii) The proposal to conduct a survey on the suitability of double yellow lines at various points in Two Coves/An Arvor – It was **RESOLVED that Cllr Bill Leach will liaise with Cllr Nick Foster, to ask local residents to provide examples of ongoing issues with parking and of buses being unable to pass safely. We will then write to Cornwall Highways formally requesting them to review our findings and provide a solution.**

(ii) Higher Porthpean – to consider a request for a grit box.

It was **RESOLVED that the parish council is happy to provide a salt bin at Higher Porthpean. The Clerk is to liaise with the residents of Higher Porthpean and Cornwall Highways regarding the installation.**

### **(25/139) Financial Matters**

The current financial position was noted, and the following payments authorised

#### **(i) January 2026 Payments Authorised**

DD	EE	Mobile Phone Monthly Charge	<b>18.11</b>
DD	BT	Internet	<b>65.04</b>
DD	Lloyds Bank	Credit Card	<b>6.00</b>
DD	Pennon Water Services	Public Toilets	<b>202.00</b>
DD	Unity Trust Bank	Monthly Ban Charges	<b>6.00</b>
DD	Ecotricity	Electricity The Pattern Hall December	<b>566.94</b>
DD	Ecotricity	Electricity The Public Toilets December	<b>56.33</b>
DD	XEROX	Lease on photocopier	<b>201.26</b>
BACS	Biffa	General Waste	<b>30.34</b>

BACS	SLCC	Code of Conduct Training Cllr Wright	<b>30.00</b>
BACS	SLCC	Clerks training level1 Safeguarding	<b>36.00</b>
BACS	SLCC	Clerks Training Water compliance/legionella	<b>69.30</b>
BACS	SLCC	Clerks Training GDPR E-Learning	<b>36.00</b>
BACS	Bleed Control	Annual Fee – Bleed Control Kit	<b>288.00</b>
BACS	Cornwall Council	1 <sup>st</sup> May 2025 Parish Recharges Porthpean and Trenarren	<b>536.80</b>
BACS	ITEC	Monthly printing charges	<b>57.23</b>
BACS	Duchy Defibrillators	Porthpean	<b>246.00</b>
BACS	Salaries and oncosts	Salaries and oncosts	<b>2679.96</b>

#### **(25/140) Meeting/Training attended**

No training to report.

#### **(25/141) Correspondence**

A list of correspondence had been previously circulated. In addition, the following had been received since publication of the agenda.

- Cornwall South Community Area Partnership Funding Newsletter
- A request from Mayor Councilor Colin Hamilton to wear his chains at a future engagement within the parish
- Cornwall Council – Storm Goretti update
- Cornwall South Community Area Partnership – Recovery phase after the storm to be added to the 28<sup>th</sup> January meeting
- Cornwall Council – Closure and Clearway Extension for surfacing work at Duporth Road will now be from 5<sup>th</sup> January until 20<sup>th</sup> January.2026
- Cornwall Council – 2026 Off-Street Parking Places Order
- Appeal Decision PA23/06613 and EN24/00233 – Retention, alteration and extension of existing timber shed to provide chicken coop – Land east of Lobbs Shop, Porthpean: Appeal Dismissed.

#### **(25/142) Dates for the Diary**

Cornwall South Community Area Partnership meeting – 28<sup>th</sup> January, 6.00-8.00pm. It was **RESOLVED** that Cllr Sue Leach will attend this meeting in Cllr Richard Hallows absence.

#### **(25/143) Dates of future Parish Council Meetings**

19<sup>th</sup> February 19<sup>th</sup> March 2026

The meeting closed at 6.50 pm

19<sup>th</sup> February 2026