

**MINUTES of a MEETING OF ST AUSTELL BAY PARISH COUNCIL held on THURSDAY
21 NOVEMBER 2019 in The Pattern Hall at 6.00pm**

Present: Cllrs Bill Leach (Chairman), Sue Leach, Malcolm Neill, Dave Nicklin, Richard Hallows, Sue Osbrink, Steve Morris

In attendance: Cllr Tom French, CC; 10 members of the public.

(19/124) Apologies for Absence

Apologies were received from Cllrs Trudy Reynolds and Peter Tombs.

(19/125) Minutes of a Parish Council held on 17 October 2019

The Clerk reported that she had made a typographical error on the draft minutes that had been previously circulated. Minute (19/107) should read "Mr Crawford explained if the parish council was minded to support the development of areas 5 and 10" This amendment was accepted and it was **RESOLVED to sign the minutes subject to the following additional amendment.**

It was **RESOLVED in principle to progress the transfer/development of Wainhomes land in line with the Wainhomes proposals outlined above.** It was noted that the

parish council has no intention of discussing the development of Area 2, the fields opposite Foundry Parc at the present time. It was also noted that if the development of areas 5 and 10 does not go ahead, the other elements of the package may not go ahead either.

Cllr Nicklin, referring to minute (19/118), stated that he had not attended the meeting at St Austell Police station on 19 September.

(19/126) Matters to Note

The Clerk reported that there has been another cliff fall in Charlestown and a Cornwall Council engineer was due to assess today whether the coast path can remain open.

The Clerk has chased the Enforcement Officer regarding progress with the Longstore appeal and it appears that the Planning Inspector has yet to set a date for the start of the appeal as there is a backlog of cases at the Inspectorate.

(19/127) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(19/128) Chairman's Announcements

The Chairman thanked Cllr Hallows for his outstanding presentation at the Licensing Committee hearing on 13 November and also thanked Cllr Nicklin and several members of the public for their support. The licence has been amended so that the premises must close at 11.00 pm and cease serving alcohol at 10.30 pm. The licence for live and recorded music has been revoked. The Committee regarded the incident very seriously. There is an indication that an application for a variation to the licence may come later.

(19/129) Public Participation

A member of the public requested to speak on agenda item 7.

(19/130) Planning Applications and Related Matters

(a) (i) PA19/08946 – The Retreat, Porthpean Beach Road: Outline Planning (with all matters reserved) for the construction of a dwelling

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council objects to the proposal as it feels that the division of the plot is less satisfactory than in the previous application. Furthermore, the Local Landscape Character Assessment commissioned as part of our emerging Neighbourhood Development Plan recommends “avoid development which through redevelopment or extension significantly increases the footprint or volume of a property within a plot”.

(ii) PA19/09685 – Duporth Wood Adjacent to Mulberry House; Cut back three Beech Trees as they are overhanging the house. Trim Sycamore

The Tree Officer’s report has not been received and the council will comment when it is to hand.

(b) The current situation regarding the following planning applications was noted:

(i) PA19/08174 – Land Off Mill Lane: Residential dwelling to include associated site works and alteration/formation of vehicular/pedestrian access

The application is ongoing.

(ii) PA19/08084 – Arncliffe, Porthpean Beach Road: Removal of bungalow roof and construction of first floor extension plus extension to the north west end of the property

Revised plans are being submitted.

(iii) PA19/06955 and 06956 (LBC) – 1 Church Road: Internal alterations, replacement windows and widening of existing vehicular access

Following concerns from the Conservation Officer, revised plans have been submitted. The Planning Officer is waiting for the Conservation Officer’s comments on the amended plans.

(iv) PA19/06858/59 (LBC) – 82 Charlestown Road: Raise roof height over kitchen and extend flat room extension for bedroom above and demolish existing stone wall at rear

The matter was deferred until the Conservation Officer’s comments are to hand.

(v) PA19/07146 – The Courtyard, Manor Farm Road: Variation of conditions 2 and 3 of decision notice PA17/02392 dated 06/02/2018

The Planning Officer is waiting for a Deed of Modification to be signed. The Chairman expressed his disappointment that no s106 money had been made available to the parish and asked Cllr French to investigate why.

(vi) PA19/07235/6 (LBC) – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works

The applicant is making minor changes to the application in response to comments from the Police Architectural Liaison Officer regarding viewing points into the Linhay. The Parish Council will be re-consulted.

