

MINUTES of the ANNUAL MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 20 May 2021 at 6.00pm in The Pattern Hall

Present: Cllrs Bill Leach (Chairman), Sue Leach, Trudy Reynolds, Nick Foster, Nigel Chatterjee, Jackie Bull, Richard Hallows

In attendance: Cllr James Mustoe, CC (part of the meeting), Julie Larter (Clerk), 6 members of the public

(21/001) Election of a Chairman

Cllr Bill Leach was elected as Chairman for the forthcoming year.

(21/002) Declaration of Acceptance of Office

The Chairman duly signed the Chairman's Declaration of Acceptance of Office

(21/003) Election of a Vice Chairman

Cllr Jackie Bull was elected as Vice Chairman for the forthcoming year.

(21/004) Apologies for Absence

There were no apologies for absence.

(21/005) General Power of Competence

It was **RESOLVED** that the council met the criteria for the General Power of Competence and the Power was adopted.

(21/006) Minutes of an Extraordinary Meeting of the Parish Council held on 5 May 2021

It was **RESOLVED** that the minutes of an Extraordinary Meeting of the Parish Council held on 5 May 2021 be signed as an accurate record of the meeting.

(21/007) Matters to Note

The Clerk reported that a twice daily cleanse of the toilets was instigated on 1 May. There are ongoing issues around the reliability of the paying mechanisms and stated that the council may have to look to replace them later in the year. As a result of this unreliability, the gents toilet has had to be put out of use until the caretaker returns to work next month. The hand sanitizing unit has been vandalised.

The Clerk reported that a complaint has been received regarding some of the wording on the interpretation board at Trenarren and she and Cllr Reynolds are trying to work out a solution.

Cormac has repaired the two damaged benches in Porthpean Beach Road and the caretaker will be giving them a coat of paint when he returns to work.

(21/008) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(21/009) Chairman's Announcements

The Chairman welcomed Cllr Jackie Bull as a new member of the council and also Cllr James Mustoe as the new Cornwall Councillor for the division. The Chairman said that he would be reordering the agenda.

(21/010) Cornwall Councillor's Report

Cllr Mustoe introduced himself as the new divisional member for Mevagissey and St Austell Bay and thanked everyone who voted for him. He said that he has been the Cornwall Councillor for Mevagissey for 7 years and looks forward to getting involved in community and parish council initiatives. Cllr Mustoe said that because St Austell Bay Parish Council's monthly meetings are held on the same evening as those of Mevagissey Parish Council, he will be alternating between the meetings.

(21/011) Public Participation

No members of the public wished to speak.

(21/012) Higher Porthpean Sunday School Room

(i) It was noted that the parish council's application to have the Sunday School Room listed with Historic England has been unsuccessful.

(ii) Cllr Reynolds said that there has been a lot of emotion regarding this building in the heart of the village, and did not feel that it would be right to bid for the building. A member of the public (a Churchwarden from St Levan's Church) was invited to speak. She said that some of the proceeds of the sale of the School Room would be put towards improvements in the church to create a space for the community including levelling and turfing some of the outside space and constructing a pavilion/shed and an accessible toilet is to be installed. There are no fixed pews in the church and therefore it can accommodate more people for community events than the Sunday School Room.

A prospective purchaser of the building stated that he will be undertaking sensitive repairs to the building.

It was **RESOLVED** that the parish council is not convinced that there is sufficient community support to register an interest in making a bid.

(21/013) Planning Applications and Related Matters

(a)

(i) PA21/03878 – 3 Ridgewood Close: Proposed sun lounge extension

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal.

(ii) PA21/01636 – Trevean, Porthpean Beach Road: Tree works to Holm Oak subject to a TPO; Coppice to 1.5m stumps to allow regeneration and manage as such
The matter was deferred until the Tree Officer's report is available.

(b) An update was provided on the following planning applications

(i) PA21/02161 – Dunstan House, The Drive, Duporth: Works to T1 (Beech), T2 (Oak), T3 (Beech) and T4 (Oak)

The Parish Council wished to see the Tree Officer's comments before submitting its comments. The Planning Officer needed to determine and the Tree Officer had no objections so the application has been approved.

(ii) PA21/02059 – Land at Charlestown Harbour: Construction of 4 commercial/business (Use Class E (g) units and associated car parking.

This application has been withdrawn.

(iii) PA20/08476 – 179 Charlestown Road: Proposed loft conversion to form a bedroom with a balcony

No update was available.

(iv) PA20/09731 – 4 Garden Walk: Construction of single storey extension with new sun terrace above and alterations to existing property

No update was available.

(v) PA19/08174 – Land Off Mill Lane: Residential dwelling to include associated site works and alteration/formation of vehicular/pedestrian access

No update was available.

