

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 17 NOVEMBER 2022 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Sue Leach, Trudy Reynolds, Nick Foster, Jackie Bull, Sandie Bailey, Richard Hallows, Chrissie Wright

In attendance: Cllr James Mustoe, CC, Julie Larter (Clerk)

(22/098) Apologies for Absence

There were no apologies.

(22/099) Minutes of a meeting the Parish Council held on 20 October 2022

It was **RESOLVED** that the minutes of the meeting held on 20 October be signed as a correct record of the meeting.

(22/100) Matters to Note

There are a number of conditions relating to planning application PA19/07235: Former Lovering Clay Dry which have not been met. The developer has now submitted an application to regularise these which the council will be discussing next month. The Clerk suggested arranging a site meeting. Cllr Mustoe will arrange a meeting with the Planning Officer, to which councillors will be invited.

(22/101) Declarations of Interest on Items on the Agenda

Cllr Hallows declared an interest in Agenda item 12. (ii) (b) as he is the applicant.

Cllr Bailie declared an interest in Agenda item 12. (i) (a) as she is the applicant.

(22/102) Chairman's Announcements

The Chairman said that he had concerns that two councillors had submitted grant applications on behalf of an organisation that they are involved with and it may be advisable in the future to protect the parish council and individual councillors, for councillors to ask another member of any group they are involved with to submit applications rather than doing so themselves.

(22/103) Cornwall Councillor's Report

Cllr Mustoe thanked all those that had helped to get the South West Coast Path re-opened and for the high standard of work. He was also pleased to announce that agreement had been made with new providers for Porthpean Outdoor Education Centre. The Clerk was asked to set up a meeting with the new management team. Cllr Mustoe has asked Cormac to investigate the drainage problem on Porthpean Road at its junction with Duporth Road. Cllr Reynolds asked that the flooding problem by Porthpean Golf Club entrance also be investigated. Cllr Mustoe has agreed with the planning officers that comments from other officers such as the Conservation Officer are published on Cornwall Council's planning portal in future. Cllr Mustoe's full report can be found on the parish council's website.

(22/104) Public Participation

There were no members of the public present.

(22/105) Planning

(a)

(i) PA22/09064 – The Walled Garden, Charlestown Road: Works to trees within a Conservation Area: T1: Atlas Cedar, fell and remove. T2: Norway Spruce, fell and remove
This application will be considered at the December meeting when the Tree Officer's comments are available.

(ii) PA22/07624 – 179 Charlestown Road - Application for tree works in a Tree Preservation Order (TPO): T1 Ash – fell due to Ash Dieback (Approx 25% dieback/foilage loss)
It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council notes the Tree Officer's comments and would ask for reassurance that the tree felled is the correct species and that the replacement tree be planted as close as possible to the current tree's position. The council is aware that Ash trees with less than 50% dieback do not need felling.**

(iii) PA22/03359 and 03360 – 14 Quay Road: Construction of glazed roof extension to the rear of existing house and outbuildings
It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal.**

(b) Update on outstanding planning applications:

(i) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store
No update was available.

(ii) PA22/08197 – Polmear Farm, 32 Quay Road: Listed Building Consent for conversion of existing garages to form ancillary self contained accommodation to Polmear Farm
No update was available.

(iii) PA22/01715 – Land known as the Orchard (adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matters reserved for the construction of up to 3 dwellings and associated works
This application will be determined by the Planning Committee in the new year.

(iv) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking and PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking.
The Planning Officer is waiting for the agent to update her statement regarding the land being offered to the parish council as the parcel off Mount Charles roundabout is outside the parish boundary.

(v) PA21/07841: 179 Charlestown Road: Proposed summer house and decking
This application has been withdrawn and an enforcement case has been opened regarding the pergola.

(22/106) Cornwall Council Community Network Review

It was **RESOLVED** that the Clerk should respond to the consultation by raising the following points:

- **The current structure is not working**
- **Community Network areas should not be enlarged as this would remove the local focus. This was the very reason they were set up**
- **Panels can be interesting and informative and can act as training tools, but they need to be focussed**
- **Most members of the public don't know that they exist or what they are for**
- **Apart from the Community Network Highways Scheme what functions does it carry out that can't be carried out elsewhere**
- **The paper is poorly written, overlong and confusing**

(22/107) Working Parties

(i) Environment and Climate Crisis

Cllr Reynolds reported that she attended the "In and Beyond Neighbourhood Plans for Community, Nature and Climate" conference on 22 October. The day served as a good reminder that our neighbourhood plan has some good policies on renewable energy and climate change which the council should be using when looking at planning applications. It also highlighted the fact that as well as a climate emergency, we are currently suffering an ecological emergency.

The Diggers and Doers have planted 2 sacks of daffodils in various locations around Charlestown and have also carried out a tidy up session at Carrickowel. There will be a further planting session at Charlestown Battery on 4 December.

The consignment of 100 saplings from the Woodland Trust has now arrived and these will be planted in December or January.

