

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 18 NOVEMBER 2021 at 6.00pm in The Pattern Hall

Present: Cllrs Bill Leach (Chairman), Sue Leach, Nick Foster, Nigel Chatterjee, Jackie Bull, Mike Norris, Sandie Bailey, Richard Hallows, Trudy Reynolds

In attendance: Cllr James Mustoe CC; Julie Larter (Clerk), 2 members of the public.

(21/102) Apologies for Absence

There were no apologies for absence.

(21/103) Minutes of a Meeting of the Parish Council held on 21 October 2021

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 21 October 2021 be signed as an accurate record of the meeting, subject to p7(ii) being amended to read "Cllr Bull reported on a meeting of the working party on 12 October". It was noted that p7(b) regarding a contribution towards a survey of South Polmear Mine would appear on a future agenda.

(21/104) Matters to Note

The Clerk reported that the Post Office outreach in the hall would be changing from Tuesday and Thursday mornings to Tuesday afternoons, probably after Christmas because of lack of demand for the service.

The Clerk continues to chase up the Charlestown Conservation Area Character Appraisal and Management Plan.

The Clerk reported that the new toilet payment mechanisms have now been installed but because of the weak internet signal, payments are rather slow. Healthmatic will be returning to fit additional stainless steel plates to finish the project off.

Syd Allen has offered members the opportunity of a walking history tour of Charlestown and this has been arranged for 7 December at 10.20am - the Clerk asked members to let her know if they would like to participate.

Deborah Boden has now left the WHS team and her role is being filled in the short term by Sally Weston. The Chairman, Cllr Bull and the Clerk had a meeting yesterday with Sally and Ainsley Cocks by way of introduction.

(21/105) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(21/106) Chairman's Announcements

The Chairman had no announcements to make.

(21/107) Cornwall Councillor's Report

Cllr Mustoe said that he is pleased with the progress being made with the cliff stabilisation work in Charlestown. Cllr Mustoe has arranged for Cornwall Council to remove a number of

obsolete signs at Porthpean beach and to tidy up council buildings. He would like to see better use made of an inaccessible amenity space at the back of the beach and met with the Clerk, Cllrs Reynolds and Norris and Martin Petherick earlier in the week – this matter is to be discussed later in the meeting.

Cllr Mustoe was pleased to take part in the Battery Recharge on 7 November.
Cllr Mustoe's full report is available on the parish council website.

(21/108) Public Participation

A member of the public stated his objections to planning application PA21/08772 – Land NE St Levan's Church.

(21/109) Planning Applications and Related Matters

(i) PA21/08772 – Land NE of St Levan's Church, Porthpean: Construction of a 3/4 bedroom house on domestic recreation land

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council objects to the application as it falls outside the development boundary and there is no community benefit. It is contrary to the St Austell Bay Neighbourhood Plan and the Cornwall Local Plan. Furthermore the previous application failed at Appeal. The parish council is concerned about the impact the development could have on St Levan's Church, which is Grade 2 Listed.**

(ii) PA21/10976 – 5 Garden Walk: Cutting back of Horse Chestnut tree
This was deferred pending sight of the Tree Officer's comments.

(iii) PA21/10601 – The Longstore, Charlestown Road: Retrospective permission for the retention of an existing gabion wall to include new stone cladding and raised planter.

Cllr Chatterjee took no part in the discussion.

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council objects to the proposal which does not resolve the criteria of the Enforcement Notice.**

(b) The situation regarding the following planning applications was noted:

(i) PA20/09731 – 4 Garden Walk, Duporth: Construction of single storey extension with new sun terrace above and alterations to existing property (*revised plans*)
No update was available.

(ii) PA21/07841: 179 Charlestown Road: Proposed summer house and decking
The Clerk reported that the planning officer had told her that this was unlikely to gain support.

