

Dear Councillor

You are summoned to attend a **Meeting of St Austell Bay Parish Council** to be held on **Thursday 16 February 2023** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
9 February 2023

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of a meeting of the Parish Council held on 19 January 2023** *Pages 5-9*
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to the following planning application any planning applications received after publication of this agenda

(i) PA23/00490 – The Beeches, 60 Charlestown Road: Works to trees under a TPO: T1,T2,T3 – fell, T4 Beech reduce by 25%

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

(iii) PA23/00923 – 25 Ridgewood Close: Application for Non-Material Amendment to C2/06/00193 for demolition of existing flat roof garage and construction of new garage, playroom, utility, kitchen extension, conservatory and two upstairs bedrooms with en-suite facilities, namely 1) Increase the size of the en-suite dormer in bedroom1 (en-suite not currently built) and join to the existing bathroom

(iv) PA22/10248 -Workshop and Office (Formerly Square Sail Workshop), junction of Charlestown Road and Barkhouse Lane: Rebuilding and extension of existing boatbuilding workshop for boatbuilding and general Class E (Commercial, Business and Service) use together with car parking and associated development

(b) To receive an update on the following planning applications

(i) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

(ii) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension
This application has been withdrawn

(iii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

(iv) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

(v) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

(vi) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

(c) Notification of the granting of a TPO on Land North East of Recreation Ground, Church Road

9. Provision of a Salt Bin for Trenarren

To consider installing a salt bin in Trenarren and consider how it will be replenished in the future

10. Regatta Playing Field

To receive an update following a meeting with a representative of the Duchy of Cornwall and authorise expenditure

11. Anti-Social Behaviour in Foundry Parc

To note a resident's concerns and consider her request to lobby Penrice School

Page 10

12. Working Parties

(i) Traffic Working Party

To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure

(ii) History Working Party

To note any progress with the Charlestown walking trail and interpretation board

13. Highways Matters

(i) *To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure*

(plan previously circulated)

(ii) *To note any Highways concerns*

14. Financial Matters

(i) Grant Funding Application

To consider an application from Charlestown Rowing Club for grant funding

Appendix (i)

(ii) 2 Minute Beach Clean Board

To ratify expenditure

(iii) *To authorise payments and note the current balances*

Appendix (ii)

15. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

16. Correspondence

To note correspondence received since the last meeting

Page 11

17. Dates for the Diary

To note any forthcoming dates for members' diaries

18. Dates of future Parish Council Meetings

16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

19. Exclusion of Public and Press

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that because of the confidential nature of the business to be transacted the public and press be excluded from the meeting for agenda item 20

20. Public Right of Way Cutting

To award a contract to cut inland Public Rights of Way and the South West Coast Path for the next 3 years

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 JANUARY 2023 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Sue Leach, Nick Foster, Jackie Bull, Sandie Bailey, Chrissie Wright

In the absence of the Chairman Cllr Bill Leach, Cllr Bull Chaired the meeting. Cllr Bull invited councillors to take a few moments of quiet reflection as a mark of respect for Brian Reynolds, husband of Cllr Trudy Reynolds, and also a valued member of staff for 7 years, who sadly passed away suddenly over the new year.

In attendance: 5 members of the public, Mr P Stephens (for PA22/09849), Cllr James Mustoe, CC, Julie Larter (Clerk)

(22/130) Apologies for Absence

Apologies were received from Cllr Bill Leach and Cllr Trudy Reynolds.

(22/131) Minutes of a meeting the Parish Council held on 15 December 2022

It was **RESOLVED** that the minutes of the meeting held on 15 December be signed as a correct record of the meeting.

(22/132) Matters to Note

The Clerk said she would like the council to revisit its decision on the provision of a litter bin at the Porthpean Road end of Mill Lane. She reported that a well-intentioned person had placed an empty animal feed sack at the kissing gate which was overflowing with bags of dog waste – she has subsequently arranged for this to be removed. This will be an agenda item next month.

The Clerk has spoken to the Countryside team to chase up promised improvement work to Footpath 26 leading to Crinnis Road and reported that unfortunately Cormac do not have any money left this financial year. Cllr Mustoe offered to discuss the matter with the Countryside Officers.

The Clerk has been trying to get an update from Cornwall Council on the Regatta Playing field situation but to no avail. She will persevere.

The Clerk reported that there is a problem with the new noticeboard in Porthpean Beach Road which she is sorting out with the supplier.

(22/133) Declarations of Interest on Items on the Agenda

Cllr Leach reported an interest in agenda item 10 in relation to Duporth Bay as she is the Secretary of Duporth Bay Residents' Association and also the wi-fi signal is supplied by their home.

(22/134) Chairman's Announcements

The Chairman sent the council's very best wishes to Cllr Dr Bill Leach and a card was signed by councillors.

(22/135) Cornwall Councillor's Report

Cllr Mustoe reported that he and neighbouring Cornwall Councillor Pears have been pressing Cormac to carry out work on Porthpean Road which is in a poor state of repair at the moment. Cormac have confirmed that they will be resurfacing the stretch of road from the Cromwell Road junction to the new roundabout. Cormac will also shortly be laying down chippings in Mill Lane and the footpath running parallel to Chandlers Walk. There has been a report of a motorbike riding on the SWCP between Porthpean and Charlestown which is not permitted. Cormac have erected signage and will take further measures if required.

Cllr Mustoe was pleased to report that Cornwall Council has voted unanimously to charge 100% additional council tax on second homes that are not primary residences or holiday lets. Cllr Mustoe's full report is on the parish council's website.

(22/136) Public Participation

A member of the public spoke about the flooding issue in Regatta Playing Field. He believes that the mineshaft is blocked and consequently the field is flooded and water is running down through the field to the south of the playing field and into Ropewalk Lane.

A member of the public was concerned that there had been no public consultation about access to the former Lovering Clay Dry. The Clerk explained that the plans were on Cornwall Council's planning website and the public are welcome to submit comments. The member of the public was experiencing difficulty in logging in.

(22/137) Planning

(a)

(i) PA22/08197 – Polmear Farm: Listed Building Consent for conversion of existing garages to form ancillary self contained accommodation to Polmear Farm (*amended plans*)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections but is disappointed to note that the Design and Access Statement still contains inaccuracies as the St Austell Bay Neighbourhood Plan is a made plan.**

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

Councillors wished to wait for sight of the Conservation Officer's comments.

(iii) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

The Clerk reported that the planning officer is currently in discussions with the applicant and agent with a view to the applicant submitting amended plans and the parish council will comment when these are to hand.

(iv) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension

The Clerk reported that the planning officer and conservation officer are to meet with the applicant and councillors wished to wait until the outcome of this meeting is known before commenting.

(b) Updates were received on the following plans:

(i) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

Mr Stephens outlined plans that have been submitted regarding public access arrangements and the design of the gates. It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council is happy to support both the proposed public access arrangements and the design of the gate.** Mr Stephens updated the meeting regarding connecting the development to mains power, which is currently undergoing testing. If all goes well it is hoped to switch power on on 27 January. Required works to the road will be completed 2 weeks later.

(ii) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

The Clerk reported that the planning officer has concerns about the balcony to the front of the snug and its very close proximity to the boundary with the neighbour to the north.

(iii) PA22/01715 – Land known as the Orchard (adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matters reserved for the construction of up to 3 dwellings and associated works (amended plans)

This application is to be determined by the Planning Committee as the applicant was not willing to accept the one dwelling which was suggested may be acceptable at last month's meeting.

(iv) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(v) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(c) Planning Appeal

It was noted that an appeal has been lodged with the Planning Inspectorate in respect of PA21/09839 – The Old Orchard, Ropewalk Lane, but the appeal is not yet live.

(22/138) Cornwall Devolution Deal

It was **RESOLVED that because a change to the governance structure of Cornwall Council would be required in order to access "the deal", the Clerk should write to Cornwall Council demanding that a public referendum be held.** The Chairman asked councillors to respond to the consultation in an individual capacity if they so wished.

Cllr Leach left the room.

(22/139) Defibrillators – Charlestown Church Hall and Duporth Bay

The Clerk explained that the batteries on both units are now too low to be able to function. There are two options – either replace the batteries which cost approximately £300 and will last for roughly 3 years, or replace both units. Replacement units require the batteries to be replaced after each deployment but the

cost of this is part of the annual maintenance agreement. It was **RESOLVED to replace both units with new ones.**

Cllr Leach returned to the room.

(22/140) Charlestown Public Toilets

The Clerk explained that the toilets were now 7 years old and in need of refurbishment. Estimates have been obtained and it was **RESOLVED to appoint APS Construction Services to refurbish the toilets.**

(22/141) Two Minute Beach Clean Board

The Clerk explained that she had received an email stating that Charlestown Chums are no longer willing to maintain the board. Cllr Bailey stated that Pat Smith had indicated to her that she was willing to take on responsibility. It was **RESOLVED that subject to written confirmation from Mrs Smith that she will maintain the board, it should be placed back on the harbour.**

(22/142) Highways

Traffic/Parking Issues

A letter has been sent to all Charlestown Road and Duporth Road addresses to understand where residents currently park and to gauge interest in taking part in a residents' parking scheme. A walkabout with Cornwall Council's Highways Project Manager has been arranged for 24 January.

(22/143) – Financial Matters

The current financial position was noted and the following payments were authorised:

DD	BT	Mobile phone	£24.00
DD	BT	Telephone and internet	£51.54
DD	Xerox Finance	Printer lease	£201.26
DD	Lloyds Bank	Credit card	£3.00
DD	Blenheims	Foundry Parc estate service charge	£14.87
		Annual maintenance contract – Porthpean Beach	
BACS	Duchy Defibrillators	Beach	£228.00
BACS	Just Gloves	Disposable gloves for cleaning	£23.94
BACS	Safety Signs 4 Less	Fire escape sign for Pattern Hall	£10.35
		Annual charge for Charlestown Road, Orchard Way, Porthpean Beach Road bins	
BACS	Biffa	Way, Porthpean Beach Road bins	£688.58
BACS	Cornwall Council	Letter of Consent re Porthpean Beach Defib	£250.00
BACS	Carlyon Parish Council	Credit card expenditure	£9.50
BACS	Lyreco	Toilet rolls and stationery	£139.61
BACS	Staff/HMRC/CPF	Salaries and oncosts	£2369.34

(22/144) Meetings/Training Attended

There was nothing to report.

(22/145) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Request from Porthpean Sailing Club with a request to place 2 obsolete dingies on the green to be planted with wild flowers – this request was passed to Cornwall Council, but the Sailing Club did not feel able to meet Cornwall Council's terms

(22/146) Dates for the Diary

- Tuesday 24 January – walkabout with Cornwall Council's Highways Project Manager
- 31 January – St Austell and Mevagissey Community Network Panel meeting

(22/147) Dates of future Parish Council Meetings

16 February, 16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

The meeting closed at 6.55pm

DRAFT

Agenda Item 10

The clerk has been made aware of incidents of anti-social behaviour in Foundry Parc involving students walking to and from Penrice School. Students have been using the unofficial path across Wainhomes' land from Holmbush Arch roundabout to Foundry Parc for a number of years and last month a resident was harassed in her home. The matter was reported to Penrice School who acted swiftly to reprimand the culprits and the harassment ceased. However at the end of January students vandalised trees. The students were caught on CCTV and the footage has been sent to the school and Foundry Parc Management Company

The parish council has been asked to consider lobbying Penrice School asking them to put an end to the anti-social behaviour of a minority of their students.

Correspondence Received

The following correspondence has been received since the last meeting

- Cornwall Council's Planning News for local councils and agents
- Details of CALC training events
- Papers relating to the CALC's AGM to be held on 21 February
- Request for a memorial bench or memorial tree on the green at Porthpean beach (passed to Cornwall Council)
- Letter from Tamar Toll Action Group
- Email from Luxulyan Parish Council regarding the Cornwall Devolution Deal

Dear Councillor

You are summoned to attend a **Meeting of St Austell Bay Parish Council** to be held on **Thursday 16 February 2023** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
9 February 2023

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of a meeting of the Parish Council held on 19 January 2023** *Pages 5-9*
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to the following planning application any planning applications received after publication of this agenda

(i) PA23/00490 – The Beeches, 60 Charlestown Road: Works to trees under a TPO: T1,T2,T3 – fell, T4 Beech reduce by 25%

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

(iii) PA23/00923 – 25 Ridgewood Close: Application for Non-Material Amendment to C2/06/00193 for demolition of existing flat roof garage and construction of new garage, playroom, utility, kitchen extension, conservatory and two upstairs bedrooms with en-suite facilities, namely 1) Increase the size of the en-suite dormer in bedroom1 (en-suite not currently built) and join to the existing bathroom

(iv) PA22/10248 -Workshop and Office (Formerly Square Sail Workshop), junction of Charlestown Road and Barkhouse Lane: Rebuilding and extension of existing boatbuilding workshop for boatbuilding and general Class E (Commercial, Business and Service) use together with car parking and associated development

(b) To receive an update on the following planning applications

(i) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

(ii) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension
This application has been withdrawn

(iii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

(iv) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

(v) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

(vi) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

(c) Notification of the granting of a TPO on Land North East of Recreation Ground, Church Road

9. Provision of a Salt Bin for Trenarren

To consider installing a salt bin in Trenarren and consider how it will be replenished in the future

10. Regatta Playing Field

To receive an update following a meeting with a representative of the Duchy of Cornwall and authorise expenditure

11. Anti-Social Behaviour in Foundry Parc

To note a resident's concerns and consider her request to lobby Penrice School

Page 10

12. Working Parties

(i) Traffic Working Party

To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure

(ii) History Working Party

To note any progress with the Charlestown walking trail and interpretation board

13. Highways Matters

(i) *To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure*

(plan previously circulated)

(ii) *To note any Highways concerns*

14. Financial Matters

(i) Grant Funding Application

To consider an application from Charlestown Rowing Club for grant funding

Appendix (i)

(ii) 2 Minute Beach Clean Board

To ratify expenditure

(iii) *To authorise payments and note the current balances*

Appendix (ii)

15. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

16. Correspondence

To note correspondence received since the last meeting

Page 11

17. Dates for the Diary

To note any forthcoming dates for members' diaries

18. Dates of future Parish Council Meetings

16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

19. Exclusion of Public and Press

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that because of the confidential nature of the business to be transacted the public and press be excluded from the meeting for agenda item 20

20. Public Right of Way Cutting

To award a contract to cut inland Public Rights of Way and the South West Coast Path for the next 3 years

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 JANUARY 2023 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Sue Leach, Nick Foster, Jackie Bull, Sandie Bailey, Chrissie Wright

In the absence of the Chairman Cllr Bill Leach, Cllr Bull Chaired the meeting. Cllr Bull invited councillors to take a few moments of quiet reflection as a mark of respect for Brian Reynolds, husband of Cllr Trudy Reynolds, and also a valued member of staff for 7 years, who sadly passed away suddenly over the new year.

