

MINUTES of a MEETING OF ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 DECEMBER 2019 in The Pattern Hall at 6.00pm

Present: Cllrs Bill Leach (Chairman), Sue Leach, Malcolm Neill, Peter Tombs, Richard Hallows, Sue Osbrink, Steve Morris, Trudy Reynolds

In attendance: Cllr Tom French, CC; 5 members of the public.

(19/144) Apologies for Absence

Apologies were received from Cllr David Nicklin.

(19/145) Minutes of a Parish Council held on 21 November 2019

It was **RESOLVED** that the minutes of the meeting held on 21 November 2019 be signed as an accurate record of the meeting.

(19/146) Matters to Note

The Clerk reported that she has been unsuccessful in getting the Caskbank listed as she had not provided sufficient information with the application for Historic England to provide an initial assessment. The Clerk has spoken to Deborah Boden at the World Heritage Site office and Ms Boden feels that the revised Charlestown Conservation Area Character Appraisal and Management Plan document may provide additional information but she is also going to speak to the WHS's planning officer to discuss.

The Clerk said that confirmation is still being awaited from Natural England Coastal Access Fund regarding reparation work to the cliffs at Charlestown but subject to funding the work should be undertaken on both sides of the harbour in the spring.

The Clerk also said that owing to a clash of dates the January meeting date will be moved from 16 to 23 January.

(19/147) Declarations of Interest on Items on the Agenda

(a) Interests

Cllr Morris declared an interest in agenda item PA19/09365.

(b) Gifts and Hospitality

The Chairman informed the meeting that he and Cllr Sue Leach had attended a drinks reception aboard the Kajsamoor in the harbour.

(19/148) Chairman's Announcements

The Chairman stated that the Kajsamoor was to be used as a venue for parties of up to 50 people, serving food and drinks, and it is also the Harbour Company's intention to undertake vessel maintenance. The Chairman also reported that the Rebellion restaurant intends to lay on a hospitality event for nearby Charlestown residents during January.

The Chairman thanked Cllr French for his assistance in getting the yellow lining carried out in the parish.

(19/149) Public Participation

No members of the public wished to speak.

(19/150) Planning Applications and Related Matters

Cllr Morris left the room

(i) PA19/09365 – Land at the Old Duporth Holiday Village: non-material amendment for minor alterations to the design and position of the play area equipment as per the revised document in respect of decision notice PA19/06115

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

Cllr Morris returned to the room.

(ii) PA19/09685 – Duporth Wood Adjacent to Mulberry House; Cut back three Beech Trees as they are overhanging the house. Trim Sycamore

The Clerk reported that the Tree Officer's comments were not yet available. It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections provided the Tree Officer is content.**

(iii) PA19/09372 – 92 Charlestown Road: Variation of Condition 2 of decision notice PA18/01474 dated 12/06/2018 regarding compliance with approved plans

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council objected to the original application (PA18/01474) on the grounds that it was felt to be intrusive to neighbours. The current proposal would increase the size of the building further and therefore have a greater impact on the neighbouring properties and on that basis the parish council objects.**

(iv) PA19/06858/59 (LBC) – 82 Charlestown Road: Raise roof height over kitchen and extend flat room extension for bedroom above and demolish existing stone wall at rear

It was decided to defer a decision until comments from the Conservation Officer and WHS Planning Officer are to hand

(v) PA19/08084 – Arncliffe, Porthpean Beach Road: Removal of bungalow roof and construction of first floor extension plus extension to the north west end of the property (Additional documents submitted)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the council objects to the proposal as it feels that the plan contains a lack of dimensions and the application in its current form does not contain sufficient information to make an informed decision.**

(b) The current situation regarding the following planning applications was noted:

(i) PA19/08174 – Land Off Mill Lane: Residential dwelling to include associated site works and alteration/formation of vehicular/pedestrian access

The planning officer is awaiting comments from Historic England but once this has been received, intends going for refusal.

(ii) PA19/08946 – The Retreat, Porthpean Beach Road: Outline Planning (with all matters reserved) for the construction of a dwelling

A 5 day protocol letter has been received. It was **RESOLVED to agree to disagree.**

(iii) PA19/06955 and 06956 (LBC) – 1 Church Road: Internal alterations, replacement windows and widening of existing vehicular access

These applications have been approved.

(iv) PA19/07235/6 (LBC) – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works

The Clerk reported that the planning officer is awaiting revised plans following comments from the Police Architectural Liaison Officer. No objections have been received from statutory consultees and the planning officer is working towards approval.

Cllr Tombs reported that, following a meeting he, together with Cllrs Hallows and Nicklin, had with the Highways Officer and Planning Officer, in the opinion of the Highways Officer the width of the entrance road was adequate. Any permission would be granted with a Condition that no occupation could take place until the road is reinstated. Cllr Tombs said that the Conservation Area Management Plan did not cater for the future maintenance of the road.

(v) PA19/05219 – The Round House, Charlestown Harbour: Change of use of former harbour master's office for retail use as wedding venue

The Clerk reported that Cornwall Council's Planning Department management felt that there are insufficient grounds to take the application to Committee and the application has been approved.

(vi) PA19/03884 – Charlestown Harbour: Proposed siting of a demountable timber workshop for boatbuilding and repair

There was nothing further to report.

(19/151) Neighbourhood Development Plan

Cllr Sue Leach reported the Strategic Group has received feedback on the last of the draft policies this week and that they will be circulated to councillors by the end of the month. A sustainability check still needs to be done and the SG will start work on this in January. It was felt that rather than tabling the draft plan at the next Ordinary meeting, it would be better to hold an Extraordinary meeting at the end of January and this has been arranged for Thursday 30 January.

Cllr Leach then explained the limitations of the traffic survey in connection with the NDP.