(21/110) St Austell Bay Neighbourhood Plan

Cllr Sue Leach reported that the strategic group has now been dissolved. Cllr Leach went on to say that Cornwall Council's Neighbourhood Planning Team has been disbanded and responsibility for neighbourhood planning has passed to the Planning Policy Team. Cllr Mustoe commented that this was regrettable. The SG's neighbourhood plan website is to be

closed down and documents will be transferred to the parish council's website. It was **RESOLVED** that each councillor should receive a hard copy of the Plan together with a copy of the Community Actions Appendix and the Clerk will arrange for 16 copies to be printed. The Appendix will be periodically reviewed and will appear on the agenda biannually for this purpose.

(21/111) People's Climate Festival

Cornwall Council has asked parish councils for a contribution towards the cost of the event which is being held on 27 November. It was **RESOLVED not to make a contribution.**

(21/112) South West Coast Path Closure

The Clerk reported that palisade fencing is to be erected at both ends of the closure next week and signage will be placed inside the closure. It was noted that cliff reparation work in Charlestown is incurring additional expenditure.

(21/113) Porthpean Beach

The Clerk, Cllrs Norris and Reynolds met with Cllr Mustoe and Martin Petherick on 16 November to look at an area behind Porthpean Beach. It is hoped that an overgrown amenity area can be re-opened to the public and possibly some benches could be placed on the area. In the first instance it will be necessary to clear away the brambles in order to see if this will be feasible and it was **RESOLVED to ask A & A Maintenance to cut back the brambles.**

(21/114) Queens Platinum Jubilee

It was agreed that the Jubilee should be commemorated in some way and councillors were asked to bring proposals to next month's meeting. Cllr Sue Leach offered to apply for Lottery funding if required.

(21/115) Defibrillator

In 2016 the parish council agreed to pay the annual maintenance charge for a defibrillator in Duporth, but no definite location had been identified - originally it was hoped to put it in the Extra Care facility and latterly in The Courtyard. The Duporth CIC would like to put the unit in one of the former chalets and it was **RESOLVED that the parish council would fund the annual maintenance charge for the unit together with a fee of £10 per month for a dongle as Cllr Foster explained that it was not possible to get a wi-fi signal in this location.** Cllr Foster was asked to find out whether a separate line could be installed instead of the dongle.

The Clerk was asked to check that the public access defibrillator in the Pier House is still accessible 24/7.

(21/116) Working Parties

(a) Traffic Working Party

The Chairman thanked Cllr Hallows for his work in preparing a report on some of the issues in Charlestown, Porthpean and on Duporth Road, which was considered initially in Autumn 2020 and by the Working Party on 4 November this year. The Chairman sought clarification on the

number of permanent residents on Charlestown Road who have no parking as there appeared to be a disparity between the number identified in 2020 and the number of residents parking spaces currently being proposed. Cllr Hallows explained that he was more concerned by the principle and position than the number. Cllr Bull said that it was important to get the issues to Highways now and a discussion could take place at a later stage over the number of spaces required. It was **RESOLVED that the report should be sent to the Highways Manager now and the Working Party will work on identifying other issues in the parish. A parish-wide postal survey will be undertaken by the parish council.** A draft is to be brought to the next parish council meeting. Cllr Bull is to contact Church Hall trustees to see if they would be willing to let a small number of parking spaces to Charlestown or Church Road residents.

(b) Environment and Climate Crisis Working Party

(i) Climate Emergency Action Plan

Councillors reviewed the Climate Emergency Action Plan which had been previously circulated and accepted the amendments subject to 3.9 being amended to read "Seek to use suitable available green spaces for community growing projects."

(ii) Working Party Meeting 2 November

Cllr Reynolds reported that there has been a good response to the Diggers and Doers flyers, and outlined recent group activities. A coffee morning is to be held on 14 December. Cllr Reynolds reminded members about the People's Climate Festival on 27 November.