In attendance: 5 members of the public, Mr P Stephens (for PA22/09849), Cllr James Mustoe, CC, Julie Larter (Clerk)

(22/130) Apologies for Absence

Apologies were received from Cllr Bill Leach and Cllr Trudy Reynolds.

(22/131) Minutes of a meeting the Parish Council held on 15 December 2022

It was **RESOLVED** that the minutes of the meeting held on 15 December be signed as a correct record of the meeting.

(22/132) Matters to Note

The Clerk said she would like the council to revisit its decision on the provision of a litter bin at the Porthpean Road end of Mill Lane. She reported that a well-intentioned person had placed an empty animal feed sack at the kissing gate which was overflowing with bags of dog waste – she has subsequently arranged for this to be removed. This will be an agenda item next month.

The Clerk has spoken to the Countryside team to chase up promised improvement work to Footpath 26 leading to Crinnis Road and reported that unfortunately Cormac do not have any money left this financial year. Cllr Mustoe offered to discuss the matter with the Countryside Officers.

The Clerk has been trying to get an update from Cornwall Council on the Regatta Playing field situation but to no avail. She will persevere.

The Clerk reported that there is a problem with the new noticeboard in Porthpean Beach Road which she is sorting out with the supplier.

(22/133) Declarations of Interest on Items on the Agenda

Cllr Leach reported an interest in agenda item 10 in relation to Duporth Bay as she is the Secretary of Duporth Bay Residents' Association and also the wi-fi signal is supplied by their home.

(22/134) Chairman's Announcements

The Chairman sent the council's very best wishes to Cllr Dr Bill Leach and a card was signed by councillors.

(22/135) Cornwall Councillor's Report

Cllr Mustoe reported that he and neighbouring Cornwall Councillor Pears have been pressing Cormac to carry out work on Porthpean Road which is in a poor state of repair at the moment. Cormac have confirmed that they will be resurfacing the stretch of road from the Cromwell Road junction to the new roundabout. Cormac will also shortly be laying down chippings in Mill Lane and the footpath running parallel to Chandlers Walk. There has been a report of a motorbike riding on the SWCP between Porthpean and Charlestown which is not permitted. Cormac have erected signage and will take further measures if required.

Cllr Mustoe was pleased to report that Cornwall Council has voted unanimously to charge 100% additional council tax on second homes that are not primary residences or holiday lets. Cllr Mustoe's full report is on the parish council's website.

(22/136) Public Participation

A member of the public spoke about the flooding issue in Regatta Playing Field. He believes that the mineshaft is blocked and consequently the field is flooded and water is running down through the field to the south of the playing field and into Ropewalk Lane.

A member of the public was concerned that there had been no public consultation about access to the former Lovering Clay Dry. The Clerk explained that the plans were on Cornwall Council's planning website and the public are welcome to submit comments. The member of the public was experiencing difficulty in logging in.

(22/137) Planning

(a)

(i) PA22/08197 – Polmear Farm: Listed Building Consent for conversion of existing garages to form ancillary self contained accommodation to Polmear Farm (*amended plans*)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections but is disappointed to note that the Design and Access Statement still contains inaccuracies as the St Austell Bay Neighbourhood Plan is a made plan.**

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

Councillors wished to wait for sight of the Conservation Officer's comments.

(iii) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

The Clerk reported that the planning officer is currently in discussions with the applicant and agent with a view to the applicant submitting amended plans and the parish council will comment when these are to hand.

(iv) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension

The Clerk reported that the planning officer and conservation officer are to meet with the applicant and councillors wished to wait until the outcome of this meeting is known before commenting.

(b) Updates were received on the following plans:

(i) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

Mr Stephens outlined plans that have been submitted regarding public access arrangements and the design of the gates. It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council is happy to support both the proposed public access arrangements and the design of the gate.** Mr Stephens updated the meeting regarding connecting the development to mains power, which is currently undergoing testing. If all goes well it is hoped to switch power on on 27 January. Required works to the road will be completed 2 weeks later.

(ii) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

The Clerk reported that the planning officer has concerns about the balcony to the front of the snug and its very close proximity to the boundary with the neighbour to the north.

(iii) PA22/01715 – Land known as the Orchard (adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matters reserved for the construction of up to 3 dwellings and associated works (amended plans)

This application is to be determined by the Planning Committee as the applicant was not willing to accept the one dwelling which was suggested may be acceptable at last month's meeting.

(iv) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(v) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(c) Planning Appeal

It was noted that an appeal has been lodged with the Planning Inspectorate in respect of PA21/09839 – The Old Orchard, Ropewalk Lane, but the appeal is not yet live.

(22/138) Cornwall Devolution Deal

It was **RESOLVED that because a change to the governance structure of Cornwall Council would be required in order to access "the deal", the Clerk should write to Cornwall Council demanding that a public referendum be held.** The Chairman asked councillors to respond to the consultation in an individual capacity if they so wished.

Cllr Leach left the room.

(22/139) Defibrillators – Charlestown Church Hall and Duporth Bay

The Clerk explained that the batteries on both units are now too low to be able to function. There are two options – either replace the batteries which cost approximately £300 and will last for roughly 3 years, or replace both units. Replacement units require the batteries to be replaced after each deployment but the

cost of this is part of the annual maintenance agreement. It was **RESOLVED to replace both units with new ones.**

Cllr Leach returned to the room.

(22/140) Charlestown Public Toilets

The Clerk explained that the toilets were now 7 years old and in need of refurbishment. Estimates have been obtained and it was **RESOLVED to appoint APS Construction Services to refurbish the toilets.**

(22/141) Two Minute Beach Clean Board

The Clerk explained that she had received an email stating that Charlestown Chums are no longer willing to maintain the board. Cllr Bailey stated that Pat Smith had indicated to her that she was willing to take on responsibility. It was **RESOLVED that subject to written confirmation from Mrs Smith that she will maintain the board, it should be placed back on the harbour.**

(22/142) Highways

Traffic/Parking Issues

A letter has been sent to all Charlestown Road and Duporth Road addresses to understand where residents currently park and to gauge interest in taking part in a residents' parking scheme. A walkabout with Cornwall Council's Highways Project Manager has been arranged for 24 January.

(22/143) – Financial Matters

The current financial position was noted and the following payments were authorised:

DD	BT	Mobile phone	£24.00
DD	BT	Telephone and internet	£51.54
DD	Xerox Finance	Printer lease	£201.26
DD	Lloyds Bank	Credit card	£3.00
DD	Blenheims	Foundry Parc estate service charge	£14.87
		Annual maintenance contract – Porthpean Beach	
BACS	Duchy Defibrillators	Beach	£228.00
BACS	Just Gloves	Disposable gloves for cleaning	£23.94
BACS	Safety Signs 4 Less	Fire escape sign for Pattern Hall	£10.35
		Annual charge for Charlestown Road, Orchard Way, Porthpean Beach Road bins	
BACS	Biffa		£688.58
BACS	Cornwall Council	Letter of Consent re Porthpean Beach Defib	£250.00
BACS	Carlyon Parish Council	Credit card expenditure	£9.50
BACS	Lyreco	Toilet rolls and stationery	£139.61
BACS	Staff/HMRC/CPF	Salaries and oncosts	£2369.34

(22/144) Meetings/Training Attended

There was nothing to report.

(22/145) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Request from Porthpean Sailing Club with a request to place 2 obsolete dingies on the green to be planted with wild flowers – this request was passed to Cornwall Council, but the Sailing Club did not feel able to meet Cornwall Council's terms

(22/146) Dates for the Diary

- Tuesday 24 January – walkabout with Cornwall Council's Highways Project Manager
- 31 January – St Austell and Mevagissey Community Network Panel meeting

(22/147) Dates of future Parish Council Meetings

16 February, 16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

The meeting closed at 6.55pm

DRAFT

Agenda Item 10

The clerk has been made aware of incidents of anti-social behaviour in Foundry Parc involving students walking to and from Penrice School. Students have been using the unofficial path across Wainhomes' land from Holmbush Arch roundabout to Foundry Parc for a number of years and last month a resident was harassed in her home. The matter was reported to Penrice School who acted swiftly to reprimand the culprits and the harassment ceased. However at the end of January students vandalised trees. The students were caught on CCTV and the footage has been sent to the school and Foundry Parc Management Company

The parish council has been asked to consider lobbying Penrice School asking them to put an end to the anti-social behaviour of a minority of their students.

Correspondence Received

The following correspondence has been received since the last meeting

- Cornwall Council's Planning News for local councils and agents
- Details of CALC training events
- Papers relating to the CALC's AGM to be held on 21 February
- Request for a memorial bench or memorial tree on the green at Porthpean beach (passed to Cornwall Council)
- Letter from Tamar Toll Action Group
- Email from Luxulyan Parish Council regarding the Cornwall Devolution Deal

Dear Councillor

You are summoned to attend a **Meeting of St Austell Bay Parish Council** to be held on **Thursday 16 February 2023** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
9 February 2023

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of a meeting of the Parish Council held on 19 January 2023** *Pages 5-9*
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to the following planning application any planning applications received after publication of this agenda

(i) PA23/00490 – The Beeches, 60 Charlestown Road: Works to trees under a TPO: T1,T2,T3 – fell, T4 Beech reduce by 25%

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

(iii) PA23/00923 – 25 Ridgewood Close: Application for Non-Material Amendment to C2/06/00193 for demolition of existing flat roof garage and construction of new garage, playroom, utility, kitchen extension, conservatory and two upstairs bedrooms with en-suite facilities, namely 1) Increase the size of the en-suite dormer in bedroom1 (en-suite not currently built) and join to the existing bathroom

(iv) PA22/10248 -Workshop and Office (Formerly Square Sail Workshop), junction of Charlestown Road and Barkhouse Lane: Rebuilding and extension of existing boatbuilding workshop for boatbuilding and general Class E (Commercial, Business and Service) use together with car parking and associated development

(b) To receive an update on the following planning applications

(i) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

(ii) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension
This application has been withdrawn

(iii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

(iv) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

(v) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

(vi) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

(c) Notification of the granting of a TPO on Land North East of Recreation Ground, Church Road

9. Provision of a Salt Bin for Trenarren

To consider installing a salt bin in Trenarren and consider how it will be replenished in the future

10. Regatta Playing Field

To receive an update following a meeting with a representative of the Duchy of Cornwall and authorise expenditure

11. Anti-Social Behaviour in Foundry Parc

To note a resident's concerns and consider her request to lobby Penrice School

Page 10

12. Working Parties

(i) Traffic Working Party

To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure

(ii) History Working Party

To note any progress with the Charlestown walking trail and interpretation board

13. Highways Matters

(i) *To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure*

(plan previously circulated)

(ii) *To note any Highways concerns*

14. Financial Matters

(i) Grant Funding Application

To consider an application from Charlestown Rowing Club for grant funding

Appendix (i)

(ii) 2 Minute Beach Clean Board

To ratify expenditure

(iii) *To authorise payments and note the current balances*

Appendix (ii)

15. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

16. Correspondence

To note correspondence received since the last meeting

Page 11

17. Dates for the Diary

To note any forthcoming dates for members' diaries

18. Dates of future Parish Council Meetings

16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

19. Exclusion of Public and Press

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that because of the confidential nature of the business to be transacted the public and press be excluded from the meeting for agenda item 20

20. Public Right of Way Cutting

To award a contract to cut inland Public Rights of Way and the South West Coast Path for the next 3 years

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 JANUARY 2023 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Sue Leach, Nick Foster, Jackie Bull, Sandie Bailey, Chrissie Wright

In the absence of the Chairman Cllr Bill Leach, Cllr Bull Chaired the meeting. Cllr Bull invited councillors to take a few moments of quiet reflection as a mark of respect for Brian Reynolds, husband of Cllr Trudy Reynolds, and also a valued member of staff for 7 years, who sadly passed away suddenly over the new year.

In attendance: 5 members of the public, Mr P Stephens (for PA22/09849), Cllr James Mustoe, CC, Julie Larter (Clerk)

(22/130) Apologies for Absence

Apologies were received from Cllr Bill Leach and Cllr Trudy Reynolds.

(22/131) Minutes of a meeting the Parish Council held on 15 December 2022

It was **RESOLVED** that the minutes of the meeting held on 15 December be signed as a correct record of the meeting.

(22/132) Matters to Note

The Clerk said she would like the council to revisit its decision on the provision of a litter bin at the Porthpean Road end of Mill Lane. She reported that a well-intentioned person had placed an empty animal feed sack at the kissing gate which was overflowing with bags of dog waste – she has subsequently arranged for this to be removed. This will be an agenda item next month.

The Clerk has spoken to the Countryside team to chase up promised improvement work to Footpath 26 leading to Crinnis Road and reported that unfortunately Cormac do not have any money left this financial year. Cllr Mustoe offered to discuss the matter with the Countryside Officers.

The Clerk has been trying to get an update from Cornwall Council on the Regatta Playing field situation but to no avail. She will persevere.

The Clerk reported that there is a problem with the new noticeboard in Porthpean Beach Road which she is sorting out with the supplier.

(22/133) Declarations of Interest on Items on the Agenda

Cllr Leach reported an interest in agenda item 10 in relation to Duporth Bay as she is the Secretary of Duporth Bay Residents' Association and also the wi-fi signal is supplied by their home.

(22/134) Chairman's Announcements

The Chairman sent the council's very best wishes to Cllr Dr Bill Leach and a card was signed by councillors.

