

**MINUTES of A MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 13 JUNE 2019 at 6.00pm in THE PATTERN HALL, CHARLESTOWN**

**Present:** Cllrs Bill Leach, Sue Leach, Malcolm Neill, Steve Morris, Sue Osbrink, Dave Nicklin, Trudy Reynolds, Richard Hallows

In attendance: Cllr Tom French CC; Julie Larter (Clerk); 24 members of the public.

**(19/026) Apologies for Absence**

Apologies were received from Cllr Peter Tombs.

**(19/027) Minutes of a Meeting of the Parish Council held on 16 May 2019**

It was **RESOLVED** that the minutes of the meeting be signed as a true record of the meeting.

**(19/028) Matters to Note**

The Clerk reported that the Regatta Committee has sent back an amended Heads of Terms and she is trying to arrange a date for a meeting between the Committee, representatives from the parish council and Cornwall Council.

The Clerk said that she has written a letter of support on behalf of the parish council regarding the AONB Unit's bid for lottery funding for their Heritage at Risk project and Chris Coldwell has asked members of the public to write letters of support also. The Clerk has contacted Cornwall Wildlife Trust and the National Trust regarding signage and an interpretation board and both organisations are keen to be involved. The Clerk will obtain quotes for the work.

The Clerk reported that she has started the process to get the cask bank and tunnels listed with English Heritage, but indicated that given the current criteria it doesn't look hopeful.

The Clerk reported that the acoustic panelling is due to be installed on 12 July and an additional microphone for the hearing loop is on order.

**(19/029) Declarations of Interest on Items on the Agenda**

There were no declarations of interest or of gifts and hospitality.

**(19/030) Chairman's Announcements**

The Chairman thanked Cllr Nicklin and Cllr Hallows for all the work that went in to the statement for the recent Licensing Hearing regarding Charlestown Harbour. He also thanked them for representing the parish council at the hearing. The application was passed, but with a number of conditions attached.

**(19/031) Climate Change**

Pat Smith introduced herself by saying that she is the founder of The Final Straw campaign to rid Cornwall of plastic straws. She then gave a presentation to heighten awareness of global warming. Pat advised on approaches the council could take to play its part as well as ideas for individuals to help reduce their carbon footprint and suggested setting up a parish action group to explore ways the community could be involved and Pat offered to co-ordinate the group. It was **RESOLVED** that **St Austell Bay Parish Council should declare a Climate Emergency and agreed to**

- 1. Pledge to make St Austell Bay Parish Council carbon neutral by 2030.**

2. **Call on Westminster and Cornwall Council to provide the powers and resources to make the 2030 target possible.**
3. **Work with partners and other government bodies to deliver this goal through all relevant strategic plans and to implement best practice methods to limit global warming to less than 1.5°C.**
4. **Prepare a report within 6 months with the actions St Austell Bay Parish Council will take to address this emergency.**

Climate change will appear on next month's agenda when the composition of the community group will be established.

Cllr Sue Leach said that climate change would be included in 5 policies currently being written for the Neighbourhood Development Plan: Renewable Energy and Climate Change, Natural Environment, Housing, Transport and Traffic and Business.

The Chairman thanked Pat and her son Mark for their informative presentation.

### **(19/032) Public Participation**

A Chandlers Walk resident asked to speak regarding the Community Governance Review and the Chairman said that he would invite her to speak when that matter appeared on the agenda.

### **(19/033) Planning Applications and Related Matters**

(a)

(i) PA19/04282 – 36 Quay Road: Application for non-material amendment (1) following grant of planning permission PA18/07965. Amendment sought: reduction of the footprint of the proposed rear extension

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(ii) PA19/02452 – Shipwreck and Heritage Centre: Non-material amendment (no2) for relocation of previously approved opening and general design amendments to lower roof over platform lift and the reinstatement of existing window and additional new window in respect of (PA17/08006) Demolition of single storey extension to the north-west, alterations, ground floor extensions to provide additional exhibition and retail space and toilets and refuse store, first floor extension to provide new multi-use space, new two storey entrance, external landscaping

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

The Chairman informed members that there would be a Joules pop up shop appearing in the Shipwreck and Heritage Centre next month for the summer. He also said that he has had a communication from the tenants of The Lusty Pirate advising him that they are applying for planning permission for new signage.

