

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 21 JUNE 2018 at 6.00pm in THE PATTERN HALL, CHARLESTOWN

Present: Cllrs Bill Leach (Chairman), Sue Leach, Trudy Reynolds, Dave Nicklin, Sue Osbrink, Malcolm Neill, Steve Morris, Richard Hallows
In attendance: Julie Larter (Clerk); 26 members of the public

(18/022) Apologies for Absence

Apologies were received from Cllr Linda Lang and Cllr Tom French CC.

(18/023) Minutes of the Annual Meeting of the Parish Council held on 17 May 2018

It was **RESOLVED** that the minutes of the Annual Meeting of the Parish Council held on 17 May 2018 be signed as an accurate record of the meeting.

(18/024) Matters to Note

The Clerk reported that she has ordered a Welcome to Charlestown sign for Church Road at a cost of £590. The application to The Big Lottery to fund a defibrillator for The Pattern Hall was unsuccessful. The matter will be put on next month's agenda.

(18/025) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(18/026) Chairman's Announcements

The Chairman reported that although a working party had been set up to investigate parking at Penrice Academy in the summer holidays to alleviate parking problems in Charlestown, it was too late to set anything up this summer. The Chairman said that he and the Clerk will meet Penrice's Site Manager to discuss options for next year and would use responses from the forthcoming Neighbourhood Development Plan questionnaire as a steer.

(18/027) Public Participation

The Chairman asked members of the public to identify which agenda items they wished to speak about and said they would be given an opportunity to speak at the respective point on the agenda.

(18/028) Planning Applications and Related Matters

(a)

(i) PA18/04417 – Land at Beach Road, Porthpean: Construction of a 3-4 bedroom house on domestic recreation land

Members of the public raised the following points:

- There are 19 objections on the website, this is a speculative objection, it is close to a Grade 2 Listed Building, the application contains some misleading information, there is no mention of the shed, caravan or of the recent water connection, this is green belt amenity land, not residential;
- When the estate was sold some houses did not have gardens and this was used as a garden by The Nest, it is still a garden and should remain a garden, the resident said that his cess pit was on the land;

- A member of the public said that he had read the St Austell Bay Parish Plan before he purchased his house and was reassured about the protection of green spaces. This was a betrayal of the views of parish residents. The development would encroach into the green spaces and would destroy the peace and quiet of the area.
- It would have been better if the applicants had discussed the matter before submitting the application.
- The applicant apologised for the lack of consultation and said that the proposal is a rounding off of the settlement and they are happy to address any concerns about design. They are also happy to sink the house deeper. The applicant stated that wildlife is very important to her
- The agent said that he would be happy to discuss concerns and the application was based on the planning officer's pre-application advice
- It appears that adjoining neighbours were not notified of the proposal and the Planning Officer has today sent out notifications and extended the neighbours' consultation date to 12 July

The Chairman asked the objectors if they would accept a dwelling on the site or whether they were against a development of any sort on the land. The objectors replied that there was no support in the village for a building of any sort on the land.

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council objects to the proposal. The Council believes this is a development in the countryside, not rounding off of the settlement.

The St Austell Bay Parish Plan 2014-17 p42 states "green spaces in and around the parish and in gardens are at a premium and are highly valued" and asserts that the Parish Council would "respond to planning applications in light of this aim."

(ii) PA18/04499 – The Old Granary, 101 Charlestown Road: Works to trees covered by a TPO
It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council objects to the proposal in line with the Tree Officer's comments.

(iii) PA17/11421 and 11422 (LBC) – Wreckers, Charlestown Road: Proposed glass box extension to property (amended plans)
It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council objects to the proposal in its current form and would like the applicant to consider a development more in keeping with the character of the village.

(iv) PA18/04963 – 101 Porthpean Road: Construction of a detached garage/studio/annexe
It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal but would like a condition attached to any permission granted to ensure that the annexe is ancillary to the host property.

(vii) PA18/05537 – Land to the east of Duporth Farm, Manor Farm Road: Non-material amendment in relation to decision notice PA17/02392: Various amendments please see matrix
It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.

(b) It was noted that the following applications have been approved:

(i) PA18/02806 – Kennard, The Drive, Duporth: Outline application for the construction of up to 3 dwellings with all matters reserved except access.

(ii) PA17/08771 and PA17/08772 (LBC) - Charlestown Chapel: Consent for the conversion of the Sunday School to 3 residential apartments (replacement of roof and other minor amendments to approved applications PA13/05121 and 122).

(iii) PA18/01474 – 92 Charlestown Road: Construction of a 2 storey rear extension and slate hanging of first floor to front elevation. This application was approved by the Central Sub Area Planning Committee on 11 June. Cllrs Lang spoke on behalf of the Parish Council at the meeting.