(22/135) Cornwall Councillor's Report

Cllr Mustoe reported that he and neighbouring Cornwall Councillor Pears have been pressing Cormac to carry out work on Porthpean Road which is in a poor state of repair at the moment. Cormac have confirmed that they will be resurfacing the stretch of road from the Cromwell Road junction to the new roundabout. Cormac will also shortly be laying down chippings in Mill Lane and the footpath running parallel to Chandlers Walk. There has been a report of a motorbike riding on the SWCP between Porthpean and Charlestown which is not permitted. Cormac have erected signage and will take further measures if required.

Cllr Mustoe was pleased to report that Cornwall Council has voted unanimously to charge 100% additional council tax on second homes that are not primary residences or holiday lets. Cllr Mustoe's full report is on the parish council's website.

(22/136) Public Participation

A member of the public spoke about the flooding issue in Regatta Playing Field. He believes that the mineshaft is blocked and consequently the field is flooded and water is running down through the field to the south of the playing field and into Ropewalk Lane.

A member of the public was concerned that there had been no public consultation about access to the former Lovering Clay Dry. The Clerk explained that the plans were on Cornwall Council's planning website and the public are welcome to submit comments. The member of the public was experiencing difficulty in logging in.

(22/137) Planning

(a)

(i) PA22/08197 – Polmear Farm: Listed Building Consent for conversion of existing garages to form ancillary self contained accommodation to Polmear Farm (*amended plans*)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections but is disappointed to note that the Design and Access Statement still contains inaccuracies as the St Austell Bay Neighbourhood Plan is a made plan.**

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

Councillors wished to wait for sight of the Conservation Officer's comments.

(iii) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

The Clerk reported that the planning officer is currently in discussions with the applicant and agent with a view to the applicant submitting amended plans and the parish council will comment when these are to hand.

(iv) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension

The Clerk reported that the planning officer and conservation officer are to meet with the applicant and councillors wished to wait until the outcome of this meeting is known before commenting.

(b) Updates were received on the following plans:

(i) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

Mr Stephens outlined plans that have been submitted regarding public access arrangements and the design of the gates. It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council is happy to support both the proposed public access arrangements and the design of the gate.** Mr Stephens updated the meeting regarding connecting the development to mains power, which is currently undergoing testing. If all goes well it is hoped to switch power on on 27 January. Required works to the road will be completed 2 weeks later.

(ii) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

The Clerk reported that the planning officer has concerns about the balcony to the front of the snug and its very close proximity to the boundary with the neighbour to the north.

(iii) PA22/01715 – Land known as the Orchard (adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matters reserved for the construction of up to 3 dwellings and associated works (amended plans)

This application is to be determined by the Planning Committee as the applicant was not willing to accept the one dwelling which was suggested may be acceptable at last month's meeting.

(iv) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(v) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(c) Planning Appeal

It was noted that an appeal has been lodged with the Planning Inspectorate in respect of PA21/09839 – The Old Orchard, Ropewalk Lane, but the appeal is not yet live.

(22/138) Cornwall Devolution Deal

It was **RESOLVED that because a change to the governance structure of Cornwall Council would be required in order to access "the deal", the Clerk should write to Cornwall Council demanding that a public referendum be held.** The Chairman asked councillors to respond to the consultation in an individual capacity if they so wished.

Cllr Leach left the room.

(22/139) Defibrillators – Charlestown Church Hall and Duporth Bay

The Clerk explained that the batteries on both units are now too low to be able to function. There are two options – either replace the batteries which cost approximately £300 and will last for roughly 3 years, or replace both units. Replacement units require the batteries to be replaced after each deployment but the

cost of this is part of the annual maintenance agreement. It was **RESOLVED to replace both units with new ones.**

Cllr Leach returned to the room.

(22/140) Charlestown Public Toilets

The Clerk explained that the toilets were now 7 years old and in need of refurbishment. Estimates have been obtained and it was **RESOLVED to appoint APS Construction Services to refurbish the toilets.**

(22/141) Two Minute Beach Clean Board

The Clerk explained that she had received an email stating that Charlestown Chums are no longer willing to maintain the board. Cllr Bailey stated that Pat Smith had indicated to her that she was willing to take on responsibility. It was **RESOLVED that subject to written confirmation from Mrs Smith that she will maintain the board, it should be placed back on the harbour.**

(22/142) Highways

Traffic/Parking Issues

A letter has been sent to all Charlestown Road and Duporth Road addresses to understand where residents currently park and to gauge interest in taking part in a residents' parking scheme. A walkabout with Cornwall Council's Highways Project Manager has been arranged for 24 January.

(22/143) – Financial Matters

The current financial position was noted and the following payments were authorised:

DD	BT	Mobile phone	£24.00
DD	BT	Telephone and internet	£51.54
DD	Xerox Finance	Printer lease	£201.26
DD	Lloyds Bank	Credit card	£3.00
DD	Blenheims	Foundry Parc estate service charge	£14.87
		Annual maintenance contract – Porthpean Beach	
BACS	Duchy Defibrillators	Beach	£228.00
BACS	Just Gloves	Disposable gloves for cleaning	£23.94
BACS	Safety Signs 4 Less	Fire escape sign for Pattern Hall	£10.35
		Annual charge for Charlestown Road, Orchard Way, Porthpean Beach Road bins	
BACS	Biffa		£688.58
BACS	Cornwall Council	Letter of Consent re Porthpean Beach Defib	£250.00
BACS	Carlyon Parish Council	Credit card expenditure	£9.50
BACS	Lyreco	Toilet rolls and stationery	£139.61
BACS	Staff/HMRC/CPF	Salaries and oncosts	£2369.34

(22/144) Meetings/Training Attended

There was nothing to report.

(22/145) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Request from Porthpean Sailing Club with a request to place 2 obsolete dingies on the green to be planted with wild flowers – this request was passed to Cornwall Council, but the Sailing Club did not feel able to meet Cornwall Council's terms

(22/146) Dates for the Diary

- Tuesday 24 January – walkabout with Cornwall Council's Highways Project Manager
- 31 January – St Austell and Mevagissey Community Network Panel meeting

(22/147) Dates of future Parish Council Meetings

16 February, 16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

The meeting closed at 6.55pm

DRAFT

Agenda Item 10

The clerk has been made aware of incidents of anti-social behaviour in Foundry Parc involving students walking to and from Penrice School. Students have been using the unofficial path across Wainhomes' land from Holmbush Arch roundabout to Foundry Parc for a number of years and last month a resident was harassed in her home. The matter was reported to Penrice School who acted swiftly to reprimand the culprits and the harassment ceased. However at the end of January students vandalised trees. The students were caught on CCTV and the footage has been sent to the school and Foundry Parc Management Company

The parish council has been asked to consider lobbying Penrice School asking them to put an end to the anti-social behaviour of a minority of their students.

Correspondence Received

The following correspondence has been received since the last meeting

- Cornwall Council's Planning News for local councils and agents
- Details of CALC training events
- Papers relating to the CALC's AGM to be held on 21 February
- Request for a memorial bench or memorial tree on the green at Porthpean beach (passed to Cornwall Council)
- Letter from Tamar Toll Action Group
- Email from Luxulyan Parish Council regarding the Cornwall Devolution Deal

Dear Councillor

You are summoned to attend a **Meeting** of **St Austell Bay Parish Council** to be held on **Thursday 16 February 2023** at **6.00 pm** in **The Pattern Hall, Charlestown Road**.

Julie Larter

Julie Larter
Clerk
9 February 2023

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of a meeting of the Parish Council held on 19 January 2023** *Pages 5-9*
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to the following planning application any planning applications received after publication of this agenda

(i) PA23/00490 – The Beeches, 60 Charlestown Road: Works to trees under a TPO: T1,T2,T3 – fell, T4 Beech reduce by 25%

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

(iii) PA23/00923 – 25 Ridgewood Close: Application for Non-Material Amendment to C2/06/00193 for demolition of existing flat roof garage and construction of new garage, playroom, utility, kitchen extension, conservatory and two upstairs bedrooms with en-suite facilities, namely 1) Increase the size of the en-suite dormer in bedroom1 (en-suite not currently built) and join to the existing bathroom

(iv) PA22/10248 -Workshop and Office (Formerly Square Sail Workshop), junction of Charlestown Road and Barkhouse Lane: Rebuilding and extension of existing boatbuilding workshop for boatbuilding and general Class E (Commercial, Business and Service) use together with car parking and associated development

(b) To receive an update on the following planning applications

(i) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

(ii) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension
This application has been withdrawn

(iii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

(iv) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

(v) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

(vi) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

(c) Notification of the granting of a TPO on Land North East of Recreation Ground, Church Road

9. Provision of a Salt Bin for Trenarren

To consider installing a salt bin in Trenarren and consider how it will be replenished in the future

10. Regatta Playing Field

To receive an update following a meeting with a representative of the Duchy of Cornwall and authorise expenditure

11. Anti-Social Behaviour in Foundry Parc

To note a resident's concerns and consider her request to lobby Penrice School

Page 10

12. Working Parties

(i) Traffic Working Party

To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure

(ii) History Working Party

To note any progress with the Charlestown walking trail and interpretation board

13. Highways Matters

(i) *To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure*

(plan previously circulated)

(ii) *To note any Highways concerns*

14. Financial Matters

(i) Grant Funding Application

To consider an application from Charlestown Rowing Club for grant funding

Appendix (i)

(ii) 2 Minute Beach Clean Board

To ratify expenditure

(iii) *To authorise payments and note the current balances*

Appendix (ii)

15. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

16. Correspondence

To note correspondence received since the last meeting

Page 11

17. Dates for the Diary

To note any forthcoming dates for members' diaries

18. Dates of future Parish Council Meetings

16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

19. Exclusion of Public and Press

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that because of the confidential nature of the business to be transacted the public and press be excluded from the meeting for agenda item 20

20. Public Right of Way Cutting

To award a contract to cut inland Public Rights of Way and the South West Coast Path for the next 3 years

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 JANUARY 2023 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Sue Leach, Nick Foster, Jackie Bull, Sandie Bailey, Chrissie Wright

In the absence of the Chairman Cllr Bill Leach, Cllr Bull Chaired the meeting. Cllr Bull invited councillors to take a few moments of quiet reflection as a mark of respect for Brian Reynolds, husband of Cllr Trudy Reynolds, and also a valued member of staff for 7 years, who sadly passed away suddenly over the new year.

In attendance: 5 members of the public, Mr P Stephens (for PA22/09849), Cllr James Mustoe, CC, Julie Larter (Clerk)

(22/130) Apologies for Absence

Apologies were received from Cllr Bill Leach and Cllr Trudy Reynolds.

(22/131) Minutes of a meeting the Parish Council held on 15 December 2022

It was **RESOLVED** that the minutes of the meeting held on 15 December be signed as a correct record of the meeting.

(22/132) Matters to Note

The Clerk said she would like the council to revisit its decision on the provision of a litter bin at the Porthpean Road end of Mill Lane. She reported that a well-intentioned person had placed an empty animal feed sack at the kissing gate which was overflowing with bags of dog waste – she has subsequently arranged for this to be removed. This will be an agenda item next month.

The Clerk has spoken to the Countryside team to chase up promised improvement work to Footpath 26 leading to Crinnis Road and reported that unfortunately Cormac do not have any money left this financial year. Cllr Mustoe offered to discuss the matter with the Countryside Officers.

The Clerk has been trying to get an update from Cornwall Council on the Regatta Playing field situation but to no avail. She will persevere.

The Clerk reported that there is a problem with the new noticeboard in Porthpean Beach Road which she is sorting out with the supplier.

(22/133) Declarations of Interest on Items on the Agenda

Cllr Leach reported an interest in agenda item 10 in relation to Duporth Bay as she is the Secretary of Duporth Bay Residents' Association and also the wi-fi signal is supplied by their home.

(22/134) Chairman's Announcements

The Chairman sent the council's very best wishes to Cllr Dr Bill Leach and a card was signed by councillors.

(22/135) Cornwall Councillor's Report

Cllr Mustoe reported that he and neighbouring Cornwall Councillor Pears have been pressing Cormac to carry out work on Porthpean Road which is in a poor state of repair at the moment. Cormac have confirmed that they will be resurfacing the stretch of road from the Cromwell Road junction to the new roundabout. Cormac will also shortly be laying down chippings in Mill Lane and the footpath running parallel to Chandlers Walk. There has been a report of a motorbike riding on the SWCP between Porthpean and Charlestown which is not permitted. Cormac have erected signage and will take further measures if required.

Cllr Mustoe was pleased to report that Cornwall Council has voted unanimously to charge 100% additional council tax on second homes that are not primary residences or holiday lets. Cllr Mustoe's full report is on the parish council's website.

(22/136) Public Participation

A member of the public spoke about the flooding issue in Regatta Playing Field. He believes that the mineshaft is blocked and consequently the field is flooded and water is running down through the field to the south of the playing field and into Ropewalk Lane.

A member of the public was concerned that there had been no public consultation about access to the former Lovering Clay Dry. The Clerk explained that the plans were on Cornwall Council's planning website and the public are welcome to submit comments. The member of the public was experiencing difficulty in logging in.

(22/137) Planning

(a)

(i) PA22/08197 – Polmear Farm: Listed Building Consent for conversion of existing garages to form ancillary self contained accommodation to Polmear Farm (*amended plans*)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections but is disappointed to note that the Design and Access Statement still contains inaccuracies as the St Austell Bay Neighbourhood Plan is a made plan.**

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

Councillors wished to wait for sight of the Conservation Officer's comments.

(iii) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

The Clerk reported that the planning officer is currently in discussions with the applicant and agent with a view to the applicant submitting amended plans and the parish council will comment when these are to hand.

(iv) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension

The Clerk reported that the planning officer and conservation officer are to meet with the applicant and councillors wished to wait until the outcome of this meeting is known before commenting.

(b) Updates were received on the following plans:

(i) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

Mr Stephens outlined plans that have been submitted regarding public access arrangements and the design of the gates. It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council is happy to support both the proposed public access arrangements and the design of the gate.** Mr Stephens updated the meeting regarding connecting the development to mains power, which is currently undergoing testing. If all goes well it is hoped to switch power on on 27 January. Required works to the road will be completed 2 weeks later.

(ii) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

The Clerk reported that the planning officer has concerns about the balcony to the front of the snug and its very close proximity to the boundary with the neighbour to the north.

