

You are summoned to attend a **Meeting of St Austell Bay Parish Council** to be held on **Thursday 25th June** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Rachel Trudgeon
Clerk

15th June 2026

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

1. Apologies for Absence

2. Minutes of the Annual Meeting of St Austell Bay Parish Council held on 28th May 2026

To resolve that the minutes of the above meeting be signed as a correct record of the meeting.

Pages 4-7

3. Matters to note

To receive a verbal update from the clerk on matters progressed since the last ordinary meeting

4. Declarations of Interest

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements.

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To respond to the following planning application and any planning applications received after publication of this agenda

(i) PA26/03600 – 12 Quay Road, Charlestown: Listed Building consent to dismantle and reinstate chimney and associated works.

(b) For information only

(i) PA26/02405 – Porthpean Golf Club, Porthpean: Discharge of Condition 7 – not acceptable. Proposal Submission of details to discharge Condition 7 Habitat Management and Monitoring Plan (HMMP) in respect of application PA25/06163 dated 2/12/25.

(ii) PA26/02476 – 181 Charlestown Road, Charlestown: Submission of details to discharge Condition 5 in respect of Decision Notice PA25/02116 dated 31/10/25

9. Highways Matters

(i) To note any Highways concerns

10. To consider and resolve changing the parish council's Email/Website provider

Information to follow

11. To consider and resolve reinstating Weed spraying service

12. To consider the vacancy to join the Cornwall Planning Partnership (CPP), which is to be drawn from the parishes in the Cornwall South CAP area.

13. Grant Application

To consider a grant application from Friends of Doubletrees

14. To consider the dog related Public Spaces Protection Order renewals.

15. Financial Matters

(i) To note the current financial position and authorise payments

Appendix (i)

16. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

17. Correspondence

To note correspondence received since the last meeting

Page 8

18. Dates for the Diary

To note any forthcoming dates for members' diaries

19. Dates of future Parish Council Meetings

6th August, 17th September, 15th October, 19th November, 17th December 2025

MINUTES of the ANNUAL MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 28th May 2026 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Bill Leach, Jackie Bull, Nick Foster, Richard Hallows, Sue Leach, Richard Whitehouse and Christine Wright.

In attendance: No members of the public, Rachel Trudgeon (Clerk)

(26/001) Election of a Chairman

It was **RESOLVED** to elect Cllr Bill Leach as Chairman of St Austell Bay Parish Council.

The Chairman duly signed the Acceptance of Office form.

(26/002) Election of a Vice Chairman

It was **RESOLVED** to elect Cllr Bull as Vice Chairman of St Austell Bay Parish Council.

(26/003) General Power of Competence

It was determined that the parish council does not meet the criteria for adoption of the General Power of Competence as the Clerk is currently working towards the relevant qualification required.

(26/004) Apologies for Absence

Apologies were received from Cllrs Sandie Bailey and James Mustoe

(26/005) Minutes of a meeting the Parish Council held on 16 April 2026

It was **RESOLVED** that the minutes of the meeting of the Parish Council held on 16 April 2026 should be signed as an accurate record of the meeting.

(26/006) Matters to Note

The Clerk apologised for the incorrect future parish council meeting dates on the agenda.

The Clerk reported Cornwall Council have completed their survey of the play equipment at the Regatta Field. They have advised that repair work has been instructed for the fenced off Ship Multi-play unit. The survey also highlighted one other piece of equipment will need monitoring, and owing to age/condition it is likely to require removal if defects worsen as repairs are not considered viable.

The Clerk reported that she has contacted the Countryside Officer after receiving communication from a local resident on the condition of the path by Chandlers Walk in the winter/wet months. Cornwall Council have agreed to lay wooden chippings.

The Clerk reported that the gate at the top of the Regatta Field does not close, the Clerk is to report to Cornwall Council as a Health and Safety precaution and in addition has made initial enquiries to see if this can be repaired and the costings.

The Clerk confirmed that all councillors' Registers of Interests remain unchanged since last May's signing.

(26/007) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(26/008) Chairman's Announcements

The Chairman had no announcement to make.

(26/009) Cornwall Councillors Report

Cllr Mustoe's report had been circulated.

Cllr Mustoe's full report can be found on the parish council's website.

In addition to Cllr Mustoe's report, communication was received advising the parish council that Porthpean Beach ramp has now been repaired and is now open, some rubble is still being cleared away.

(26/010) Public Participation

There were no members of the public present.

(26/011) Planning Applications and Related Matters

(i) PA26/02774 – Outline Planning Permission for residential-led development for up to 325 residential units (Use Class C3) including preparatory works and demolition of existing farmstead at Higher Tregorrack Farm, as necessary; with associated landscaping works and public realm; other open space including parks, amenity green space, natural and semi-natural green spaces, equipped and natural play spaces; associated infrastructure and internal access roads with all matters reserved except for detailed access off Tregorrack Road and other associated highway works. Land South East of Gewans Farm Tregorrack Road Tregorrack St Austell.

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council strongly objects to the application.

