

Dear Councillor

You are summoned to attend a **VIRTUAL** meeting of **St Austell Bay Parish Council** to be held on **Thursday 15 October 2020** at **6.00pm**

Any member of the public wishing to attend the meeting should obtain the joining details from the Clerk no later than **12.00 noon** on **15 October**. For security reasons no person will be admitted to the meeting without prior notification to the Clerk that they wish to attend.

Julie Larter

Julie Larter
Clerk
8 October 2020

01872 501101
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

1. Apologies for Absence

2. Minutes of an Extraordinary Meeting of the Parish Council held on 29 September 2020

To resolve that the minutes of the above meeting be signed as a correct record of the meeting. Pages 4 - 6

3. Matters to note

To receive a verbal update from the clerk on matters progressed since the last meeting

4. Declarations of Interest

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements.

6. A Monumental Improvement

Chris Coldwell, Cornwall Area of Outstanding Natural Beauty Project Development Officer will give an update on the scheme

7. Public Participation

The Chairman will invite Members of the public to address the meeting in relation to the business to be carried out at the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to a consultation by the Planning Authority on the following applications *and any applications received after publication of this summons.*

(i) PA20/07837 – Blue Haze, Porthpean Beach Road: Proposed annexe for relative

(ii) PA20/07953 – 5 Bay View Road: Application for works to tree subject to TPO: removal of regrowth/epicormic up to 5m height from previous pruning, of boundary Sycamore and 2 Oaks

(iii) PA20/06383 – Cornelius House, The Drive, Duporth: Works to a Beech tree subject to a TPO

(iv) PA20/05867 – The Courtyard, Manor Farm Road: Modification of planning obligation dated 13/03/2020 relating to off-site contribution

(b) To receive an update on the following applications

(i) PA19/08174 – Land Off Mill Lane: Residential dwelling to include associated site works and alteration/formation of vehicular/pedestrian access

(ii) PA19/03884 – Charlestown Harbour: Proposed siting of a demountable timber workshop for boatbuilding and repair

(iii) PA20/02256 – Rashleigh Arms: Retrospective Listed Building Consent for the proposed external works to Grade II Listed Building

- 9. Neighbourhood Plan**
To note the current position
- 10. Cornwall Councillor's Report**
To receive a report from Cllr Tom French
- 11. Regatta Playing Field**
To note the current position
- 12. Highways Matters**
(i) Parking Issues
To consider making an application to Cornwall Council for residents parking areas in Charlestown Road and Duporth Road together with a 20 MPH speed limit on Charlestown Road, Duporth Road and Church Road
(ii) To note any highways concerns
- 13. Financial Matters**
(i) Grant Funding Request
To respond to a request for grant funding from Light up Charlestown Appendix (i)
(ii) To note the current financial position and approve payments Appendix (ii)
- 14. Meetings/Training Attended**
To receive an update from meetings or training recently attended by members or the Clerk
- 15. Correspondence** Page 7
To note correspondence received since the last meeting
- 16. Parish Councillor Vacancy**
To co-opt to fill the current vacancy in the Charlestown ward
- 17. Dates for the Diary**
To note any forthcoming dates for members' diaries
- 18. Exclusion of the Public and Press**
Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that members of the press and public be excluded from the meeting for item 20 as it relates to confidential staffing matters
- 19. Charlestown Public Toilets**
To note the current staffing arrangements and authorise expenditure
- 20. Dates of future Parish Council Meetings**
19 November, 17 December 2020
Future meetings will be held virtually until Government advice changes

**MINUTES of an EXTRAORDINARY MEETING OF ST AUSTELL BAY
PARISH COUNCIL held on Tuesday 29 September 2020 (via Zoom)**

Present: Cllrs Bill Leach (Chairman), Sue Leach, Richard Hallows, Sue Osbrink, Malcolm Neill, Peter Tombs, Nick Foster

In attendance: Julie Larter, Clerk; 2 members of the public

(19/265) Apologies for Absence

Apologies were received from Cllr Trudy Reynolds and Cllr Tom French CC

**(19/266) Minutes of a meeting of the Parish Council held on 17
September 2020**

It was **RESOLVED** that the minutes of the meeting held on 17
September 2020 be signed as an accurate record of the meeting.