(iii) PA22/01715 – Land known as the Orchard (adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matters reserved for the construction of up to 3 dwellings and associated works (amended plans)

This application is to be determined by the Planning Committee as the applicant was not willing to accept the one dwelling which was suggested may be acceptable at last month's meeting.

(iv) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(v) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(c) Planning Appeal

It was noted that an appeal has been lodged with the Planning Inspectorate in respect of PA21/09839 – The Old Orchard, Ropewalk Lane, but the appeal is not yet live.

(22/138) Cornwall Devolution Deal

It was **RESOLVED that because a change to the governance structure of Cornwall Council would be required in order to access "the deal", the Clerk should write to Cornwall Council demanding that a public referendum be held.** The Chairman asked councillors to respond to the consultation in an individual capacity if they so wished.

Cllr Leach left the room.

(22/139) Defibrillators – Charlestown Church Hall and Duporth Bay

The Clerk explained that the batteries on both units are now too low to be able to function. There are two options – either replace the batteries which cost approximately £300 and will last for roughly 3 years, or replace both units. Replacement units require the batteries to be replaced after each deployment but the

cost of this is part of the annual maintenance agreement. It was **RESOLVED to replace both units with new ones.**

Cllr Leach returned to the room.

(22/140) Charlestown Public Toilets

The Clerk explained that the toilets were now 7 years old and in need of refurbishment. Estimates have been obtained and it was **RESOLVED to appoint APS Construction Services to refurbish the toilets.**

(22/141) Two Minute Beach Clean Board

The Clerk explained that she had received an email stating that Charlestown Chums are no longer willing to maintain the board. Cllr Bailey stated that Pat Smith had indicated to her that she was willing to take on responsibility. It was **RESOLVED that subject to written confirmation from Mrs Smith that she will maintain the board, it should be placed back on the harbour.**

(22/142) Highways

Traffic/Parking Issues

A letter has been sent to all Charlestown Road and Duporth Road addresses to understand where residents currently park and to gauge interest in taking part in a residents' parking scheme. A walkabout with Cornwall Council's Highways Project Manager has been arranged for 24 January.

(22/143) – Financial Matters

The current financial position was noted and the following payments were authorised:

DD	BT	Mobile phone	£24.00
DD	BT	Telephone and internet	£51.54
DD	Xerox Finance	Printer lease	£201.26
DD	Lloyds Bank	Credit card	£3.00
DD	Blenheims	Foundry Parc estate service charge	£14.87
		Annual maintenance contract – Porthpean Beach	
BACS	Duchy Defibrillators	Beach	£228.00
BACS	Just Gloves	Disposable gloves for cleaning	£23.94
BACS	Safety Signs 4 Less	Fire escape sign for Pattern Hall	£10.35
		Annual charge for Charlestown Road, Orchard Way, Porthpean Beach Road bins	
BACS	Biffa		£688.58
BACS	Cornwall Council	Letter of Consent re Porthpean Beach Defib	£250.00
BACS	Carlyon Parish Council	Credit card expenditure	£9.50
BACS	Lyreco	Toilet rolls and stationery	£139.61
BACS	Staff/HMRC/CPF	Salaries and oncosts	£2369.34

(22/144) Meetings/Training Attended

There was nothing to report.

(22/145) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Request from Porthpean Sailing Club with a request to place 2 obsolete dingies on the green to be planted with wild flowers – this request was passed to Cornwall Council, but the Sailing Club did not feel able to meet Cornwall Council's terms

(22/146) Dates for the Diary

- Tuesday 24 January – walkabout with Cornwall Council's Highways Project Manager
- 31 January – St Austell and Mevagissey Community Network Panel meeting

(22/147) Dates of future Parish Council Meetings

16 February, 16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

The meeting closed at 6.55pm

DRAFT

Agenda Item 10

The clerk has been made aware of incidents of anti-social behaviour in Foundry Parc involving students walking to and from Penrice School. Students have been using the unofficial path across Wainhomes' land from Holmbush Arch roundabout to Foundry Parc for a number of years and last month a resident was harassed in her home. The matter was reported to Penrice School who acted swiftly to reprimand the culprits and the harassment ceased. However at the end of January students vandalised trees. The students were caught on CCTV and the footage has been sent to the school and Foundry Parc Management Company

The parish council has been asked to consider lobbying Penrice School asking them to put an end to the anti-social behaviour of a minority of their students.

Correspondence Received

The following correspondence has been received since the last meeting

- Cornwall Council's Planning News for local councils and agents
- Details of CALC training events
- Papers relating to the CALC's AGM to be held on 21 February
- Request for a memorial bench or memorial tree on the green at Porthpean beach (passed to Cornwall Council)
- Letter from Tamar Toll Action Group
- Email from Luxulyan Parish Council regarding the Cornwall Devolution Deal

Dear Councillor

You are summoned to attend a **Meeting of St Austell Bay Parish Council** to be held on **Thursday 16 February 2023** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
9 February 2023

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of a meeting of the Parish Council held on 19 January 2023** *Pages 5-9*
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to the following planning application any planning applications received after publication of this agenda

(i) PA23/00490 – The Beeches, 60 Charlestown Road: Works to trees under a TPO: T1,T2,T3 – fell, T4 Beech reduce by 25%

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

(iii) PA23/00923 – 25 Ridgewood Close: Application for Non-Material Amendment to C2/06/00193 for demolition of existing flat roof garage and construction of new garage, playroom, utility, kitchen extension, conservatory and two upstairs bedrooms with en-suite facilities, namely 1) Increase the size of the en-suite dormer in bedroom1 (en-suite not currently built) and join to the existing bathroom

(iv) PA22/10248 -Workshop and Office (Formerly Square Sail Workshop), junction of Charlestown Road and Barkhouse Lane: Rebuilding and extension of existing boatbuilding workshop for boatbuilding and general Class E (Commercial, Business and Service) use together with car parking and associated development

(b) To receive an update on the following planning applications

(i) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

(ii) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension
This application has been withdrawn

(iii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

(iv) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

(v) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

(vi) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

(c) Notification of the granting of a TPO on Land North East of Recreation Ground, Church Road

9. Provision of a Salt Bin for Trenarren

To consider installing a salt bin in Trenarren and consider how it will be replenished in the future

10. Regatta Playing Field

To receive an update following a meeting with a representative of the Duchy of Cornwall and authorise expenditure

11. Anti-Social Behaviour in Foundry Parc

To note a resident's concerns and consider her request to lobby Penrice School

Page 10

12. Working Parties

(i) Traffic Working Party

To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure

(ii) History Working Party

To note any progress with the Charlestown walking trail and interpretation board

13. Highways Matters

(i) *To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure*

(plan previously circulated)

(ii) *To note any Highways concerns*

14. Financial Matters

(i) Grant Funding Application

To consider an application from Charlestown Rowing Club for grant funding

Appendix (i)

(ii) 2 Minute Beach Clean Board

To ratify expenditure

(iii) *To authorise payments and note the current balances*

Appendix (ii)

15. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

16. Correspondence

To note correspondence received since the last meeting

Page 11

17. Dates for the Diary

To note any forthcoming dates for members' diaries

18. Dates of future Parish Council Meetings

16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

19. Exclusion of Public and Press

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that because of the confidential nature of the business to be transacted the public and press be excluded from the meeting for agenda item 20

20. Public Right of Way Cutting

To award a contract to cut inland Public Rights of Way and the South West Coast Path for the next 3 years

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 JANUARY 2023 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Sue Leach, Nick Foster, Jackie Bull, Sandie Bailey, Chrissie Wright

In the absence of the Chairman Cllr Bill Leach, Cllr Bull Chaired the meeting. Cllr Bull invited councillors to take a few moments of quiet reflection as a mark of respect for Brian Reynolds, husband of Cllr Trudy Reynolds, and also a valued member of staff for 7 years, who sadly passed away suddenly over the new year.

In attendance: 5 members of the public, Mr P Stephens (for PA22/09849), Cllr James Mustoe, CC, Julie Larter (Clerk)

(22/130) Apologies for Absence

Apologies were received from Cllr Bill Leach and Cllr Trudy Reynolds.

(22/131) Minutes of a meeting the Parish Council held on 15 December 2022

It was **RESOLVED** that the minutes of the meeting held on 15 December be signed as a correct record of the meeting.

(22/132) Matters to Note

The Clerk said she would like the council to revisit its decision on the provision of a litter bin at the Porthpean Road end of Mill Lane. She reported that a well-intentioned person had placed an empty animal feed sack at the kissing gate which was overflowing with bags of dog waste – she has subsequently arranged for this to be removed. This will be an agenda item next month.

The Clerk has spoken to the Countryside team to chase up promised improvement work to Footpath 26 leading to Crinnis Road and reported that unfortunately Cormac do not have any money left this financial year. Cllr Mustoe offered to discuss the matter with the Countryside Officers.

The Clerk has been trying to get an update from Cornwall Council on the Regatta Playing field situation but to no avail. She will persevere.

The Clerk reported that there is a problem with the new noticeboard in Porthpean Beach Road which she is sorting out with the supplier.

(22/133) Declarations of Interest on Items on the Agenda

Cllr Leach reported an interest in agenda item 10 in relation to Duporth Bay as she is the Secretary of Duporth Bay Residents' Association and also the wi-fi signal is supplied by their home.

(22/134) Chairman's Announcements

The Chairman sent the council's very best wishes to Cllr Dr Bill Leach and a card was signed by councillors.

(22/135) Cornwall Councillor's Report

Cllr Mustoe reported that he and neighbouring Cornwall Councillor Pears have been pressing Cormac to carry out work on Porthpean Road which is in a poor state of repair at the moment. Cormac have confirmed that they will be resurfacing the stretch of road from the Cromwell Road junction to the new roundabout. Cormac will also shortly be laying down chippings in Mill Lane and the footpath running parallel to Chandlers Walk. There has been a report of a motorbike riding on the SWCP between Porthpean and Charlestown which is not permitted. Cormac have erected signage and will take further measures if required.

Cllr Mustoe was pleased to report that Cornwall Council has voted unanimously to charge 100% additional council tax on second homes that are not primary residences or holiday lets. Cllr Mustoe's full report is on the parish council's website.

(22/136) Public Participation

A member of the public spoke about the flooding issue in Regatta Playing Field. He believes that the mineshaft is blocked and consequently the field is flooded and water is running down through the field to the south of the playing field and into Ropewalk Lane.

A member of the public was concerned that there had been no public consultation about access to the former Lovering Clay Dry. The Clerk explained that the plans were on Cornwall Council's planning website and the public are welcome to submit comments. The member of the public was experiencing difficulty in logging in.

(22/137) Planning

(a)

(i) PA22/08197 – Polmear Farm: Listed Building Consent for conversion of existing garages to form ancillary self contained accommodation to Polmear Farm (*amended plans*)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections but is disappointed to note that the Design and Access Statement still contains inaccuracies as the St Austell Bay Neighbourhood Plan is a made plan.**

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

Councillors wished to wait for sight of the Conservation Officer's comments.

(iii) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

The Clerk reported that the planning officer is currently in discussions with the applicant and agent with a view to the applicant submitting amended plans and the parish council will comment when these are to hand.

(iv) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension

The Clerk reported that the planning officer and conservation officer are to meet with the applicant and councillors wished to wait until the outcome of this meeting is known before commenting.

(b) Updates were received on the following plans:

(i) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

Mr Stephens outlined plans that have been submitted regarding public access arrangements and the design of the gates. It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council is happy to support both the proposed public access arrangements and the design of the gate.** Mr Stephens updated the meeting regarding connecting the development to mains power, which is currently undergoing testing. If all goes well it is hoped to switch power on on 27 January. Required works to the road will be completed 2 weeks later.

(ii) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

The Clerk reported that the planning officer has concerns about the balcony to the front of the snug and its very close proximity to the boundary with the neighbour to the north.

(iii) PA22/01715 – Land known as the Orchard (adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matters reserved for the construction of up to 3 dwellings and associated works (amended plans)

This application is to be determined by the Planning Committee as the applicant was not willing to accept the one dwelling which was suggested may be acceptable at last month's meeting.

(iv) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(v) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(c) Planning Appeal

It was noted that an appeal has been lodged with the Planning Inspectorate in respect of PA21/09839 – The Old Orchard, Ropewalk Lane, but the appeal is not yet live.

(22/138) Cornwall Devolution Deal

It was **RESOLVED that because a change to the governance structure of Cornwall Council would be required in order to access "the deal", the Clerk should write to Cornwall Council demanding that a public referendum be held.** The Chairman asked councillors to respond to the consultation in an individual capacity if they so wished.

Cllr Leach left the room.

(22/139) Defibrillators – Charlestown Church Hall and Duporth Bay

The Clerk explained that the batteries on both units are now too low to be able to function. There are two options – either replace the batteries which cost approximately £300 and will last for roughly 3 years, or replace both units. Replacement units require the batteries to be replaced after each deployment but the

cost of this is part of the annual maintenance agreement. It was **RESOLVED to replace both units with new ones.**

Cllr Leach returned to the room.

(22/140) Charlestown Public Toilets

The Clerk explained that the toilets were now 7 years old and in need of refurbishment. Estimates have been obtained and it was **RESOLVED to appoint APS Construction Services to refurbish the toilets.**

(22/141) Two Minute Beach Clean Board

The Clerk explained that she had received an email stating that Charlestown Chums are no longer willing to maintain the board. Cllr Bailey stated that Pat Smith had indicated to her that she was willing to take on responsibility. It was **RESOLVED that subject to written confirmation from Mrs Smith that she will maintain the board, it should be placed back on the harbour.**

(22/142) Highways

Traffic/Parking Issues

A letter has been sent to all Charlestown Road and Duporth Road addresses to understand where residents currently park and to gauge interest in taking part in a residents' parking scheme. A walkabout with Cornwall Council's Highways Project Manager has been arranged for 24 January.