(c) Regatta Working Party

The Clerk gave a verbal report on a meeting held on 26 October. The Regatta Committee is to identify a suitable location in which to plant the Jubilee tree and a discussion also took place about replacing the existing Beech trees on Charlestown Road and planting a new hedge. A family has enquired about a memorial bench - the working party have agreed a location and the Clerk has sent the costings to the family and is awaiting a decision from them. There have been complaints about people exercising their dogs in the field and the inappropriate use of the play equipment. The Clerk also said that Cornwall Council is unlikely to do anything about the flooding issue until the new year as it is going through a "transformational change".

(13/117) Highways Matters

Cllr Reynolds reported that storm drains in Higher Porthpean and on Porthpean Road need clearing and Cllr Mustoe will report this to Highways.

It was **RESOLVED to ask A & A Maintenance to do a one-off strim at the junction of Porthpean Beach Road and Porthpean Road as there is a danger of weeds choking daffodils planted last year.**

(21/118) Financial Matters

(a) A draft budget and precept calculation had been circulated prior to the meeting. It was **RESOLVED to adopt the draft budget resulting in a precept requirement of £47,703.54. It was further agreed to vire between budget headings as per the Clerk's recommendation.**

(b) The current financial position was noted and the following payments were authorised:

01/11/2021	DD	Blenheims Estate & Asset Management	Foundry parc amenity charge	£	21.11
08/11/2021	DD	SWW	Water for hall	£	27.50
22/11/2021	DD	SWW	Water for toilets	£	103.50
11/11/2021	DD	Lloyds Bank	Credit card - <i>see note</i>	£	77.92
15/11/2021	DD	BT	Telephone and internet	£	83.28
27/11/2021	DD	BT	Monthly mobile phone charges	£	24.00
22/11/2021	DD	ITEC	Photocopy charges Oct-Nov	£	28.51
18/11/2021	BACS	Complete Weed Control	Pavement weedspraying - 2nd spray	£	252.00
18/11/2021	BACS	Cornwall ALC	Code of Conduct training, Cllrs Bailey and Norris	£	48.00
18/11/2021	BACS	Cornwall Industrial Supplies	High viz vests for Diggers and Doers	£	103.32
18/11/2021	BACS	Argos Fire Protection	Fire extinguisher service (remainder of invoice)	£	12.36
18/11/2021	BACS	Cornwall Waste Solutions	Waste disposal	£	19.80
18/11/2021	BACS	Carlyon Parish Council	Re-charge for Porthpean wreath Signs for the toilet (instructions for new entry system)	£	17.00
18/11/2021	BACS	Cornwall Signs		£	48.00
26/11/2021	BACS	Staff	Salaries and oncosts	£	2473.31

*It was noted that credit card receipts were checked by Cllr Chatterjee on 10 November.

(21/119) Meetings/Training Attended

26 October – Regatta Working Party

6 November – Traffic Working Party

8 November – Cllr Reynolds attended "Let's Talk Climate Action, Cornwall and Isles of Scilly"

11 November – Cllr Sue Leach laid a wreath on behalf of the parish council at the memorial in Higher Porthpean

16 November – Cllr Bailey attended Code of Conduct training

17 November – The Chairman, Cllr Bull and the Clerk met with Sally Weston and Ainsley Cocks from the WHS office

(21/120) Correspondence

A list of correspondence had been previously circulated and in addition the following correspondence was received after publication of the agenda:

- Notes from Cornwall Council's Monitoring Officer's meeting
- Wheal Martyn newsletter
- Invitation to attend a history tour of Charlestown

(21/121) Dates for the Diary

2 December – Traffic Working Party

7 December – Environment and Climate Crisis Working Party

7 December – History tour of Charlestown

9 December – St Austell and Mevagissey Community Network Panel Meeting (rearranged) – The Chairman and Clerk to attend

14 December – Diggers and Doers Coffee morning

(21/122) Dates of future Parish Council Meetings

16 December 2021, 20 January, 17 February, 17 March, 21 April 2022

The meeting closed at 7.35 pm

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Chairman

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Date

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