(19/267) Declarations of Interest on Items on the Agenda

There were no declarations of interest and no declarations of gifts and hospitality.

(19/268) Chairman's Announcements

The Chairman said that a meeting of the Regatta Working Party had been held on 22 September at the side of the Pattern Hall on land which he thought was part of the highway. The Chairman has since ascertained that this is a private drive for residents of Pattern Close and he apologised to Cllr Osbrink for any inconvenience or disturbance caused to residents.

(19/269) Public Participation

The Chairman invited the members of the public present to speak when the agenda item for the Regatta Field was discussed.

(19/270) Charlestown Regatta Playing Field

The Chairman said that papers had been previously provided to members setting out the background to the current situation and it was important to expedite the matter with Wicksteed in case the price increases. He said that members of the working party were pleased with the willingness of Cornwall Council to offer a transition period

and agree a condition statement before the parish council considers taking the field on. He said that it is important to ensure that the Regatta continues and nothing should be done to prevent it.

Cllr Foster asked for clarification on the S106 money and where it could be spent. Cllr Osbrink explained that originally it was intended that a childrens' play area be installed in Foundry Parc but this did not materialise, and an off-site contribution was made by Wainhomes.

Cllr Neill explained that the Regatta Field is one of only a handful of recreation fields in Cornwall that are managed by Cornwall Council. In most cases the town or parish council has responsibility for such resources. Cllr Neill went on to say that Cornwall Council has to make significant savings over the next 4 years and most of their budget will need to go on social care. The freehold of the field remains with Wainhomes and it will be necessary to get their general agreement as to what may happen. Cornwall Council will be approaching the company for this.

The Chairman said that Cornwall Council will not release the S106 money without the Parish Council's agreement to take over the field.

Cllr Tombs said that Cornwall Council is pushing the parish council to take over the field. It may be necessary to access other pots of money as the quote that had been previously agreed did not include the construction of a footpath to the toddlers' play area.

Cllr Neill said that it was clear that Cornwall Council wanted to offload responsibility for the field and have tried to persuade the parish council in the past. Over the years the Regatta Committee have been dissatisfied with the level of service they have received from Cornwall Council and Cormac, in particular the frequency of grass cutting. If the parish council takes on the field the council in partnership with the Regatta Committee can appoint their own contractor.

Cllr Hallows expressed the view that this was a win/win situation offering improved local control.

It was RESOLVED that St Austell Bay Parish Council will accept the lease of the Regatta Field from Cornwall Council from the date of this meeting provided that Cornwall Council agrees to provide a 2 year transition period towards the transfer of all costs including all insurances (as agreed at the joint meeting held between the two parties on 22 September 2020) and on condition that both parties agree now to the completion of a full condition survey at the time of the transfer upon completion of work agreed.

St Austell Bay Parish Council will guarantee the same rights of access to the Regatta Committee as under the existing lease and agrees that the field will be jointly managed by a working party of the parish council and the Regatta Committee constituted as at present. Both parties will make an annual contribution to the upkeep of the field as agreed by both parties.

This agreement shall be for a 30 year period in the first instance.

The field will remain a public open space accessible to all.

A member of the public who represented the Regatta Committee said that Regatta Committee is meeting tomorrow evening to discuss the outcome of this meeting.

It was noted that at the Working Party meeting held on 22 September, a Cornwall Council officer had agreed a 3 week timeframe to come back to the working party with further information.

(19/271) Dates of Future Parish Council Meetings

15 October, 19 November, 17 December 2020

Future meetings will be held virtually until Government advice changes

The meeting closed at 6.25 pm

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Chairman

Date

DRAFT

Correspondence Received Since the Last Meeting

- Town and Parish Council newsletters
- Citizens Advice newsletter
- Letter from Forestay Ltd regarding land clearance adjacent to the former clay dry
- Invitation to attend CALC finance training