(22/143) – Financial Matters

The current financial position was noted and the following payments were authorised:

DD	BT	Mobile phone	£24.00
DD	BT	Telephone and internet	£51.54
DD	Xerox Finance	Printer lease	£201.26
DD	Lloyds Bank	Credit card	£3.00
DD	Blenheims	Foundry Parc estate service charge	£14.87
		Annual maintenance contract – Porthpean Beach	
BACS	Duchy Defibrillators	Beach	£228.00
BACS	Just Gloves	Disposable gloves for cleaning	£23.94
BACS	Safety Signs 4 Less	Fire escape sign for Pattern Hall	£10.35
		Annual charge for Charlestown Road, Orchard Way, Porthpean Beach Road bins	
BACS	Biffa		£688.58
BACS	Cornwall Council	Letter of Consent re Porthpean Beach Defib	£250.00
BACS	Carlyon Parish Council	Credit card expenditure	£9.50
BACS	Lyreco	Toilet rolls and stationery	£139.61
BACS	Staff/HMRC/CPF	Salaries and oncosts	£2369.34

(22/144) Meetings/Training Attended

There was nothing to report.

(22/145) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Request from Porthpean Sailing Club with a request to place 2 obsolete dingies on the green to be planted with wild flowers – this request was passed to Cornwall Council, but the Sailing Club did not feel able to meet Cornwall Council's terms

(22/146) Dates for the Diary

- Tuesday 24 January – walkabout with Cornwall Council's Highways Project Manager
- 31 January – St Austell and Mevagissey Community Network Panel meeting

(22/147) Dates of future Parish Council Meetings

16 February, 16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

The meeting closed at 6.55pm

DRAFT

Agenda Item 10

The clerk has been made aware of incidents of anti-social behaviour in Foundry Parc involving students walking to and from Penrice School. Students have been using the unofficial path across Wainhomes' land from Holmbush Arch roundabout to Foundry Parc for a number of years and last month a resident was harassed in her home. The matter was reported to Penrice School who acted swiftly to reprimand the culprits and the harassment ceased. However at the end of January students vandalised trees. The students were caught on CCTV and the footage has been sent to the school and Foundry Parc Management Company

The parish council has been asked to consider lobbying Penrice School asking them to put an end to the anti-social behaviour of a minority of their students.

Correspondence Received

The following correspondence has been received since the last meeting

- Cornwall Council's Planning News for local councils and agents
- Details of CALC training events
- Papers relating to the CALC's AGM to be held on 21 February
- Request for a memorial bench or memorial tree on the green at Porthpean beach (passed to Cornwall Council)
- Letter from Tamar Toll Action Group
- Email from Luxulyan Parish Council regarding the Cornwall Devolution Deal

Dear Councillor

You are summoned to attend a **Meeting of St Austell Bay Parish Council** to be held on **Thursday 16 February 2023** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
9 February 2023

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of a meeting of the Parish Council held on 19 January 2023** *Pages 5-9*
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to the following planning application any planning applications received after publication of this agenda

(i) PA23/00490 – The Beeches, 60 Charlestown Road: Works to trees under a TPO: T1,T2,T3 – fell, T4 Beech reduce by 25%

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

(iii) PA23/00923 – 25 Ridgewood Close: Application for Non-Material Amendment to C2/06/00193 for demolition of existing flat roof garage and construction of new garage, playroom, utility, kitchen extension, conservatory and two upstairs bedrooms with en-suite facilities, namely 1) Increase the size of the en-suite dormer in bedroom1 (en-suite not currently built) and join to the existing bathroom

(iv) PA22/10248 -Workshop and Office (Formerly Square Sail Workshop), junction of Charlestown Road and Barkhouse Lane: Rebuilding and extension of existing boatbuilding workshop for boatbuilding and general Class E (Commercial, Business and Service) use together with car parking and associated development

(b) To receive an update on the following planning applications

(i) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

(ii) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension
This application has been withdrawn

(iii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

(iv) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

(v) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

(vi) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

(c) Notification of the granting of a TPO on Land North East of Recreation Ground, Church Road

9. Provision of a Salt Bin for Trenarren

To consider installing a salt bin in Trenarren and consider how it will be replenished in the future

10. Regatta Playing Field

To receive an update following a meeting with a representative of the Duchy of Cornwall and authorise expenditure

11. Anti-Social Behaviour in Foundry Parc

To note a resident's concerns and consider her request to lobby Penrice School

Page 10

12. Working Parties

(i) Traffic Working Party

To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure

(ii) History Working Party

To note any progress with the Charlestown walking trail and interpretation board

13. Highways Matters

(i) *To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure*

(plan previously circulated)

(ii) *To note any Highways concerns*

14. Financial Matters

(i) Grant Funding Application

To consider an application from Charlestown Rowing Club for grant funding

Appendix (i)

(ii) 2 Minute Beach Clean Board

To ratify expenditure

(iii) *To authorise payments and note the current balances*

Appendix (ii)

15. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

16. Correspondence

To note correspondence received since the last meeting

Page 11

17. Dates for the Diary

To note any forthcoming dates for members' diaries

18. Dates of future Parish Council Meetings

16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

19. Exclusion of Public and Press

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that because of the confidential nature of the business to be transacted the public and press be excluded from the meeting for agenda item 20

20. Public Right of Way Cutting

To award a contract to cut inland Public Rights of Way and the South West Coast Path for the next 3 years

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 JANUARY 2023 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Sue Leach, Nick Foster, Jackie Bull, Sandie Bailey, Chrissie Wright

In the absence of the Chairman Cllr Bill Leach, Cllr Bull Chaired the meeting. Cllr Bull invited councillors to take a few moments of quiet reflection as a mark of respect for Brian Reynolds, husband of Cllr Trudy Reynolds, and also a valued member of staff for 7 years, who sadly passed away suddenly over the new year.

In attendance: 5 members of the public, Mr P Stephens (for PA22/09849), Cllr James Mustoe, CC, Julie Larter (Clerk)

(22/130) Apologies for Absence

Apologies were received from Cllr Bill Leach and Cllr Trudy Reynolds.

(22/131) Minutes of a meeting the Parish Council held on 15 December 2022

It was **RESOLVED** that the minutes of the meeting held on 15 December be signed as a correct record of the meeting.

(22/132) Matters to Note

The Clerk said she would like the council to revisit its decision on the provision of a litter bin at the Porthpean Road end of Mill Lane. She reported that a well-intentioned person had placed an empty animal feed sack at the kissing gate which was overflowing with bags of dog waste – she has subsequently arranged for this to be removed. This will be an agenda item next month.

The Clerk has spoken to the Countryside team to chase up promised improvement work to Footpath 26 leading to Crinnis Road and reported that unfortunately Cormac do not have any money left this financial year. Cllr Mustoe offered to discuss the matter with the Countryside Officers.

The Clerk has been trying to get an update from Cornwall Council on the Regatta Playing field situation but to no avail. She will persevere.

The Clerk reported that there is a problem with the new noticeboard in Porthpean Beach Road which she is sorting out with the supplier.

(22/133) Declarations of Interest on Items on the Agenda

Cllr Leach reported an interest in agenda item 10 in relation to Duporth Bay as she is the Secretary of Duporth Bay Residents' Association and also the wi-fi signal is supplied by their home.

(22/134) Chairman's Announcements

The Chairman sent the council's very best wishes to Cllr Dr Bill Leach and a card was signed by councillors.

(22/135) Cornwall Councillor's Report

Cllr Mustoe reported that he and neighbouring Cornwall Councillor Pears have been pressing Cormac to carry out work on Porthpean Road which is in a poor state of repair at the moment. Cormac have confirmed that they will be resurfacing the stretch of road from the Cromwell Road junction to the new roundabout. Cormac will also shortly be laying down chippings in Mill Lane and the footpath running parallel to Chandlers Walk. There has been a report of a motorbike riding on the SWCP between Porthpean and Charlestown which is not permitted. Cormac have erected signage and will take further measures if required.

Cllr Mustoe was pleased to report that Cornwall Council has voted unanimously to charge 100% additional council tax on second homes that are not primary residences or holiday lets. Cllr Mustoe's full report is on the parish council's website.

(22/136) Public Participation

A member of the public spoke about the flooding issue in Regatta Playing Field. He believes that the mineshaft is blocked and consequently the field is flooded and water is running down through the field to the south of the playing field and into Ropewalk Lane.

A member of the public was concerned that there had been no public consultation about access to the former Lovering Clay Dry. The Clerk explained that the plans were on Cornwall Council's planning website and the public are welcome to submit comments. The member of the public was experiencing difficulty in logging in.

(22/137) Planning

(a)

(i) PA22/08197 – Polmear Farm: Listed Building Consent for conversion of existing garages to form ancillary self contained accommodation to Polmear Farm (*amended plans*)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections but is disappointed to note that the Design and Access Statement still contains inaccuracies as the St Austell Bay Neighbourhood Plan is a made plan.**

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

Councillors wished to wait for sight of the Conservation Officer's comments.

(iii) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

The Clerk reported that the planning officer is currently in discussions with the applicant and agent with a view to the applicant submitting amended plans and the parish council will comment when these are to hand.

(iv) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension

The Clerk reported that the planning officer and conservation officer are to meet with the applicant and councillors wished to wait until the outcome of this meeting is known before commenting.

(b) Updates were received on the following plans:

(i) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

Mr Stephens outlined plans that have been submitted regarding public access arrangements and the design of the gates. It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council is happy to support both the proposed public access arrangements and the design of the gate.** Mr Stephens updated the meeting regarding connecting the development to mains power, which is currently undergoing testing. If all goes well it is hoped to switch power on on 27 January. Required works to the road will be completed 2 weeks later.

(ii) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

The Clerk reported that the planning officer has concerns about the balcony to the front of the snug and its very close proximity to the boundary with the neighbour to the north.

(iii) PA22/01715 – Land known as the Orchard (adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matters reserved for the construction of up to 3 dwellings and associated works (amended plans)

This application is to be determined by the Planning Committee as the applicant was not willing to accept the one dwelling which was suggested may be acceptable at last month's meeting.

(iv) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(v) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(c) Planning Appeal

It was noted that an appeal has been lodged with the Planning Inspectorate in respect of PA21/09839 – The Old Orchard, Ropewalk Lane, but the appeal is not yet live.

(22/138) Cornwall Devolution Deal

It was **RESOLVED that because a change to the governance structure of Cornwall Council would be required in order to access "the deal", the Clerk should write to Cornwall Council demanding that a public referendum be held.** The Chairman asked councillors to respond to the consultation in an individual capacity if they so wished.

Cllr Leach left the room.

(22/139) Defibrillators – Charlestown Church Hall and Duporth Bay

The Clerk explained that the batteries on both units are now too low to be able to function. There are two options – either replace the batteries which cost approximately £300 and will last for roughly 3 years, or replace both units. Replacement units require the batteries to be replaced after each deployment but the

cost of this is part of the annual maintenance agreement. It was **RESOLVED to replace both units with new ones.**

Cllr Leach returned to the room.

(22/140) Charlestown Public Toilets

The Clerk explained that the toilets were now 7 years old and in need of refurbishment. Estimates have been obtained and it was **RESOLVED to appoint APS Construction Services to refurbish the toilets.**

(22/141) Two Minute Beach Clean Board

The Clerk explained that she had received an email stating that Charlestown Chums are no longer willing to maintain the board. Cllr Bailey stated that Pat Smith had indicated to her that she was willing to take on responsibility. It was **RESOLVED that subject to written confirmation from Mrs Smith that she will maintain the board, it should be placed back on the harbour.**

(22/142) Highways

Traffic/Parking Issues

A letter has been sent to all Charlestown Road and Duporth Road addresses to understand where residents currently park and to gauge interest in taking part in a residents' parking scheme. A walkabout with Cornwall Council's Highways Project Manager has been arranged for 24 January.

(22/143) – Financial Matters

The current financial position was noted and the following payments were authorised:

DD	BT	Mobile phone	£24.00
DD	BT	Telephone and internet	£51.54
DD	Xerox Finance	Printer lease	£201.26
DD	Lloyds Bank	Credit card	£3.00
DD	Blenheims	Foundry Parc estate service charge	£14.87
		Annual maintenance contract – Porthpean Beach	
BACS	Duchy Defibrillators	Beach	£228.00
BACS	Just Gloves	Disposable gloves for cleaning	£23.94
BACS	Safety Signs 4 Less	Fire escape sign for Pattern Hall	£10.35
		Annual charge for Charlestown Road, Orchard Way, Porthpean Beach Road bins	
BACS	Biffa		£688.58
BACS	Cornwall Council	Letter of Consent re Porthpean Beach Defib	£250.00
BACS	Carlyon Parish Council	Credit card expenditure	£9.50
BACS	Lyreco	Toilet rolls and stationery	£139.61
BACS	Staff/HMRC/CPF	Salaries and oncosts	£2369.34

(22/144) Meetings/Training Attended

There was nothing to report.

(22/145) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Request from Porthpean Sailing Club with a request to place 2 obsolete dingies on the green to be planted with wild flowers – this request was passed to Cornwall Council, but the Sailing Club did not feel able to meet Cornwall Council's terms

(22/146) Dates for the Diary

- Tuesday 24 January – walkabout with Cornwall Council's Highways Project Manager
- 31 January – St Austell and Mevagissey Community Network Panel meeting

(22/147) Dates of future Parish Council Meetings

16 February, 16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

The meeting closed at 6.55pm

DRAFT

Agenda Item 10

The clerk has been made aware of incidents of anti-social behaviour in Foundry Parc involving students walking to and from Penrice School. Students have been using the unofficial path across Wainhomes' land from Holmbush Arch roundabout to Foundry Parc for a number of years and last month a resident was harassed in her home. The matter was reported to Penrice School who acted swiftly to reprimand the culprits and the harassment ceased. However at the end of January students vandalised trees. The students were caught on CCTV and the footage has been sent to the school and Foundry Parc Management Company

The parish council has been asked to consider lobbying Penrice School asking them to put an end to the anti-social behaviour of a minority of their students.

