

Dear Councillor

You are summoned to attend a **Meeting** of **St Austell Bay Parish Council** to be held on **Thursday 20 April 2023** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
13 April 2023

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of a meeting of the Parish Council held on 16 March 2023** *Pages 4 - 8*
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to the following planning application any planning applications received after publication of this agenda

(i) PA23/02452 – Pete's Retreat, Charlestown Road: Works to trees subject to a TPO – removal of T1 (Ash), T2 (Ash), felling of T3 (Sycamore) and felling of T4 (Sycamore)

(ii) PA23/02471 – 9 Church Road: Works to trees within a conservation area – T1 (Sycamore) remove 4 stems from lapsed coppice to reduce shading and T2 (Sycamore) remove 1 limb to reduce shading

This application is for notification only

(iii) PA23/00352/PREAPPROVED – 2 Coves, Duporth: Exception Notice issued for felling of T007 (Ash), T008 (Sycamore) and all trees within G006

This application is for notification only

(b) To receive an update on the following planning applications

(i) PA22/10248 -Workshop and Office (Formerly Square Sail Workshop), junction of Charlestown Road and Barkhouse Lane: Rebuilding and extension of existing boatbuilding workshop for boatbuilding and general Class E (Commercial, Business and Service) use together with car parking and associated development

(ii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

(iii) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

(iv) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking
This application is likely to be determined by the Central Sub Area Planning Committee on 5 June.

(v) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking
This application is likely to be determined by the Central Sub Area Planning Committee on 5 June.

9. Working Parties

History Working Party – to receive an update

10. Highways Matters

To note any Highways concerns

11. Financial Matters

To authorise payments and note the current balances

Appendix (i)

12. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

13. Correspondence

To note correspondence received since the last meeting

Page 9

14. Dates for the Diary

To note any forthcoming dates for members' diaries

15. Dates of future Parish Council Meetings

18 May (preceded by the Annual Parish Meeting), 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 16 MARCH 2023 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Sue Leach, Nick Foster, Jackie Bull, Chrissie Wright, Trudy Reynolds

In the absence of the Chairman Cllr Bill Leach, Cllr Bull Chaired the meeting.

In attendance: 4 members of the public, Cllr James Mustoe, CC, Julie Larter (Clerk)

(22/171) Apologies for Absence

Apologies were received from Cllrs Bill Leach and Sandie Bailey.

(22/172) Minutes of a meeting the Parish Council held on 16 February 2023

Draft minutes previously circulated had been amended and it was **RESOLVED that the amended minutes of the meeting held on 16 February be signed as a correct record of the meeting.**

(22/173) Matters to Note

The Clerk contacted Cormac regarding the accessible swing in the Regatta field. The manufacturer advises that a harness is not left on the swing when it is not in use and recommends that carers purchase their own harness. If a harness is permanently affixed to the seat it could provide an entrapment issue and can be subject to vandalism, creating a safety issue. Cormac advise that the swing is more accessible than conventional swings, although is not accessible as it could be.

Regarding the flooding issue in the Regatta field, the Clerk has contacted Imerys to see if they can help with a CCTV survey of the adit, but unfortunately they can't. The Clerk is to see if the Environment Agency can help.

(22/174) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(22/175) Chairman's Announcements

The Chairman had no announcements to make.

(22/176) Cornwall Councillor's Report

Cllr Mustoe spoke of a number of highways issues; road surfacing work on A390 from the Texaco garage to Mount Charles roundabout; road resurfacing on Porthpean Road and a meeting with Cormac and representatives of the parish council regarding traffic improvements in Charlestown and Duporth. Cllr Mustoe said how pleased he is to see the flag raised once again at Charlestown Battery and thanked the Charlestown History Group for all their work in restoring the area. Cllr Mustoe's full report can be found on the parish council's website.

(22/177) Public Participation

A member of the public said that he would like to comment on Agenda Items 8 (a) (ii) and 8 (b) (iii) and the Chairman said she would give him an opportunity at that point in the meeting.

(22/178) Planning

(a) Current Planning Applications

(i) PA23/00905 – Southwinds, Porthpean Beach Road: Replacement of rear balcony

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal.**

(ii) PA22/10248 -Workshop and Office (Formerly Square Sail Workshop), junction of Charlestown Road and Barkhouse Lane: Rebuilding and extension of existing boatbuilding workshop for boatbuilding and general Class E (Commercial, Business and Service) use together with car parking and associated development

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections in principle subject to the comments from the Conservation Officer, WHS and Historic England and that it adheres to Policy HE2 of the St Austell Bay Neighbourhood Plan. The parish council would like to see any approval conditioned to ensure that the work is undertaken in a mindful way in order to protect the amenity of neighbours.**

(iii) PA23/01213 – 67 Duporth Bay: Work to trees under a TPO: T1 Turkey Oak – remove

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that subject to the Tree Officer being content, the parish council has no objections to the proposed work.**

(b) The Clerk updated members on the following planning applications

(i) PA23/00490 – The Beeches, 60 Charlestown Road: Works to trees under a TPO: T1,T2,T3 – fell, T4 Beech reduce by 25%

This application has been approved. Due to determination requirements, the parish council responded by stating that it concurs with the advice of the tree officer and has no objections provided it is granted in accordance with the tree officer's recommendation.