(vi) PA20/02256 – Rashleigh Arms: Retrospective Listed Building Consent for the proposed external works to Grade II Listed Building

This application is still awaiting determination.

(21/014) Appointments

It was **RESOLVED to make the following appointments:**

(i) Tree Warden – Cllr Reynolds

(ii) History Working Party – Cllrs Foster, Reynolds, Hallows

(iii) Regatta Working Party – the Chairman, Cllrs Hallows and Bull

(iv) Environment and Climate Change – Cllrs Reynolds and Chatterjee

(v) Community Network Panel – Cllrs Chatterjee and the Chairman

(vi) Internal Control Checks – Cllr Chatterjee

(vii) Hall liaison – Cllr Sue Leach

(viii) Clerk's Annual Appraisal – the Chairman

(21/015) Code of Conduct

In line with the recommendation of Cornwall Association of Local Councils, it was **RESOLVED to adopt the new Cornwall Code of Conduct.**

(21/016) Emergency Scheme of Delegation

It was **RESOLVED that the Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure business continuity, informed by consultation with the members of the council. The scheme of delegation will be reviewed no later than September 2021.**

(21/017) South West Coast Path Closure at Duporth

The Chairman reported that surveys have now been completed and he has met with Cormac to discuss. There are 6 separate areas of concern where the path will have to be rolled back affecting 10 or 11 properties as well as community owned land. No compensation will be payable for this. Once agreement has been made with landowners it is hoped that work can be undertaken swiftly in order to get the path open as soon as possible. There is still an issue with vandalism to the barricades and CCTV images have been sent to the Police.

(21/018) Regatta Playing Field

The Clerk reported that work is progressing slowly and some of the play equipment has now been installed. A virtual meeting was held between Cornwall Council, The Duchy and the Regatta Working Party. The Duchy believes that there could be a blockage in the adit between the field and the harbour and a dye test or remote camera may be used to locate. Cornwall Council is liaising with the Duchy to resolve the flooding issue.

(21/019) Highways Matters

Cllr Hallows reported that the parish council's Covid signs on Charlestown Road have been sprayed with graffiti.

The Clerk was asked to chase a date for resurfacing work on the Lobbs Shop to Trenarren Road and also results from the ongoing monitoring exercise in Trenarren car park.

(21/020) Financial Matters

(i) The Internal Auditor's report was noted.

(ii) It was **RESOLVED to agree the Annual Governance Statement.**

(iii) It was **RESOLVED to approve the Annual Accounting Statement.**

(iv) Grant Funding Request

It was **RESOLVED to make a grant of £100 towards the purchase of a plaque commemorating residents of Porthpean who died in the two world wars.**

(v) Current balances were noted and the following payments were authorised:

Method	Payee	Purpose	Amount
DD	Cornwall Council	Business rates for toilets	£77.00
DD	SWW	Water for hall	£27.50
DD	SWW	Water for the toilets	£103.50
DD	Lloyds Bank	Credit card	£482.00
DD	ITEC	Monthly printing charges	£18.07
DD	BT	Telephone and internet	£70.50
DD	BT	Mobile phone charges	£24.00
DD	Blenheims Estate and Asset Management	Monthly estate charge	£12.00
SO	JB & J Kneale	Quarterly lease for car park land	£212.50
BACS	Vision ICT	Date backup	£72.00
BACS	Sustainable Furniture	Replacement bench for Church Road	£715.00
BACS	Cornwall ALC	Annual membership subscription	£504.08
BACS	Staff	Salaries and oncosts	£2942.03

(21/021) Meetings/Training Attended

- 22 April and 12 May – The Chairman and Clerk met with Countryside officers to discuss SWCP closure
- 28 April – The Chairman, Cllrs Tombs and Neill together with the clerk attended a meeting with Cornwall Council and The Duchy regarding Regatta field flooding issues
- 29 April – The Clerk attended a briefing on the return to physical meetings
- 30 April – The Clerk attended a webinar on increasing your hall’s usage
- 19 May – The Clerk attended a briefing on Covid risk and resilience when exiting lockdown

(21/022) Correspondence

A list of correspondence had been previously circulated and the following correspondence had been received since publication of the agenda:

- BT consultation on the removal of the payphone from Charlestown Road. It was **RESOLVED that the Clerk should respond requesting that the phone box be removed due to continual vandalism**
- Request from the owner of the Longstore car park to meet to discuss the Enforcement Notice on the car park. It was **RESOLVED that as nothing could be gained from such a meeting the request should be declined.**

(21/023) Dates for the Diary

- 10 June – Community Network Panel Meeting, venue tbc

(21/024) Dates of future Parish Council Meetings

17 June, 15 July, 16 September, 21 October, 18 November, 16 December 2021, 20 January, 17 February, 17 March, 21 April 2022

The meeting closed at 7.20 pm

.....
Chairman

.....
Date