(iii) PA19/03884 – Charlestown Harbour: Proposed siting of a demountable timber workshop for boatbuilding and repair

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council is disappointed that it cannot support the application in its present form, given the comments from the WHS Planning Officer and Historic England. The council urges the applicant to take on board comments made and to agree to a site meeting in order to take the application forward. The parish council would be like to send a representative to such a meeting if possible.**

(b) The Clerk updated members on the following planning applications:

(i) PA19/01454 and PA19/01455 (LBC) – 2 Quay Road: Proposed dormer window in place of rooflights (to serve the bathroom)

Discussions between the applicant and planning officer are ongoing.

(ii) PA19/01774 – Duport: Various treeworks.

This application has been approved.

(iii) PA19/03128 – 6 Barkhouse Lane: Addition of a window to the front/north elevation, removal of French doors and install sliding/folding doors to the rear and internal alterations  
Amended Plans have been received incorporating comments from the parish council and Conservation Officer. It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal.**

(iv) Strategic Planning Overview for Development in Charlestown

The Planning Officer is still waiting for comments from the Conservation Officer.

Cllr French joined the meeting.

The Chairman brought forward agenda item 13. Community Governance Review and invited the resident of Chandlers Walk who asked to speak to address the meeting.

#### **(19/034) Community Governance Review**

The resident said that she and fellow neighbours feel very much part of Charlestown. They live within touching distance of the Foundry site and everyone who lives there chose to live there to be part of Charlestown. She explained that there are 22 houses in the road and they are closer to St Paul's Church than the harbour is. Residents regularly walk into the village and one resident is the third generation to be connected with the village. The estate has won prizes in the South West in Bloom contest for the small garden area at the entrance to the estate which forms a gateway to Charlestown. Chandlers Walk could be considered as rounding off Charlestown – it has more in common with Charlestown than it does with the Mount Charles area. It was **RESOLVED that the parish council should request a Community Governance Review to move the parish boundary to include Chandlers Walk within the ward of Charlestown.**

Cllr Sue Leach has been told by Cornwall Council that if the boundary change is agreed, then because the Neighbourhood Plan area has already been designated, Chandlers Walk would remain outside of the designated area until the Plan is reviewed in the future.

The Chairman said that he has asked Cllr Neill as Vice Chairman to attend St Austell Town Council's Public meeting to outline its proposals for a boundary review on 24 June. The Chairman then thanked residents of Chandlers Walk for attending the meeting.

#### **(19/035) Cornwall Councillor's Report**

Cllr French apologised for being late but he had been delayed by issues surrounding the way Cornwall Council is handling planning matters at Hayle harbour, which could be affecting the integrity of the Cornwall and West Devon Mining Landscape World Heritage Site's status.

Cllr French said that he thought that the decision of the Licensing Hearing regarding Charlestown Harbour was the correct one and he was pleased with the manner in which the meeting was conducted.

Cllr French was also pleased to hear that the issue of Chandlers Walk was being discussed.

Cllr French reported that he has tried to speak to the Highways Manager regarding storing the Rowing Club's gigs on Charlestown Road but to no avail.

Cllr French was asked whether he had contacted James Staunton again regarding development at the Rashleigh but it transpired that the Clerk had been asked to contact Mr Staunton, not Cllr French and the Clerk said she will write to Mr Staunton.

### **(19/036) Neighbourhood Development Plan**

Cllr Sue Leach thanked everyone for attending the drop-in sessions. The Strategic Group are now collating the responses. The results of the Housing Needs survey are due imminently. Cllr Leach said that the manual traffic count will be undertaken next week and the automated count over the two following weeks. The World Heritage Site team asked that Highways be asked to contribute towards the cost and Cllr Leach said she has had an interim response from the Highways Manager but is waiting for the final decision from her.