(ii) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections providing the work is acceptable to the statutory consultees.

(iii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

The planning officer is still in discussions with the developer to minimise some of the harms/concerns of Cornwall Council's Historic Environment Team.

(iv) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

No update was available.

(v) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

No update was available.

(vi) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

No update was available.

(c) Notice of an Appeal: PA21/09839 – The Old Orchard, Ropewalk Lane, Charlestown
It was noted that an appeal has been made to the Planning Inspectorate. Councillors did not wish to make any further comments.

(22/179) Consultation on Campdowns Chapel

Cornwall Council is currently reviewing the assets that it no longer needs and is considering disposing of Campdowns Chapel. It was **RESOLVED to register an interest in the chapel, but to request a site visit and further details about the terms upon which the asset could be devolved to the parish council. The matter will be discussed further next month.** The Clerk mentioned that neighbouring Carlyon Parish Council may be interested in the chapel if this parish council is not.

(22/180) Coronation of King Charles III

Councillors considered how the coronation should be commemorated. It was noted that several groups within the parish are planning celebratory lunches. It was **RESOLVED to approach the Foundry Parc Management Company to ask permission for the parish council to plant a commemorative tree on the green outside The Pattern Hall.** It was also noted that some time ago it was planned to renovate some of the benches in Charlestown, and possibly provide a commemorative plaque but there was no urgency for this.

(22/181) Working Parties

(i) Traffic and Parking

Discussions continue between the parish council, the designer and Cornwall Council. This will be a phased project as further work needs to be done on the proposed residents parking scheme on Charlestown Road. It was **RESOLVED to go ahead with proposed yellow lining and a residents parking**

scheme on Duporth Road, marking bus stop bays on Charlestown Road and Church Road, a small amount of additional yellow lining on Charlestown Road, additional yellow lining on Church Road and Crinnis Road.

(ii) History

Quotes have been received for 2 interpretation boards to go in Charlestown but they are slightly over the £3,000 agreed in November. It will also be necessary to apply for Advertisement Consent and Listed Building Consent at a cost of £263.20. It was agreed that the £3,000 limit can be exceeded as this will be a one-off resource for Charlestown. It was **RESOLVED to delegate Cllrs Reynolds and Foster together with the Clerk to select a provider and approve the final design for the boards.** Public drop-in sessions have been arranged for the public to comment on the initial design of the boards.

(22/182) Highways

It was noted that roadworks will take place on the A390 and Porthpean Road over the next 2 weeks.

The Clerk asked the Highways Officer for an update on the ground movement in the Trenarren car park. Monitoring has shown that the ground is moving at a rate of approximately 1.5mm per month and the total since May 2019 is likely to be around 70mm. Monitoring continues.

The Clerk has had confirmation that a request for a salt bin in Trenarren will be added to Cormac’s list for consideration in the summer.

(22/183) – Financial Matters

(i) Asset Register

The council’s Asset Register was reviewed and found to be in order.

(ii) Insurance Renewal

Renewal documents had been previously circulated and it was **RESOLVED that the council considers that it has adequate insurance cover and the policy should be renewed on the existing terms.**

(iii) The current financial position was noted and the following payments were authorised:

DD	BT	Mobile phone	£24.00
DD	BT	Telephone and internet	£55.50
DD	SSE	Electricity for Pattern Hall	£695.97
DD	SSE	Electricity for public toilets	£123.96
DD	Lloyds Bank	Credit card	£176.94
DD	SWW	Monthly charge for water for toilets	£123.50
DD	Blenheims	Foundry Parc estate service charge	£14.87
SO	JB&RJ Kneale	Quarterly ground rent	£212.50
BACS	Cornwall Waste Solutions	Waste bin service	£23.98
BACS	Lyreco	Toilet rolls	£193.78
BACS	Duchy Defibrillators	Replacement unit for St Paul’s Church Hall	£570.00
BACS	Unity Trust Bank	Quarterly bank charges	£18.00
BACS	Charlestown Rowing Club	Grant	£250.00

BACS Green Blue Urban	Tree guard for Charlestown Road tree	£715.09
BACS Staff/HMRC/CPF	Salaries and oncosts	£2688.48

(22/184) Meetings/Training Attended

4 March – Cllr Foster and the Clerk attended a ceremony when a flag was raised on the new flagpole at Charlestown Battery.

7 March – Cllr Reynolds and the Diggers and Doers carried out more work at Carrickowel Point.

13 March – Cllrs Leach and the Clerk attended a meeting with Annan Birkett, Rachael Tatlow and Cllr Mustoe to discuss proposed residents parking schemes.

(22/185) Correspondence

A list of correspondence had been previously circulated.

(22/186) Dates for the Diary

There were no dates for the diary.

(22/187) Dates of future Parish Council Meetings

20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023.

The meeting closed at 6.55pm

Correspondence Received

The following correspondence has been received since the last meeting

- Citizens' Advice spring newsletter
- Cornwall Council's consultation on its Public Space Protection Order (Alcohol consumption)
- CALC training bulletin
- Cornwall Council's Town and Parish Council newsletter
- Consultation on renewing Cornwall Council's Public Space Protection Order
- Details of outlets operating this summer on Crinnis beach
- Notification of the forthcoming Network Rail's Customer and Community Improvement Fund