The Clerk reported that following concerns about the Highways Officer’s report, she contacted the Planning Officer to request a site visit with the Highways Officer. The Highways Officer is not prepared to carry out another site visit but has offered to meet members at the Council offices. Cllrs Hallows, Nicklin, Osbrink and Tombs to attend.

(vii) PA19/05219 – The Round House, Charlestown Harbour: Change of use of former harbour master’s office for retail use as wedding venue

It is the Planning Officer’s intention to approve the application under delegated power and the council has received a 5 day protocol letter. It was **RESOLVED** that the Clerk should

respond stating that the parish council upholds its objection to the proposal. Evidence that Historic England and the Conservation Officer no longer have any objections to the proposal are not online and the council feels that there is a lack of transparency in the process. Cllr French was asked to call the matter in for determination by the Planning Committee.

(viii) PA19/03884 – Charlestown Harbour: Proposed siting of a demountable timber workshop for boatbuilding and repair

The Clerk reported that the Planning Officer is looking to refuse the application as the applicant has failed to provide all the information requested by the Planning Officer.

(c) PA18/04417 – Land at Beach Road, Porthpean

It was noted that the appeal on this application has been dismissed by the Planning Inspectorate. Refusal of the appeal will be used in the Neighbourhood Development Plan's evidence base.

(19/131) Neighbourhood Development Plan

Cllr Sue Leach reported that the Strategic Group were finalising draft policies and the majority of these will be circulated to councillors in December. There may be a delay on one or two depending on how quickly the SG can get answers to questions over the Christmas period. Some draft policies are currently with Cornwall Council's NDP adviser for her comments. Cllr Leach said there is a substantial evidence base on the NDP website (www.staustellbayndp.org.uk) and she urged members to have a look.

(19/132) Cornwall Councillor's Report

Cllr French said that he supports the parish council's decision to object to The Roundhouse application and will ask for it to be called in.

Cllr French reported that the controversial bollards at Campdowns Cemetery have been removed but he is unsure of the long term outcome.

Cllr French said that although it may appear that nothing is being done to address anti-social behaviour in Charlestown, there is a lot going on behind the scenes.

(19/133) Tree Warden's Report

The Tree Warden's report was noted.

(19/134) Climate Change Working Party

Cllr Hallows reported that the working party is taking a bigger is better approach covering a wider geographical area. Pat Smith has had a number of meetings with Cllr Gary King and a "St Austell Bay and Clays" group has been set up which is working on a number of initiatives.

(19/135) Keep Charlestown Safe

Cllr Hallows reported that there have now been 2 multi agency meetings but he doesn't feel as if anything has progressed as a result. However the Keep Charlestown Safe group is working on a number of initiatives.

Cllr Hallows said that the KCS group did not realise when they volunteered to join the group at the Extraordinary Meeting on 7 October that it was going to be a working party of the parish council, and as such did not wish to agree to abide by the council's Code of Conduct. A

number of other people have since volunteered to join KCS and this has broadened the group's skill set. Cllr Hallows said that there was no sense in having 2 groups working on the same issue. Cllr Hallows was asked if he could ask the group why they didn't want to sign up to the Code of Conduct as by being constituted as a working party it brought a level of formality to the group. It was **RESOLVED that the Chairman and Clerk should briefly attend the next meeting to explore why members of the group are unhappy about agreeing to abide by the Code of Conduct.** The Chairman said that the parish council needs to have an overarching understanding of what is happening in the parish.

(19/136) Highways Matters

(a) Pavement Weedspraying

Pavement weeds have now received their second chemical treatment. Prior to the meeting Cllr Tombs had expressed a view that the weeds need removing manually and the Clerk asked whether the council wished her to obtain quotes for the work. Councillors asked the Clerk to obtain quotes for the removal of weeds in the areas currently receiving chemical treatment.

(b) Other Highways Concerns

It was noted that the Council has been asked to consider whether there are any other highways schemes to put forward for the next round of Community Network Highways Scheme bids.

Cllr French was asked to chase the yellow lining that should have been completed in October.