Policies are now being drafted and these will be circulated to councillors. The first policy will be the Renewable Energy and Climate Change policy.

Protecting green spaces was a major concern to the majority of respondents to the residents' survey last year and the SG needs up to date information regarding land ownership. It was

**RESOLVED that the Clerk should undertake searches with the Land Registry to ascertain the information.**

### **(19/037) Tree Warden**

(a) Cllr Reynolds contacted the Grow Nature Seed Fund regarding her proposal for the 2020 project. The scheme operates on a crowdfunding basis, and the Fund would contribute an additional 50% of what is raised. The matter will be kept open ended.

Cllr Reynolds stressed how important trees are in helping to address climate change.

### **(b) Charlestown Street Trees**

The Clerk reported that she has spoken to the Highways Manager who has said that because the two trees removed from the higher part of the Charlestown Road site did not cause significant damage to the pavement, it was unlikely that a full scheme like the one lower down the road would be undertaken but she did offer to see if there is any money in the maintenance budget to put towards replacement trees. Cllr Neill said that he has spoken to the resident who planted 2 trees a couple of years ago and she has recommended Mid Cornwall Landscaping. It was **RESOLVED that the Clerk should obtain a quote from them.** The matter will be discussed next month.

### **(19/038) South West Coast Path in Charlestown**

The Clerk reported that ground investigation work on the cliff on the eastern side of the harbour is due to be undertaken next week. She then said that improvements are to be undertaken to the path to the western side of the harbour during the autumn/winter period which will necessitate closure of the path for a time.

### **(19/039) Highways Matters**

The Clerk reported that Holmbush Arch Road is due to be closed for Western Power installation work between 5 and 16 August for 24 hours a day. The road will then be resurfaced. Cllr Sue Leach expressed concern that this would affect the final traffic count due in August and will speak to the Highways Manager.

The Chairman asked Cllr French to chase the replacement of damaged railings at the bottom of Duporth Road as the matter has been outstanding for a number of years.

### **(19/040) Financial Matters**

Current balances were noted and the following payments authorised

BACS	The Woolly Shepherd	Acoustic Panelling	£6787.35
BACS	The Beach Clean Network	#2Minutebeachclean board	£480.00
DD	Cornwall Council	Business rates for toilets	£74.00
DD	E-On	Electricity for hall	£219.86
DD	SSE	Electricity for toilets	£86.57
DD	SWW	Water for toilets	£159.00
BACS	Porthpean Golf Club	Room hire for NDP drop in	£66.60
BACS	BT	Telephone and internet	£100.72
BACS	Biffa	Annual service charge for Trenarren bin	£253.97
BACS	Lyreco	Toilet supplies and stationery	£72.09
BACS	Mrs J Larter	Expenses	£220.35
BACS	Staff	Salaries and oncosts	£2699.81

### **(19/041) Meetings/Training Attended**

Various councillors manned the Neighbourhood Plan Drop-in sessions recently held 30 May and 13 June – Councillors met Peter Crawford from Wainhomes to discuss land ownership in Charlestown  
5 June – Cllr Nicklin represented the parish council at the Licensing Hearing for Charlestown Harbour

### **(19/042) Correspondence**

A list of correspondence had previously been circulated and the following correspondence was received after publication of the agenda:

- Email regarding climate change.

### **(19/043) Dates for the Diary**

24 June – Town Council public meeting regarding Cornwall Council’s Community Governance Review (Cllr Neill to attend)  
11 July – Alternative to Pesticides workshop – Cllr Hallows to attend  
11 July – Community Network Panel meeting – Cllr Neill to attend

### **(19/044) Dates of Future Meetings**

25 July, 22 August (only if required), 19 September, 17 October, 21 November, 19 December 2019

The meeting closed at 7.30 pm

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Chairman

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Date