The Chairman said that if members wanted to complete the survey to ascertain capacity and churn, the Council would have to find money to pay for a consultant. He said that the parish council needs to have a view on how it sees the future of parking in Charlestown. It is not his wish to see parking on the fields in Duporth.

Cllr Morris suggested that the parish council revisit the parking scheme at Penrice School with a view to someone collecting money for charity.

Cllr Hallows said that he did not wish to see any more parking in the village as it would attract more people in. He felt that if the village is full, it acts as a deterrent and the parish council should not use electors' money to fund car parking which will only benefit businesses. The Clerk was asked to put car parking on the next agenda.

(19/152) Cornwall Councillor's Report

Cllr French wished everyone a Happy Christmas and stated that he had nothing particular to report.

(19/153) Tree Warden's Report

Cllr Reynolds reported that a positive meeting had been held with members of the Regatta working party and a representative from Cormac earlier in the month. The group is to receive a full report into the state of the trees in the field in due course and suitable areas to

plant new trees as part of Project 2020 were identified. These new trees will count towards Cornwall Council's Forest for trees target. Cllr Reynolds wishes to make a Crowdfunding application under Cornwall Council's Grow Nature Seed Fund and will pursue the matter. The Grow Nature Fund provides a maximum of £1000 or 50% of the overall cost. It is hoped to get the trees planted early in the New Year.

(19/154) Climate Change Working Party

(a) Update from Cllr Reynolds

Cllr Reynolds reported that Pat Smith has had a positive response from some landowners in relation to her request to plant new trees. The group is still awaiting the date of the first Clays and Bays Climate Change Group.

The next date of the working party is 9 January.

Cllr Reynolds reminded those present to recycle as much as they could over the Christmas period.

(b) Terms of Reference

It was **RESOLVED to adopt the draft Terms of Reference for the Climate Change Working Party.**

(19/155) Keep Charlestown Safe

(a) Update

Cllr Hallows reported that Keep Charlestown Safe will be meeting again in the new year and the Chairman and Clerk will be invited to attend the meeting to understand why members of the group do not wish to adhere to the Council's Code of Conduct.

(b) Terms of Reference

Cllr Hallows asked this matter to be deferred pending the outcome of the above meeting.

(19/156) Parish Council Branding

Initial concept designs had been previously circulated. Members wished to see more regard taken of the coastal aspect of the parish. It was suggested that the logo should be based on the existing photograph of the parish taken from Campdowns Cemetery. The Clerk will progress the matter.

(19/157) Trenarren Interpretation Board

Members were happy with the draft design but wished the wording to be changed to "Welcome to the coastal hamlet of Trenarren, set within an Area of Outstanding Natural Beauty and the former home of Cornish poet AL Rowse". The Clerk explained that both the National Trust and Cornwall Wildlife Trust had committed funds towards the overall cost.

(19/158) Highways Matters

(a) Pavement Weedspraying

The Clerk had obtained a quote to physically remove pavement weeds. It was not thought that this would permanently remove weeds and given the high cost involved it was

RESOLVED not to take this course of action but to continue with biannual weedspraying for the time being.

(b) Other Highways Concerns

The Clerk informed the meeting that Holmbush Arch roundabout is due to be resurfaced during February half term, weather permitting.

(19/159) Financial Matters

Current balances were noted and the following expenditure was authorised

BACS	Vision ICT	Email hosting	£ 259.20
BACS	Biffa	Annual service charge for litter bin in Orchard Way	£ 280.80
DD	Cornwall Council	Business rates for toilets	£ 76.00
DD	SWW	Water for hall	£ 18.50
DD	E-On	Electricity for hall	£ 464.74
DD	BT	Telephone and internet	£ 59.99
DD	SSE	Electricity for toilets	£ 135.70
BACS	SLCC Enterprises Ltd	Annual membership renewal	£ 287.00
BACS	Lyreco	Toilet cleaning supplies	£ 66.46
BACS	Lyreco	Stationery	£ 40.08
BACS	Mrs S J Leach	Reimbursement of ADOBE monthly fee	£ 15.17
BACS	Staff	Salaries and oncosts	£ 2940.03

(19/160) Meetings/Training Attended

22 November – Clerk attended a free employers’ seminar held by Tozers Solicitors
 28 November – Cllr Neill and the Clerk attended the St Austell and Mevagissey Community Network Panel meeting – notes had been previously circulated
 4 December – Clerk attended an SLCC Smaller Councils meeting
 5 December – Cllrs Tombs and Reynolds together with the Clerk met with representatives from the Regatta Committee and Cormac to discuss planting trees in the Regatta field
 5 December – Chairman, Cllr Reynolds and the Clerk met with representatives from Lou Jones Design to discuss council branding
 6 December – Clerk attended a Cornwall Council working party looking at ways of improving the Local Maintenance Partnership scheme and engaging better with parish councils
 10 December – Cllrs Hallows, Tombs and Nicklin met with a planning and highways officers regarding the Clay Dry planning application

(19/161) Correspondence Received

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Communications and Devolution Team bulletin on Cornwall Council’s future spending provisions
- Email from the Monitoring Officer giving an update on the Standards Committee
- Minutes of Community Network Panel meeting
- NALC newsletter

(19/162) Dates for the Diary

9 January – Regatta Working Party meeting
 30 January – Extraordinary Meeting regarding the NDP, 7.00 pm
 30 January – CALC AGM

(19/163) Dates of Forthcoming Meetings

23 January (note change of date), 20 February, 19 March, 16 April, 21 May, 18 June, 16 July (20 August if needed), 17 September, 15 October, 19 November, 17 December 2020

The meeting closed at 7.38 pm

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Chairman

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Date

DRAFT