Correspondence Received

The following correspondence has been received since the last meeting

- Cornwall Council's Planning News for local councils and agents
- Details of CALC training events
- Papers relating to the CALC's AGM to be held on 21 February
- Request for a memorial bench or memorial tree on the green at Porthpean beach (passed to Cornwall Council)
- Letter from Tamar Toll Action Group
- Email from Luxulyan Parish Council regarding the Cornwall Devolution Deal

Dear Councillor

You are summoned to attend a **Meeting of St Austell Bay Parish Council** to be held on **Thursday 16 February 2023** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
9 February 2023

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of a meeting of the Parish Council held on 19 January 2023** *Pages 5-9*
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to the following planning application any planning applications received after publication of this agenda

(i) PA23/00490 – The Beeches, 60 Charlestown Road: Works to trees under a TPO: T1,T2,T3 – fell, T4 Beech reduce by 25%

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

(iii) PA23/00923 – 25 Ridgewood Close: Application for Non-Material Amendment to C2/06/00193 for demolition of existing flat roof garage and construction of new garage, playroom, utility, kitchen extension, conservatory and two upstairs bedrooms with en-suite facilities, namely 1) Increase the size of the en-suite dormer in bedroom1 (en-suite not currently built) and join to the existing bathroom

(iv) PA22/10248 -Workshop and Office (Formerly Square Sail Workshop), junction of Charlestown Road and Barkhouse Lane: Rebuilding and extension of existing boatbuilding workshop for boatbuilding and general Class E (Commercial, Business and Service) use together with car parking and associated development

(b) To receive an update on the following planning applications

(i) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

(ii) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension
This application has been withdrawn

(iii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

(iv) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

(v) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

(vi) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

(c) Notification of the granting of a TPO on Land North East of Recreation Ground, Church Road

9. Provision of a Salt Bin for Trenarren

To consider installing a salt bin in Trenarren and consider how it will be replenished in the future

10. Regatta Playing Field

To receive an update following a meeting with a representative of the Duchy of Cornwall and authorise expenditure

11. Anti-Social Behaviour in Foundry Parc

To note a resident's concerns and consider her request to lobby Penrice School

Page 10

12. Working Parties

(i) Traffic Working Party

To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure

(ii) History Working Party

To note any progress with the Charlestown walking trail and interpretation board

13. Highways Matters

(i) *To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure*

(plan previously circulated)

(ii) *To note any Highways concerns*

14. Financial Matters

(i) Grant Funding Application

To consider an application from Charlestown Rowing Club for grant funding

Appendix (i)

(ii) 2 Minute Beach Clean Board

To ratify expenditure

(iii) *To authorise payments and note the current balances*

Appendix (ii)

15. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

16. Correspondence

To note correspondence received since the last meeting

Page 11

17. Dates for the Diary

To note any forthcoming dates for members' diaries

18. Dates of future Parish Council Meetings

16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

19. Exclusion of Public and Press

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that because of the confidential nature of the business to be transacted the public and press be excluded from the meeting for agenda item 20

20. Public Right of Way Cutting

To award a contract to cut inland Public Rights of Way and the South West Coast Path for the next 3 years

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 JANUARY 2023 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Sue Leach, Nick Foster, Jackie Bull, Sandie Bailey, Chrissie Wright

In the absence of the Chairman Cllr Bill Leach, Cllr Bull Chaired the meeting. Cllr Bull invited councillors to take a few moments of quiet reflection as a mark of respect for Brian Reynolds, husband of Cllr Trudy Reynolds, and also a valued member of staff for 7 years, who sadly passed away suddenly over the new year.

In attendance: 5 members of the public, Mr P Stephens (for PA22/09849), Cllr James Mustoe, CC, Julie Larter (Clerk)

(22/130) Apologies for Absence

Apologies were received from Cllr Bill Leach and Cllr Trudy Reynolds.

(22/131) Minutes of a meeting the Parish Council held on 15 December 2022

It was **RESOLVED** that the minutes of the meeting held on 15 December be signed as a correct record of the meeting.

(22/132) Matters to Note

The Clerk said she would like the council to revisit its decision on the provision of a litter bin at the Porthpean Road end of Mill Lane. She reported that a well-intentioned person had placed an empty animal feed sack at the kissing gate which was overflowing with bags of dog waste – she has subsequently arranged for this to be removed. This will be an agenda item next month.

The Clerk has spoken to the Countryside team to chase up promised improvement work to Footpath 26 leading to Crinnis Road and reported that unfortunately Cormac do not have any money left this financial year. Cllr Mustoe offered to discuss the matter with the Countryside Officers.

The Clerk has been trying to get an update from Cornwall Council on the Regatta Playing field situation but to no avail. She will persevere.

The Clerk reported that there is a problem with the new noticeboard in Porthpean Beach Road which she is sorting out with the supplier.

(22/133) Declarations of Interest on Items on the Agenda

Cllr Leach reported an interest in agenda item 10 in relation to Duporth Bay as she is the Secretary of Duporth Bay Residents' Association and also the wi-fi signal is supplied by their home.

(22/134) Chairman's Announcements

The Chairman sent the council's very best wishes to Cllr Dr Bill Leach and a card was signed by councillors.

(22/135) Cornwall Councillor's Report

Cllr Mustoe reported that he and neighbouring Cornwall Councillor Pears have been pressing Cormac to carry out work on Porthpean Road which is in a poor state of repair at the moment. Cormac have confirmed that they will be resurfacing the stretch of road from the Cromwell Road junction to the new roundabout. Cormac will also shortly be laying down chippings in Mill Lane and the footpath running parallel to Chandlers Walk. There has been a report of a motorbike riding on the SWCP between Porthpean and Charlestown which is not permitted. Cormac have erected signage and will take further measures if required.

Cllr Mustoe was pleased to report that Cornwall Council has voted unanimously to charge 100% additional council tax on second homes that are not primary residences or holiday lets. Cllr Mustoe's full report is on the parish council's website.

(22/136) Public Participation

A member of the public spoke about the flooding issue in Regatta Playing Field. He believes that the mineshaft is blocked and consequently the field is flooded and water is running down through the field to the south of the playing field and into Ropewalk Lane.

A member of the public was concerned that there had been no public consultation about access to the former Lovering Clay Dry. The Clerk explained that the plans were on Cornwall Council's planning website and the public are welcome to submit comments. The member of the public was experiencing difficulty in logging in.

(22/137) Planning

(a)

(i) PA22/08197 – Polmear Farm: Listed Building Consent for conversion of existing garages to form ancillary self contained accommodation to Polmear Farm (*amended plans*)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections but is disappointed to note that the Design and Access Statement still contains inaccuracies as the St Austell Bay Neighbourhood Plan is a made plan.**

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

Councillors wished to wait for sight of the Conservation Officer's comments.

(iii) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

The Clerk reported that the planning officer is currently in discussions with the applicant and agent with a view to the applicant submitting amended plans and the parish council will comment when these are to hand.

(iv) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension

The Clerk reported that the planning officer and conservation officer are to meet with the applicant and councillors wished to wait until the outcome of this meeting is known before commenting.

(b) Updates were received on the following plans:

(i) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

Mr Stephens outlined plans that have been submitted regarding public access arrangements and the design of the gates. It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council is happy to support both the proposed public access arrangements and the design of the gate.** Mr Stephens updated the meeting regarding connecting the development to mains power, which is currently undergoing testing. If all goes well it is hoped to switch power on on 27 January. Required works to the road will be completed 2 weeks later.

(ii) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

The Clerk reported that the planning officer has concerns about the balcony to the front of the snug and its very close proximity to the boundary with the neighbour to the north.

(iii) PA22/01715 – Land known as the Orchard (adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matters reserved for the construction of up to 3 dwellings and associated works (amended plans)

This application is to be determined by the Planning Committee as the applicant was not willing to accept the one dwelling which was suggested may be acceptable at last month's meeting.

(iv) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(v) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(c) Planning Appeal

It was noted that an appeal has been lodged with the Planning Inspectorate in respect of PA21/09839 – The Old Orchard, Ropewalk Lane, but the appeal is not yet live.

(22/138) Cornwall Devolution Deal

It was **RESOLVED that because a change to the governance structure of Cornwall Council would be required in order to access "the deal", the Clerk should write to Cornwall Council demanding that a public referendum be held.** The Chairman asked councillors to respond to the consultation in an individual capacity if they so wished.

Cllr Leach left the room.

(22/139) Defibrillators – Charlestown Church Hall and Duporth Bay

The Clerk explained that the batteries on both units are now too low to be able to function. There are two options – either replace the batteries which cost approximately £300 and will last for roughly 3 years, or replace both units. Replacement units require the batteries to be replaced after each deployment but the

cost of this is part of the annual maintenance agreement. It was **RESOLVED to replace both units with new ones.**

Cllr Leach returned to the room.

(22/140) Charlestown Public Toilets

The Clerk explained that the toilets were now 7 years old and in need of refurbishment. Estimates have been obtained and it was **RESOLVED to appoint APS Construction Services to refurbish the toilets.**

(22/141) Two Minute Beach Clean Board

The Clerk explained that she had received an email stating that Charlestown Chums are no longer willing to maintain the board. Cllr Bailey stated that Pat Smith had indicated to her that she was willing to take on responsibility. It was **RESOLVED that subject to written confirmation from Mrs Smith that she will maintain the board, it should be placed back on the harbour.**

(22/142) Highways

Traffic/Parking Issues

A letter has been sent to all Charlestown Road and Duporth Road addresses to understand where residents currently park and to gauge interest in taking part in a residents' parking scheme. A walkabout with Cornwall Council's Highways Project Manager has been arranged for 24 January.

(22/143) – Financial Matters

The current financial position was noted and the following payments were authorised:

DD	BT	Mobile phone	£24.00
DD	BT	Telephone and internet	£51.54
DD	Xerox Finance	Printer lease	£201.26
DD	Lloyds Bank	Credit card	£3.00
DD	Blenheims	Foundry Parc estate service charge	£14.87
		Annual maintenance contract – Porthpean Beach	
BACS	Duchy Defibrillators	Beach	£228.00
BACS	Just Gloves	Disposable gloves for cleaning	£23.94
BACS	Safety Signs 4 Less	Fire escape sign for Pattern Hall	£10.35
		Annual charge for Charlestown Road, Orchard Way, Porthpean Beach Road bins	
BACS	Biffa	Way, Porthpean Beach Road bins	£688.58
BACS	Cornwall Council	Letter of Consent re Porthpean Beach Defib	£250.00
BACS	Carlyon Parish Council	Credit card expenditure	£9.50
BACS	Lyreco	Toilet rolls and stationery	£139.61
BACS	Staff/HMRC/CPF	Salaries and oncosts	£2369.34

(22/144) Meetings/Training Attended

There was nothing to report.

(22/145) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Request from Porthpean Sailing Club with a request to place 2 obsolete dingies on the green to be planted with wild flowers – this request was passed to Cornwall Council, but the Sailing Club did not feel able to meet Cornwall Council's terms

(22/146) Dates for the Diary

- Tuesday 24 January – walkabout with Cornwall Council's Highways Project Manager
- 31 January – St Austell and Mevagissey Community Network Panel meeting

(22/147) Dates of future Parish Council Meetings

16 February, 16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

The meeting closed at 6.55pm

DRAFT

Agenda Item 10

The clerk has been made aware of incidents of anti-social behaviour in Foundry Parc involving students walking to and from Penrice School. Students have been using the unofficial path across Wainhomes' land from Holmbush Arch roundabout to Foundry Parc for a number of years and last month a resident was harassed in her home. The matter was reported to Penrice School who acted swiftly to reprimand the culprits and the harassment ceased. However at the end of January students vandalised trees. The students were caught on CCTV and the footage has been sent to the school and Foundry Parc Management Company

The parish council has been asked to consider lobbying Penrice School asking them to put an end to the anti-social behaviour of a minority of their students.

Correspondence Received

The following correspondence has been received since the last meeting

- Cornwall Council's Planning News for local councils and agents
- Details of CALC training events
- Papers relating to the CALC's AGM to be held on 21 February
- Request for a memorial bench or memorial tree on the green at Porthpean beach (passed to Cornwall Council)
- Letter from Tamar Toll Action Group
- Email from Luxulyan Parish Council regarding the Cornwall Devolution Deal

Dear Councillor

You are summoned to attend a **Meeting of St Austell Bay Parish Council** to be held on **Thursday 16 February 2023** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
9 February 2023

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of a meeting of the Parish Council held on 19 January 2023** *Pages 5-9*
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to the following planning application any planning applications received after publication of this agenda

(i) PA23/00490 – The Beeches, 60 Charlestown Road: Works to trees under a TPO: T1,T2,T3 – fell, T4 Beech reduce by 25%

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

(iii) PA23/00923 – 25 Ridgewood Close: Application for Non-Material Amendment to C2/06/00193 for demolition of existing flat roof garage and construction of new garage, playroom, utility, kitchen extension, conservatory and two upstairs bedrooms with en-suite facilities, namely 1) Increase the size of the en-suite dormer in bedroom1 (en-suite not currently built) and join to the existing bathroom

(iv) PA22/10248 -Workshop and Office (Formerly Square Sail Workshop), junction of Charlestown Road and Barkhouse Lane: Rebuilding and extension of existing boatbuilding workshop for boatbuilding and general Class E (Commercial, Business and Service) use together with car parking and associated development

(b) To receive an update on the following planning applications

(i) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

(ii) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension
This application has been withdrawn

(iii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

(iv) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

(v) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

(vi) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

(c) Notification of the granting of a TPO on Land North East of Recreation Ground, Church Road

9. Provision of a Salt Bin for Trenarren

To consider installing a salt bin in Trenarren and consider how it will be replenished in the future

10. Regatta Playing Field

To receive an update following a meeting with a representative of the Duchy of Cornwall and authorise expenditure

11. Anti-Social Behaviour in Foundry Parc

To note a resident's concerns and consider her request to lobby Penrice School

Page 10

12. Working Parties

(i) Traffic Working Party

To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure

(ii) History Working Party

To note any progress with the Charlestown walking trail and interpretation board

13. Highways Matters

(i) *To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure*

(plan previously circulated)

(ii) *To note any Highways concerns*

14. Financial Matters

(i) Grant Funding Application

To consider an application from Charlestown Rowing Club for grant funding

Appendix (i)

(ii) 2 Minute Beach Clean Board

To ratify expenditure

(iii) *To authorise payments and note the current balances*

Appendix (ii)

15. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

16. Correspondence

To note correspondence received since the last meeting

Page 11

17. Dates for the Diary

To note any forthcoming dates for members' diaries

18. Dates of future Parish Council Meetings

16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

19. Exclusion of Public and Press

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that because of the confidential nature of the business to be transacted the public and press be excluded from the meeting for agenda item 20

20. Public Right of Way Cutting

To award a contract to cut inland Public Rights of Way and the South West Coast Path for the next 3 years

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 JANUARY 2023 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Sue Leach, Nick Foster, Jackie Bull, Sandie Bailey, Chrissie Wright

In the absence of the Chairman Cllr Bill Leach, Cllr Bull Chaired the meeting. Cllr Bull invited councillors to take a few moments of quiet reflection as a mark of respect for Brian Reynolds, husband of Cllr Trudy Reynolds, and also a valued member of staff for 7 years, who sadly passed away suddenly over the new year.