(19/137) Parish Council Website

The Clerk's report outlining the requirements of The Public Sector Bodies Accessibility (Websites and Mobile Applications) (No 2) Regulations was noted and it was **RESOLVED to request Vision ICT to redesign the current website in order to make it compliant with the regulations and to introduce an area for shared access by councillors at a cost of £1,645.**

(19/138) VE Day Celebrations

It was **RESOLVED that the Clerk should approach St Austell Town Council asking to join in any formal celebrations they may have planned.** However councillors felt that if residents wanted informal celebrations in the parish such as street parties, these would not be ruled out.

(19/139) Financial Matters

(a) 2020/21 Budget

The clerk's report and draft budget were agreed and it was **RESOLVED to request a precept of £41,238.48.** This will equate to a 3.65% increase which equates to a £2.25 per annum increase for a band D property.

(b) Current balances were noted and the following expenditure was authorised

BACS	Light Up Charlestown	Grant (min (19/117 (a) (i))	£	250.00
BACS	Scribe	Accounts package (min 19/088 (iii))	£	546.00
BACS	Mrs J Larter	AVG Antivirus software	£	50.39
BACS	Cornwall ALC	Clerk's attendance at VAT training course	£	78.00
DD	Cornwall Council	Business rates for toilets	£	76.00
DD	SWW	Water for hall	£	18.50

DD	E-On	Electricity for hall	£ 162.73
DD	BT	Telephone and internet	£ 59.99
DD	ITEC	Monthly photocopy charges (Oct)	£ 18.22
DD	ITEC	Monthly photocopy charges (Nov)	£ 11.63
BACS	SLCC Enterprises Ltd	Updated copy of The Clerks Manual	£ 47.50
BACS	SLCC Enterprises Ltd	Clerk's attendance at the Regional Training Seminar	£ 60.00
BACS	Cormac Solutions Ltd	Traffic survey	£ 5,200.21
BACS	Seton	Cable mat	£ 41.99
BACS	Merlin MS Centre	Grant Min (19/117 (a) (ii))	£ 250.00
BACS	Biffa	Annual service charge Porthpean Road bin	£ 280.80
BACS	Lyreco	Stationery/print cartridges	£ 127.07
BACS	Lyreco	Stationery	£ 45.36
BACS	Lyreco	Toilet cleaning supplies	£ 78.65
BACS	Mrs S J Leach	ADOBE sub, USB stick, postage for NDP	£ 32.76
BACS	C Wright	NDP printing	£ 41.85
BACS	Mrs J Larter	Expenses	£ 191.36
BACS	Staff	Salaries and oncosts	£1,899.66

(c) SLCC Practitioners' Conference

It was **RESOLVED to authorise the Clerk's request to attend the SLCC Practitioners' Conference in February.**

(19/140) Meetings/Training Attended

21 October – Cllrs Hallows and Reynolds attended a St Austell Town Council meeting regarding climate change

22 October – Cllrs Hallows and Nicklin attended a multi-agency meeting regarding complaints of anti-social behaviour in Charlestown

25 October – Cllrs Hallows and Nicklin had a tour of Newquay CCTV suite

6 November – Cllr Osbrink met with the Clerk to undertake a review of the hall booking procedure as part of the council's internal control measures

6 November – The Chairman, Cllrs Neill and Tombs together with the Clerk and representatives from the Regatta Committee met with Cornwall Council's Landscape Architect to inspect the toddlers' play area

10 November – Cllr Reynolds attended South West Tree Warden Forum

13 November – Clerk attended the SLCC Regional Training Seminar in Saltash

13 November – Cllr Hallows represented the parish council at Cornwall Council's Licensing Panel hearing to review the Lusty Pirate's licence. The Chairman, Cllr Tombs and Cllr Nicklin also attended

(19/141) Correspondence Received

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Details of the launch of Safer Cornwall's 16 Days of Activism Against Gender Based Violence
- NALC consultation on strengthening Police powers to tackle unauthorised encampments
- Email from Helen Nicholson regarding the formation of Shaping My Communities working party

(19/142) Dates for the Diary

28 November – St Austell and Mevagissey Community Network Panel Meeting (Cllr Neill and the Clerk to attend)

(19/143) Dates of Forthcoming Meetings

19 December 2019; 16 January, 20 February, 19 March, 16 April, 21 May, 18 June, 16 July (20 August if needed), 17 September, 15 October, 19 November, 17 December 2020

The meeting closed at 7.46 pm

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Chairman

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Date