(c) Enforcement Concerns in Charlestown

The Stage 2 complaint to Cornwall Council has been submitted and Cornwall Council has until 28 June in which to respond. The next stage is to go to the Local Government Ombudsman and then to Steve Double MP. The Chairman expressed the thanks of the Parish Council to the group working on the complaint.

Cllr Neill said it was disappointing that a response has not been received from Steve Double MP regarding him meeting with the Heritage Minister and he was concerned that the matter is not allowed to drift, particularly with the summer recess approaching. The Clerk was asked to contact Mr Double again. Cllr Neill said he felt it was important that someone from the Ministry visits the village to see the decay and lack of care and action.

(18/029) Neighbourhood Development Plan

(i) Strategic Group ward membership

Cllr Neill suggested that it might be sensible for Cllr Morris to take his place on the Strategic Group as the Duporth representative as he lives in the ward. Cllr Morris was happy to do this and representation was confirmed as Cllrs Sue Osbrink and Linda Lang for Charlestown, Cllrs Sue Leach and Steve Morris for Duporth and Cllr Trudy Reynolds for Porthpean and Trenarren.

(ii) Verbal update from Cllr Sue Leach

Gareth Bray has filled the Charlestown resident vacancy on the Strategic Group and the remaining vacancies for Charlestown and Duporth are being re-advertised next week. Cllr Leach reported that the Strategic Group was working well and good progress was being made.

Cllr Osbrink has offered to take over responsibility for the website – www.staustellbayndp.org.uk. There have been some technical hitches but the website is now live, although it is still in its infancy. Cllr Leach said that any suggestions for improvements were welcome.

Cllr Leach said that more volunteers had been added to the database and the Strategic Group was trying to find someone to run social media sites.

Gareth Bray has offered to take over the project plan and the Strategic Group has adopted a new format for the plan.

Concern was expressed that members of the public were not aware when the Strategic Group meetings were taking place and the Clerk is to put dates on the website and noticeboards.

Cllr Nicklin enquired when the Strategic Group was going to inform the public what a Neighbourhood Plan is. Cllr Sue Leach said that it had been explained in the original leaflet. Cllr Nicklin said he thought that a lot of people hadn't got involved because they don't know

what a Neighbourhood Plan is. Cllr Leach went on to say that it was explained at the recent drop in sessions and there had been publicity in local newspapers and on the radio.

Dr Lowden, a member of the Strategic Group outlined his background and said that initially he had been intrigued to find out how the Strategic Group was going to engage with residents and was sceptical in the beginning but was now confident that all comments would be considered and would be classified into themes and topics. He said he has looked at other Neighbourhood Development Plans in Cornwall and Devon. Dr Lowden praised the work of the Strategic Group.

Cllr Nicklin said that he wanted to see more members of the public involved in the process.

Cllr Leach said that part of the grant funding is for a newsletter and publicity. Initially a lot of time was spent without getting anywhere but since April things have been progressing at quite a speed.

(iii) A draft of the first residents' questionnaire had been circulated prior to the meeting. Cllr Sue Leach explained that she would be applying for another grant from Locality and also to The Big Lottery for funding to cover the cost of the survey. Cllr Leach explained that there would be a separate questionnaire for businesses after the summer.

(18/030) Devon and Cornwall Police Report

The Clerk explained that PCSOs are no longer assigned to an area, they go where the need is. It is unlikely that the Parish Council will receive monthly crime reports or that PCSO Carpenter will attend Parish Council meetings.

(18/031) Cornwall Councillor's Report

In his absence the Clerk read Cllr French's report:

I am currently following up on antisocial behaviour by groups of youths in a field just east of the Clay Dry.

I have asked for the cut down branches that were left near the top gate of the Regatta field to be removed by Cormac, last time I looked only half had gone. In addition, I demanded the removal of barbed wire which has been on the ground in the gap in the top of the eastern side of the field for over a year ago now. This I am told will happen in June – this year.

The Electoral Boundary Commission interim report is out and the St Austell Bay division seems to stay as now with Mevagissey and Pentewan being added.

I have no specific news on either the Clay Dry or the Chapel.

(18/032) Electoral Review of Cornwall

This matter was deferred until next month.

(18/033) Charlestown Harbour

Members were concerned that the Keep Cornwall Fed pop up on the harbour has exceeded the 28 days allowed before planning permission is required. The Clerk was asked to report the matter to Enforcement.

The Clerk received reports of rats around the litter bin on the roundabout and contacted Square Sail and Cornwall Council. Cornwall Council's Environmental Health Officers have been seen in the village and bait boxes have now been put down.

Japanese Knotweed appears to be present on the harbour below Coastguard Cottages and it is the landowner's responsibility to deal with the matter.