In attendance: 5 members of the public, Mr P Stephens (for PA22/09849), Cllr James Mustoe, CC, Julie Larter (Clerk)

(22/130) Apologies for Absence

Apologies were received from Cllr Bill Leach and Cllr Trudy Reynolds.

(22/131) Minutes of a meeting the Parish Council held on 15 December 2022

It was **RESOLVED** that the minutes of the meeting held on 15 December be signed as a correct record of the meeting.

(22/132) Matters to Note

The Clerk said she would like the council to revisit its decision on the provision of a litter bin at the Porthpean Road end of Mill Lane. She reported that a well-intentioned person had placed an empty animal feed sack at the kissing gate which was overflowing with bags of dog waste – she has subsequently arranged for this to be removed. This will be an agenda item next month.

The Clerk has spoken to the Countryside team to chase up promised improvement work to Footpath 26 leading to Crinnis Road and reported that unfortunately Cormac do not have any money left this financial year. Cllr Mustoe offered to discuss the matter with the Countryside Officers.

The Clerk has been trying to get an update from Cornwall Council on the Regatta Playing field situation but to no avail. She will persevere.

The Clerk reported that there is a problem with the new noticeboard in Porthpean Beach Road which she is sorting out with the supplier.

(22/133) Declarations of Interest on Items on the Agenda

Cllr Leach reported an interest in agenda item 10 in relation to Duporth Bay as she is the Secretary of Duporth Bay Residents' Association and also the wi-fi signal is supplied by their home.

(22/134) Chairman's Announcements

The Chairman sent the council's very best wishes to Cllr Dr Bill Leach and a card was signed by councillors.

(22/135) Cornwall Councillor's Report

Cllr Mustoe reported that he and neighbouring Cornwall Councillor Pears have been pressing Cormac to carry out work on Porthpean Road which is in a poor state of repair at the moment. Cormac have confirmed that they will be resurfacing the stretch of road from the Cromwell Road junction to the new roundabout. Cormac will also shortly be laying down chippings in Mill Lane and the footpath running parallel to Chandlers Walk. There has been a report of a motorbike riding on the SWCP between Porthpean and Charlestown which is not permitted. Cormac have erected signage and will take further measures if required.

Cllr Mustoe was pleased to report that Cornwall Council has voted unanimously to charge 100% additional council tax on second homes that are not primary residences or holiday lets. Cllr Mustoe's full report is on the parish council's website.

(22/136) Public Participation

A member of the public spoke about the flooding issue in Regatta Playing Field. He believes that the mineshaft is blocked and consequently the field is flooded and water is running down through the field to the south of the playing field and into Ropewalk Lane.

A member of the public was concerned that there had been no public consultation about access to the former Lovering Clay Dry. The Clerk explained that the plans were on Cornwall Council's planning website and the public are welcome to submit comments. The member of the public was experiencing difficulty in logging in.

(22/137) Planning

(a)

(i) PA22/08197 – Polmear Farm: Listed Building Consent for conversion of existing garages to form ancillary self contained accommodation to Polmear Farm (*amended plans*)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections but is disappointed to note that the Design and Access Statement still contains inaccuracies as the St Austell Bay Neighbourhood Plan is a made plan.**

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

Councillors wished to wait for sight of the Conservation Officer's comments.

(iii) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

The Clerk reported that the planning officer is currently in discussions with the applicant and agent with a view to the applicant submitting amended plans and the parish council will comment when these are to hand.

(iv) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension

The Clerk reported that the planning officer and conservation officer are to meet with the applicant and councillors wished to wait until the outcome of this meeting is known before commenting.

(b) Updates were received on the following plans:

(i) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

Mr Stephens outlined plans that have been submitted regarding public access arrangements and the design of the gates. It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council is happy to support both the proposed public access arrangements and the design of the gate.** Mr Stephens updated the meeting regarding connecting the development to mains power, which is currently undergoing testing. If all goes well it is hoped to switch power on on 27 January. Required works to the road will be completed 2 weeks later.

(ii) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

The Clerk reported that the planning officer has concerns about the balcony to the front of the snug and its very close proximity to the boundary with the neighbour to the north.

(iii) PA22/01715 – Land known as the Orchard (adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matters reserved for the construction of up to 3 dwellings and associated works (amended plans)

This application is to be determined by the Planning Committee as the applicant was not willing to accept the one dwelling which was suggested may be acceptable at last month's meeting.

(iv) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(v) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(c) Planning Appeal

It was noted that an appeal has been lodged with the Planning Inspectorate in respect of PA21/09839 – The Old Orchard, Ropewalk Lane, but the appeal is not yet live.

(22/138) Cornwall Devolution Deal

It was **RESOLVED that because a change to the governance structure of Cornwall Council would be required in order to access "the deal", the Clerk should write to Cornwall Council demanding that a public referendum be held.** The Chairman asked councillors to respond to the consultation in an individual capacity if they so wished.

Cllr Leach left the room.

(22/139) Defibrillators – Charlestown Church Hall and Duporth Bay

The Clerk explained that the batteries on both units are now too low to be able to function. There are two options – either replace the batteries which cost approximately £300 and will last for roughly 3 years, or replace both units. Replacement units require the batteries to be replaced after each deployment but the

cost of this is part of the annual maintenance agreement. It was **RESOLVED to replace both units with new ones.**

Cllr Leach returned to the room.

(22/140) Charlestown Public Toilets

The Clerk explained that the toilets were now 7 years old and in need of refurbishment. Estimates have been obtained and it was **RESOLVED to appoint APS Construction Services to refurbish the toilets.**

(22/141) Two Minute Beach Clean Board

The Clerk explained that she had received an email stating that Charlestown Chums are no longer willing to maintain the board. Cllr Bailey stated that Pat Smith had indicated to her that she was willing to take on responsibility. It was **RESOLVED that subject to written confirmation from Mrs Smith that she will maintain the board, it should be placed back on the harbour.**

(22/142) Highways

Traffic/Parking Issues

A letter has been sent to all Charlestown Road and Duporth Road addresses to understand where residents currently park and to gauge interest in taking part in a residents' parking scheme. A walkabout with Cornwall Council's Highways Project Manager has been arranged for 24 January.

(22/143) – Financial Matters

The current financial position was noted and the following payments were authorised:

DD	BT	Mobile phone	£24.00
DD	BT	Telephone and internet	£51.54
DD	Xerox Finance	Printer lease	£201.26
DD	Lloyds Bank	Credit card	£3.00
DD	Blenheims	Foundry Parc estate service charge	£14.87
		Annual maintenance contract – Porthpean Beach	
BACS	Duchy Defibrillators	Beach	£228.00
BACS	Just Gloves	Disposable gloves for cleaning	£23.94
BACS	Safety Signs 4 Less	Fire escape sign for Pattern Hall	£10.35
		Annual charge for Charlestown Road, Orchard Way, Porthpean Beach Road bins	
BACS	Biffa		£688.58
BACS	Cornwall Council	Letter of Consent re Porthpean Beach Defib	£250.00
BACS	Carlyon Parish Council	Credit card expenditure	£9.50
BACS	Lyreco	Toilet rolls and stationery	£139.61
BACS	Staff/HMRC/CPF	Salaries and oncosts	£2369.34

(22/144) Meetings/Training Attended

There was nothing to report.

(22/145) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Request from Porthpean Sailing Club with a request to place 2 obsolete dingies on the green to be planted with wild flowers – this request was passed to Cornwall Council, but the Sailing Club did not feel able to meet Cornwall Council's terms

(22/146) Dates for the Diary

- Tuesday 24 January – walkabout with Cornwall Council's Highways Project Manager
- 31 January – St Austell and Mevagissey Community Network Panel meeting

(22/147) Dates of future Parish Council Meetings

16 February, 16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

The meeting closed at 6.55pm

DRAFT

Agenda Item 10

The clerk has been made aware of incidents of anti-social behaviour in Foundry Parc involving students walking to and from Penrice School. Students have been using the unofficial path across Wainhomes' land from Holmbush Arch roundabout to Foundry Parc for a number of years and last month a resident was harassed in her home. The matter was reported to Penrice School who acted swiftly to reprimand the culprits and the harassment ceased. However at the end of January students vandalised trees. The students were caught on CCTV and the footage has been sent to the school and Foundry Parc Management Company

The parish council has been asked to consider lobbying Penrice School asking them to put an end to the anti-social behaviour of a minority of their students.

Correspondence Received

The following correspondence has been received since the last meeting

- Cornwall Council's Planning News for local councils and agents
- Details of CALC training events
- Papers relating to the CALC's AGM to be held on 21 February
- Request for a memorial bench or memorial tree on the green at Porthpean beach (passed to Cornwall Council)
- Letter from Tamar Toll Action Group
- Email from Luxulyan Parish Council regarding the Cornwall Devolution Deal

Dear Councillor

You are summoned to attend a **Meeting of St Austell Bay Parish Council** to be held on **Thursday 16 February 2023** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
9 February 2023

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of a meeting of the Parish Council held on 19 January 2023** *Pages 5-9*
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to the following planning application any planning applications received after publication of this agenda

(i) PA23/00490 – The Beeches, 60 Charlestown Road: Works to trees under a TPO: T1,T2,T3 – fell, T4 Beech reduce by 25%

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

(iii) PA23/00923 – 25 Ridgewood Close: Application for Non-Material Amendment to C2/06/00193 for demolition of existing flat roof garage and construction of new garage, playroom, utility, kitchen extension, conservatory and two upstairs bedrooms with en-suite facilities, namely 1) Increase the size of the en-suite dormer in bedroom1 (en-suite not currently built) and join to the existing bathroom

(iv) PA22/10248 -Workshop and Office (Formerly Square Sail Workshop), junction of Charlestown Road and Barkhouse Lane: Rebuilding and extension of existing boatbuilding workshop for boatbuilding and general Class E (Commercial, Business and Service) use together with car parking and associated development

(b) To receive an update on the following planning applications

(i) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

(ii) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension
This application has been withdrawn

(iii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

(iv) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

(v) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

(vi) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

(c) Notification of the granting of a TPO on Land North East of Recreation Ground, Church Road

9. Provision of a Salt Bin for Trenarren

To consider installing a salt bin in Trenarren and consider how it will be replenished in the future

10. Regatta Playing Field

To receive an update following a meeting with a representative of the Duchy of Cornwall and authorise expenditure

11. Anti-Social Behaviour in Foundry Parc

To note a resident's concerns and consider her request to lobby Penrice School

Page 10

12. Working Parties

(i) Traffic Working Party

To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure

(ii) History Working Party

To note any progress with the Charlestown walking trail and interpretation board

13. Highways Matters

(i) *To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure*

(plan previously circulated)

(ii) *To note any Highways concerns*

14. Financial Matters

(i) Grant Funding Application

To consider an application from Charlestown Rowing Club for grant funding

Appendix (i)

(ii) 2 Minute Beach Clean Board

To ratify expenditure

(iii) *To authorise payments and note the current balances*

Appendix (ii)

15. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

16. Correspondence

To note correspondence received since the last meeting

Page 11

17. Dates for the Diary

To note any forthcoming dates for members' diaries

18. Dates of future Parish Council Meetings

16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

19. Exclusion of Public and Press

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that because of the confidential nature of the business to be transacted the public and press be excluded from the meeting for agenda item 20

20. Public Right of Way Cutting

To award a contract to cut inland Public Rights of Way and the South West Coast Path for the next 3 years

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 JANUARY 2023 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Sue Leach, Nick Foster, Jackie Bull, Sandie Bailey, Chrissie Wright

In the absence of the Chairman Cllr Bill Leach, Cllr Bull Chaired the meeting. Cllr Bull invited councillors to take a few moments of quiet reflection as a mark of respect for Brian Reynolds, husband of Cllr Trudy Reynolds, and also a valued member of staff for 7 years, who sadly passed away suddenly over the new year.

In attendance: 5 members of the public, Mr P Stephens (for PA22/09849), Cllr James Mustoe, CC, Julie Larter (Clerk)

(22/130) Apologies for Absence

Apologies were received from Cllr Bill Leach and Cllr Trudy Reynolds.

(22/131) Minutes of a meeting the Parish Council held on 15 December 2022

It was **RESOLVED** that the minutes of the meeting held on 15 December be signed as a correct record of the meeting.

(22/132) Matters to Note

The Clerk said she would like the council to revisit its decision on the provision of a litter bin at the Porthpean Road end of Mill Lane. She reported that a well-intentioned person had placed an empty animal feed sack at the kissing gate which was overflowing with bags of dog waste – she has subsequently arranged for this to be removed. This will be an agenda item next month.

The Clerk has spoken to the Countryside team to chase up promised improvement work to Footpath 26 leading to Crinnis Road and reported that unfortunately Cormac do not have any money left this financial year. Cllr Mustoe offered to discuss the matter with the Countryside Officers.

The Clerk has been trying to get an update from Cornwall Council on the Regatta Playing field situation but to no avail. She will persevere.

The Clerk reported that there is a problem with the new noticeboard in Porthpean Beach Road which she is sorting out with the supplier.

(22/133) Declarations of Interest on Items on the Agenda

Cllr Leach reported an interest in agenda item 10 in relation to Duporth Bay as she is the Secretary of Duporth Bay Residents' Association and also the wi-fi signal is supplied by their home.

(22/134) Chairman's Announcements

The Chairman sent the council's very best wishes to Cllr Dr Bill Leach and a card was signed by councillors.

(22/135) Cornwall Councillor's Report

Cllr Mustoe reported that he and neighbouring Cornwall Councillor Pears have been pressing Cormac to carry out work on Porthpean Road which is in a poor state of repair at the moment. Cormac have confirmed that they will be resurfacing the stretch of road from the Cromwell Road junction to the new roundabout. Cormac will also shortly be laying down chippings in Mill Lane and the footpath running parallel to Chandlers Walk. There has been a report of a motorbike riding on the SWCP between Porthpean and Charlestown which is not permitted. Cormac have erected signage and will take further measures if required.