(b) The following application was responded to due to time constraints.

(i) PA26/01309 – Menolas Porthpean Beach Road St Austell: Enlarge upper floor balcony and removal of decking area to create seating.

It was **RESOLVED** to ratify the decision made.

(26/012) Appointments to Committees, Working Parties and Other Bodies

(i) Staffing Committee: Cllr Sue Leach, Cllr Jackie Bull, Cllr Bill Leach

(ii) Regatta Playing Field Committee: Cllr Bill Leach, Cllr Sue Leach and Cllr Sandie Bailey together with Terry Butler, John Fowler and Sue Facey for consistency.

(iii) Traffic Working Party: Cllr Jackie Bull, Cllr Nick Foster and Cllr Sandie Bailey

(iv) History Working Party: It was decided not to continue with the working party.

(v) South Cornwall Community Area Partnership: Cllr Jackie Bull

(vi) Oversight of The Pattern Hall: Cllr Sue Leach

(vii) Internal Control Checks: Cllr Sandie Bailey and Cllr Christine Wright

(26/013) Highways Matters

(i) Duporth Residents Parking Scheme – Cormac (Cornwall Council) have confirmed that residents will have been contacted with details of how to purchase their permits, giving sufficient time before they become operational on the 18th May.

The Chairman thanked Cllr Jackie Bull for all her hard work towards the scheme.

(ii) Highways Concerns
No other Highway concerns.

(26/014) A Litter Bin Duporth Road

It was **RESOLVED** to install a litter bin on Brick Hill/Duporth Road. The Clerk is to find a suitable location to place the litter bin.

(26/015) Additional afternoon clean of the public toilets during the Easter Break

It was **RESOLVED** that the Clerk would schedule the additional clean for Easter 2027.

(26/016) Financial Matters

- (i) The internal auditor's report was noted
- (ii) It was confirmed that there is no conflict of interest with BDO
- (iii) The Annual Governance Statement was agreed
- (iv) The Annual Accounting Statements were agreed
- (v) The current financial position was noted and the following payments authorised:

DD	EE	Mobile phone monthly charge	£28.84
DD	BT	Internet	£71.23
DD	Lloyds Bank	Credit card	£27.60
DD	Pennon Water	Monthly charge for water (public toilets)	£183.00
DD	South West Water	Quarterly charge for water (Pattern Hall)	£119.83
DD	Unity Trust Bank	Monthly bank charges	£7.00
SO	JB & JK Neale	Car Park Lease	£212.50
DD	Ecotricity	Electricity – The Pattern Hall 1/4/26-1/5/26	£533.02
DD	Ecotricity	Electricity – Public Toilets 1/4/26-1/5/26	£59.30
DD	Swift Catering Supplies	Toilet rolls/cleaning supplies/kitchen Roll	£171.48
BACS	Biffa	General Waste	£35.00
BACS	ITEC	Monthly Printing Charge	£43.14
BACS	CALC	Assertion 10 Training	£15.00
BACS	Vision ICT	Email hosting and data backup	£96.00
BACS	Lightup Charlestown	Approved grant	£250.00
BACS	RTP Surveyors	Inspection and Preparation of Reinstatement Cost Assessment – Pattern Hall	£660.00
BACS	RTP Surveyors	Inspection and Preparation of Reinstatement Cost Assessment – Public Toilets	£420.00
BACS	LJC Bookkeeping Services	Internal Audit fee	£238.30
BACS	Salaries and oncosts	Salaries and oncosts	£2749.34

(25/017) To Consider applications to fill the councillor vacancy by co-option

It was **RESOLVED** to appoint **Caroline Lawrence** as councillor for the **Charlestown ward**.

(25/018) Meetings/Training Attended

- Invite from Pentewan Valley Parish Council to attend an Extraordinary Meeting on 21st May at St Austell Rugby Club.

(25/019) Correspondence

A list of correspondence had been previously circulated and in addition the following has been received

- 27th May – Notification of Surface Dressing to commence on the below sites between the hours of 7.30-17.00.
Tregorrick Road 28th May
Ridgewood Close 28th May
Duporth Road 29th May
- 26th May – Emergency closure 26th May – 1st June Access to Hallane Mill, Trenarren.

(25/020) Dates for the Diary

- Film show invitation – People’s emergency Briefing
Holy Trinity Church St Austell
6th June – 3pm
- Charlestown Regatta Week 2026
25th July – 30th July – 8am-20.30
- 175th Anniversary of Dedication of St Paul’s Church – Cllr Sue Leach to attend

(24/021) Dates of future Parish Council Meetings

25th June 6th August 17th September 15th October 19th November 17th December

The meeting closed at 7.10 pm

Chairman

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Date 25th June 2026

Agenda Item 17

Correspondence Received

- NALC newsletter
- Invite- Cormac Meet the Team Summer Workshops
- Citizen Advice update
- Cornwall Local Council's Conference
- CALC – Update on available training
- Volunteer Day – Carrikowel Point
- Correspondence from local resident regarding noise levels