Following recent anti-social behaviour in the village CCTV cameras were erected on The Rashleigh. This is a Listed Building and Listed Building Consent is required. The Clerk has spoken to Patrick Gribbin from St Austell Brewery who apologised that the normal process had not been followed and reassured her that he would deal with the application as a matter of urgency.

(18/034) Barrier around a tree on Charlestown Road

Complaints have been received about the length of time that barriers have been around one of the street trees in Charlestown Road due to its roots being a trip hazard. The Clerk has spoken to the Highways Manager who said that they are currently designing a scheme using Flexipave in the vicinity of the tree and the scheme would be finalised in the autumn. In the meantime the barriers need to remain for safety reasons.

(18/035) Litter Bin

It was **RESOLVED to purchase a metal litter bin at a cost of £260 to be situated on the verge at the Crinnis Road end of Church Road. It was decided to wait until the village sign is in situ before installing it.**

(18/036) Highways Matters

The Highways Manager has forwarded draft proposals for the yellow lining on Duporth Road and Porthpean Road as part of the Community Network Highways Scheme. Members were happy with the proposals and the matter will go forward for consideration. However members were confused by the proposal to change the existing seasonal restriction adjacent to West Porthmear Cottages to no waiting at any time as they were not aware it was seasonal and asked the Clerk to query if this was correct.

Three directional signs for Tregorrick Way have appeared in Charlestown and members were unhappy that traffic was being directed through the village. The Clerk was asked to speak to the Highways Manager.

(18/037) Internal Audit

It was **RESOLVED to appoint Linda Coles as the Council's internal auditor for the current financial year.**

(18/038) Financial Matters

The following payments were authorised and current bank balances noted:

| | | | |
|--------|------------------|--------------------------|---------|
| DD | SWW | Toilets | £72.76 |
| DD | SWW | Hall | £25.50 |
| DD | BT | Telephone | £40.51 |
| DD | Cornwall Council | Business Rates (toilets) | £74.00 |
| DD | SSE | Electricity for toilets | 44.97 |
| 000787 | Cornwall ALC | Training | £108.00 |

| | | | |
|--------|-----------------------------|--|---------|
| 000796 | ITEC | Monthly photocopy charges | £14.23 |
| 000797 | Blenheims | Foundry Parc community charge | 175.00 |
| 000798 | Biffa | Annual service charge for Trenarren litter bin | £246.48 |
| 000799 | Complete Business Solutions | Stationery | £30.64 |
| 000800 | Cornwall Council | Charlestown ward uncontested election charge | £201.34 |
| 000801 | Mrs J Ringrose | Internal Audit fee | £25.00 |
| 000802 | Lyreco | Stationery toilet supplies | £162.10 |
| 000803 | HMRC | PAYE/NI collected | * |
| 000804 | R Rodriguez | June salary | * |
| 000805 | K Carter | June salary and mileage | * |
| 000806 | R B Reynolds | June salary | * |
| 000807 | Mrs J Larter | June salary and postage | * |
| 000808 | Cornwall Pension Fund | Employee and Employer monthly contribution | * |

*publication of salary payments is excluded under the Data Protection Act

(18/039) Meetings/Training Attended

11 June – Cllrs Lang and Osbrink attended the Central Sub-Area Planning Committee meeting
 18 June – Cllrs Malcolm Neill, Trudy Reynolds, Sue Osbrink and Steve Morris together with the Clerk attended a site meeting in relation to PA18/04417
 18 June – Cllrs Sue Leach, Sue Osbrink, Trudy Reynolds, Malcolm Neill and Steve Morris attended the St Austell Neighbourhood Development Plan Steering Group meeting

(18/040) Correspondence

A list of correspondence had previously been circulated and the following correspondence was received after publication of the agenda:

- Details of Resilient Cornwall 2019-22 IRMP Engagement draft
- Invitation to judge the Regatta Carnival on 26 July
- Letter from a resident requesting the Parish Council regarding the Regatta field asking the Parish Council to consider various issues

The Clerk said that included in the original correspondence list was Cornwall Council’s Standards Committee Annual Report and she asked members to consider whether they needed to update their Register of Members Interests form.

(18/041) Dates for the Diary

28 June – St Austell and Mevagissey Community Network Panel meeting – Cllr Neill to attend
 6 July – Meeting with a developer regarding a forthcoming planning application for the Old Coal Yard. Cllr Hallows declared an interest in the matter as he is a close neighbour of the site
 11 July – Neighbourhood Development Plan Steering Group meeting
 26 July – Regatta Carnival judging

(18/042) Dates of Future Meetings

19 July, 23 August (if required), 20 September, 18 October, 22 November, 20 December

The meeting closed at 8.18 pm

.....
 Chairman

.....
 Date