(ii) History

Cllr Reynolds reported that the History Working Party have been working on the proposed information board for Charlestown. They view this as an ongoing programme to better highlight the historical features of the parish, which began with the interpretation board at Trenarren in 2020. The group will be working with partners such as the World Heritage Site, Cornwall AONB Unit, National Trust, Duporth CIC etc. A series of walking routes are to be created. Cllr Reynolds outlined proposals for the board together with a number of short walks, with QR codes along the way to give historical information.

It was **RESOLVED** that the parish council would allocate **£3,000 towards the provision of an information board for Charlestown and to progress the project, with 50% of this coming from CIL funds. £2,000 will be allocated each year for projects in other areas of the parish.** The Chairman is to speak to Charlestown Harbour to ensure that they are agreeable with the project.

(iii) Traffic

Cllr Bull reported that the group met on 10 November and completed prioritising issues from the traffic survey.

Cormac has quoted a figure of £23,385 for the provision of a residents' parking scheme for Charlestown Road and Duporth Road, but Cormac will not fund this.

After discussion, it was agreed that a questionnaire should be written and mailed out to all addresses in Charlestown Road seeking to establish (a) whether the house is a principal residence; (b) whether any part of it is used as a business or letting property (including B & B/Airbnb); (c) whether they have any off-road parking and if not (d) would they be interested in having one space and making a contribution towards the cost.

It was **RESOLVED to allocate £23,385 towards the cost of a residents parking scheme, with £12,500 coming from the parish council’s Highways budget and the remainder from CIL funds.**

(22/108) Highways

(i) Duporth Salt Bins

As part of the process to adopt the roads in the new Duporth estate, it has been recommended that 2 salt bins be included in the scheme. The parish council has been asked if it will take over future responsibility for the bins.

It was **RESOLVED that the parish council would assume future responsibility for the bins.**

(ii) Highways have now provided a quote for tree cages for the 2 replacement street trees.

It was **RESOLVED to allocate £1,874.56 for the provision of protective cages for the replacement street trees to be planted on Charlestown Road.**

(iii) Highways Concerns

The hedges along Duporth Road need cutting back and the Clerk was asked to report this to Cormac.

(22/109) – Financial Matters

(i) Grant Funding Request

Cllrs Hallows and Bailey left the room

(a) St Austell Society of Art

It was **RESOLVED that the parish council would purchase picture rails for displaying pictures at art exhibitions in The Pattern Hall up to the value of £250 with St Austell Society of Art arranging to affix them to the walls.**

(b) It was **RESOLVED to purchase litter picking equipment on behalf of the Charlestown Chums up to the value of £250.**

Cllrs Hallows and Bailey returned to the room. Cllr Hallows was not happy with the decision and the grant policy will be reviewed next month.

(ii) It was noted that the Local Government Workers’ pay award for 2022/23 has now been agreed. Cllr Hallows has checked the backdated pay figure. The award includes 1 day additional leave.

(iii) The current financial position was noted and the following payments were authorised:

DD	SWW	Water for public toilets	£193.50
DD	BT	Mobile phone	£24.00

DD	BT	Telephone and internet	£51.54	
DD	Xerox Finance	Printer quarterly lease	£141.26	£
DD	Lloyds Bank	Credit card	£122.94	£
DD	Blenheims	Foundry Parc estate service charge	£14.87	
DD	Southern Electric	Electricity for public toilets	£134.59	
DD	Southern Electric	Electricity for The Pattern Hall	£176.52	
SO	JB & J Kneale	Quarterly lease	£212.50	
BACS	A & A Maintenance	Footpath cutting – SWCP & PRoW	£2325.00	£
BACS	Cornwall Waste Solutions	Waste disposal	£23.98	£
BACS	Cornwall ALC	Training	£54.00	£
BACS	SLCC	Clerk’s attendance at annual conference	£564.80	
BACS	Wisdom Signs	Replacement noticeboard for Porthpean Beach Road	£306.00	
BACS	Lyreco	Toilet rolls	£94.94	
BACS	Poppy Appeal	Wreath for Higher Porthpean	£20.00	
BACS	St Austell Print	Charlestown CAAMP	£260.00	
BACS	ITEC	Printing/photocopying charges	£81.00	£
BACS	Staff/HMRC/CPF	Salaries and oncosts	£3,485.20	£

(22/110) Meetings/Training Attended

- 17 October – Cllr Wright attended planning training
- 22 October – Cllr Reynolds attended In and Beyond Neighbourhood Plans briefing
- 25 October – History Working Party
- 1-3 November – the Clerk attended the SLCC Annual Conference where the focus was on sustainability and the Climate emergency. The Clerk thanked councillors for part-funding her to attend the conference
- 10 November – Traffic Working Party
- 17 November – Cllr Bailey attended planning training

(22/111) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- A reminder about the Dogs on Beaches consultation
- Details of the devolution deal for Cornwall announced by the Chancellor today

(22/112) Dates for the Diary

There were no dates for the diary.

(22/113) Dates of future Parish Council Meetings

15 December; 19 January, 16 February, 16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

The meeting closed at 7.50 pm

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 Chairman

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 Date