Cllr Mustoe was pleased to report that Cornwall Council has voted unanimously to charge 100% additional council tax on second homes that are not primary residences or holiday lets. Cllr Mustoe's full report is on the parish council's website.

(22/136) Public Participation

A member of the public spoke about the flooding issue in Regatta Playing Field. He believes that the mineshaft is blocked and consequently the field is flooded and water is running down through the field to the south of the playing field and into Ropewalk Lane.

A member of the public was concerned that there had been no public consultation about access to the former Lovering Clay Dry. The Clerk explained that the plans were on Cornwall Council's planning website and the public are welcome to submit comments. The member of the public was experiencing difficulty in logging in.

(22/137) Planning

(a)

(i) PA22/08197 – Polmear Farm: Listed Building Consent for conversion of existing garages to form ancillary self contained accommodation to Polmear Farm (*amended plans*)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections but is disappointed to note that the Design and Access Statement still contains inaccuracies as the St Austell Bay Neighbourhood Plan is a made plan.**

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

Councillors wished to wait for sight of the Conservation Officer's comments.

(iii) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

The Clerk reported that the planning officer is currently in discussions with the applicant and agent with a view to the applicant submitting amended plans and the parish council will comment when these are to hand.

(iv) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension

The Clerk reported that the planning officer and conservation officer are to meet with the applicant and councillors wished to wait until the outcome of this meeting is known before commenting.

(b) Updates were received on the following plans:

(i) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

Mr Stephens outlined plans that have been submitted regarding public access arrangements and the design of the gates. It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council is happy to support both the proposed public access arrangements and the design of the gate.** Mr Stephens updated the meeting regarding connecting the development to mains power, which is currently undergoing testing. If all goes well it is hoped to switch power on on 27 January. Required works to the road will be completed 2 weeks later.

(ii) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

The Clerk reported that the planning officer has concerns about the balcony to the front of the snug and its very close proximity to the boundary with the neighbour to the north.

(iii) PA22/01715 – Land known as the Orchard (adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matters reserved for the construction of up to 3 dwellings and associated works (amended plans)

This application is to be determined by the Planning Committee as the applicant was not willing to accept the one dwelling which was suggested may be acceptable at last month's meeting.

(iv) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(v) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(c) Planning Appeal

It was noted that an appeal has been lodged with the Planning Inspectorate in respect of PA21/09839 – The Old Orchard, Ropewalk Lane, but the appeal is not yet live.

(22/138) Cornwall Devolution Deal

It was **RESOLVED that because a change to the governance structure of Cornwall Council would be required in order to access "the deal", the Clerk should write to Cornwall Council demanding that a public referendum be held.** The Chairman asked councillors to respond to the consultation in an individual capacity if they so wished.

Cllr Leach left the room.

(22/139) Defibrillators – Charlestown Church Hall and Duporth Bay

The Clerk explained that the batteries on both units are now too low to be able to function. There are two options – either replace the batteries which cost approximately £300 and will last for roughly 3 years, or replace both units. Replacement units require the batteries to be replaced after each deployment but the

cost of this is part of the annual maintenance agreement. It was **RESOLVED to replace both units with new ones.**

Cllr Leach returned to the room.

(22/140) Charlestown Public Toilets

The Clerk explained that the toilets were now 7 years old and in need of refurbishment. Estimates have been obtained and it was **RESOLVED to appoint APS Construction Services to refurbish the toilets.**

(22/141) Two Minute Beach Clean Board

The Clerk explained that she had received an email stating that Charlestown Chums are no longer willing to maintain the board. Cllr Bailey stated that Pat Smith had indicated to her that she was willing to take on responsibility. It was **RESOLVED that subject to written confirmation from Mrs Smith that she will maintain the board, it should be placed back on the harbour.**

(22/142) Highways

Traffic/Parking Issues

A letter has been sent to all Charlestown Road and Duporth Road addresses to understand where residents currently park and to gauge interest in taking part in a residents' parking scheme. A walkabout with Cornwall Council's Highways Project Manager has been arranged for 24 January.

(22/143) – Financial Matters

The current financial position was noted and the following payments were authorised:

DD	BT	Mobile phone	£24.00
DD	BT	Telephone and internet	£51.54
DD	Xerox Finance	Printer lease	£201.26
DD	Lloyds Bank	Credit card	£3.00
DD	Blenheims	Foundry Parc estate service charge	£14.87
		Annual maintenance contract – Porthpean Beach	
BACS	Duchy Defibrillators	Beach	£228.00
BACS	Just Gloves	Disposable gloves for cleaning	£23.94
BACS	Safety Signs 4 Less	Fire escape sign for Pattern Hall	£10.35
		Annual charge for Charlestown Road, Orchard Way, Porthpean Beach Road bins	
BACS	Biffa		£688.58
BACS	Cornwall Council	Letter of Consent re Porthpean Beach Defib	£250.00
BACS	Carlyon Parish Council	Credit card expenditure	£9.50
BACS	Lyreco	Toilet rolls and stationery	£139.61
BACS	Staff/HMRC/CPF	Salaries and oncosts	£2369.34

(22/144) Meetings/Training Attended

There was nothing to report.

(22/145) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Request from Porthpean Sailing Club with a request to place 2 obsolete dingies on the green to be planted with wild flowers – this request was passed to Cornwall Council, but the Sailing Club did not feel able to meet Cornwall Council's terms

(22/146) Dates for the Diary

- Tuesday 24 January – walkabout with Cornwall Council's Highways Project Manager
- 31 January – St Austell and Mevagissey Community Network Panel meeting

(22/147) Dates of future Parish Council Meetings

16 February, 16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

The meeting closed at 6.55pm

DRAFT

Agenda Item 10

The clerk has been made aware of incidents of anti-social behaviour in Foundry Parc involving students walking to and from Penrice School. Students have been using the unofficial path across Wainhomes' land from Holmbush Arch roundabout to Foundry Parc for a number of years and last month a resident was harassed in her home. The matter was reported to Penrice School who acted swiftly to reprimand the culprits and the harassment ceased. However at the end of January students vandalised trees. The students were caught on CCTV and the footage has been sent to the school and Foundry Parc Management Company

The parish council has been asked to consider lobbying Penrice School asking them to put an end to the anti-social behaviour of a minority of their students.

Correspondence Received

The following correspondence has been received since the last meeting

- Cornwall Council's Planning News for local councils and agents
- Details of CALC training events
- Papers relating to the CALC's AGM to be held on 21 February
- Request for a memorial bench or memorial tree on the green at Porthpean beach (passed to Cornwall Council)
- Letter from Tamar Toll Action Group
- Email from Luxulyan Parish Council regarding the Cornwall Devolution Deal

Dear Councillor

You are summoned to attend a **Meeting** of **St Austell Bay Parish Council** to be held on **Thursday 16 February 2023** at **6.00 pm** in **The Pattern Hall, Charlestown Road**.

Julie Larter

Julie Larter
Clerk
9 February 2023

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of a meeting of the Parish Council held on 19 January 2023** *Pages 5-9*
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements

6. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe, CC

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to the following planning application any planning applications received after publication of this agenda

(i) PA23/00490 – The Beeches, 60 Charlestown Road: Works to trees under a TPO: T1,T2,T3 – fell, T4 Beech reduce by 25%

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

(iii) PA23/00923 – 25 Ridgewood Close: Application for Non-Material Amendment to C2/06/00193 for demolition of existing flat roof garage and construction of new garage, playroom, utility, kitchen extension, conservatory and two upstairs bedrooms with en-suite facilities, namely 1) Increase the size of the en-suite dormer in bedroom1 (en-suite not currently built) and join to the existing bathroom

(iv) PA22/10248 -Workshop and Office (Formerly Square Sail Workshop), junction of Charlestown Road and Barkhouse Lane: Rebuilding and extension of existing boatbuilding workshop for boatbuilding and general Class E (Commercial, Business and Service) use together with car parking and associated development

(b) To receive an update on the following planning applications

(i) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

(ii) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension
This application has been withdrawn

(iii) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

(iv) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

(v) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

(vi) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

(c) Notification of the granting of a TPO on Land North East of Recreation Ground, Church Road

9. Provision of a Salt Bin for Trenarren

To consider installing a salt bin in Trenarren and consider how it will be replenished in the future

10. Regatta Playing Field

To receive an update following a meeting with a representative of the Duchy of Cornwall and authorise expenditure

11. Anti-Social Behaviour in Foundry Parc

To note a resident's concerns and consider her request to lobby Penrice School

Page 10

12. Working Parties

(i) Traffic Working Party

To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure

(ii) History Working Party

To note any progress with the Charlestown walking trail and interpretation board

13. Highways Matters

(i) *To note the outcome of a meeting held on 24 January with a member of Cormac's Highways Design Team, consider an initial draft plan and authorise any expenditure*

(plan previously circulated)

(ii) *To note any Highways concerns*

14. Financial Matters

(i) Grant Funding Application

To consider an application from Charlestown Rowing Club for grant funding

Appendix (i)

(ii) 2 Minute Beach Clean Board

To ratify expenditure

(iii) *To authorise payments and note the current balances*

Appendix (ii)

15. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

16. Correspondence

To note correspondence received since the last meeting

Page 11

17. Dates for the Diary

To note any forthcoming dates for members' diaries

18. Dates of future Parish Council Meetings

16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

19. Exclusion of Public and Press

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that because of the confidential nature of the business to be transacted the public and press be excluded from the meeting for agenda item 20

20. Public Right of Way Cutting

To award a contract to cut inland Public Rights of Way and the South West Coast Path for the next 3 years

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 JANUARY 2023 at 6.00pm in The Pattern Hall, Charlestown

Present: Cllrs Sue Leach, Nick Foster, Jackie Bull, Sandie Bailey, Chrissie Wright

In the absence of the Chairman Cllr Bill Leach, Cllr Bull Chaired the meeting. Cllr Bull invited councillors to take a few moments of quiet reflection as a mark of respect for Brian Reynolds, husband of Cllr Trudy Reynolds, and also a valued member of staff for 7 years, who sadly passed away suddenly over the new year.

In attendance: 5 members of the public, Mr P Stephens (for PA22/09849), Cllr James Mustoe, CC, Julie Larter (Clerk)

(22/130) Apologies for Absence

Apologies were received from Cllr Bill Leach and Cllr Trudy Reynolds.

(22/131) Minutes of a meeting the Parish Council held on 15 December 2022

It was **RESOLVED** that the minutes of the meeting held on 15 December be signed as a correct record of the meeting.

(22/132) Matters to Note

The Clerk said she would like the council to revisit its decision on the provision of a litter bin at the Porthpean Road end of Mill Lane. She reported that a well-intentioned person had placed an empty animal feed sack at the kissing gate which was overflowing with bags of dog waste – she has subsequently arranged for this to be removed. This will be an agenda item next month.

The Clerk has spoken to the Countryside team to chase up promised improvement work to Footpath 26 leading to Crinnis Road and reported that unfortunately Cormac do not have any money left this financial year. Cllr Mustoe offered to discuss the matter with the Countryside Officers.

The Clerk has been trying to get an update from Cornwall Council on the Regatta Playing field situation but to no avail. She will persevere.

The Clerk reported that there is a problem with the new noticeboard in Porthpean Beach Road which she is sorting out with the supplier.

(22/133) Declarations of Interest on Items on the Agenda

Cllr Leach reported an interest in agenda item 10 in relation to Duporth Bay as she is the Secretary of Duporth Bay Residents' Association and also the wi-fi signal is supplied by their home.

(22/134) Chairman's Announcements

The Chairman sent the council's very best wishes to Cllr Dr Bill Leach and a card was signed by councillors.

(22/135) Cornwall Councillor's Report

Cllr Mustoe reported that he and neighbouring Cornwall Councillor Pears have been pressing Cormac to carry out work on Porthpean Road which is in a poor state of repair at the moment. Cormac have confirmed that they will be resurfacing the stretch of road from the Cromwell Road junction to the new roundabout. Cormac will also shortly be laying down chippings in Mill Lane and the footpath running parallel to Chandlers Walk. There has been a report of a motorbike riding on the SWCP between Porthpean and Charlestown which is not permitted. Cormac have erected signage and will take further measures if required.

Cllr Mustoe was pleased to report that Cornwall Council has voted unanimously to charge 100% additional council tax on second homes that are not primary residences or holiday lets. Cllr Mustoe's full report is on the parish council's website.

(22/136) Public Participation

A member of the public spoke about the flooding issue in Regatta Playing Field. He believes that the mineshaft is blocked and consequently the field is flooded and water is running down through the field to the south of the playing field and into Ropewalk Lane.

A member of the public was concerned that there had been no public consultation about access to the former Lovering Clay Dry. The Clerk explained that the plans were on Cornwall Council's planning website and the public are welcome to submit comments. The member of the public was experiencing difficulty in logging in.

(22/137) Planning

(a)

(i) PA22/08197 – Polmear Farm: Listed Building Consent for conversion of existing garages to form ancillary self contained accommodation to Polmear Farm (*amended plans*)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections but is disappointed to note that the Design and Access Statement still contains inaccuracies as the St Austell Bay Neighbourhood Plan is a made plan.**

(ii) PA22/11093 – The Longstore, Charlestown Road: Part-retrospect: Structure retaining fire escape steps, plus repositioning of railings once gabion wall has been removed

Councillors wished to wait for sight of the Conservation Officer's comments.

(iii) PA22/09315 and PA22/09316 (LBC) – Ivy Cottage, Higher Porthpean: Proposed 3 storey extension, together with internal and external refurbishment works to the existing Ivy Cottage

The Clerk reported that the planning officer is currently in discussions with the applicant and agent with a view to the applicant submitting amended plans and the parish council will comment when these are to hand.

(iv) PA22/09373 and PA22/09374 (LBC) - 107 Charlestown Road: Demolition of rear 1.5 storey infill. Rebuilding of infill. Addition of roof dormer. Rear single storey extension

The Clerk reported that the planning officer and conservation officer are to meet with the applicant and councillors wished to wait until the outcome of this meeting is known before commenting.

(b) Updates were received on the following plans:

(i) PA22/09849 – Former Lovering Clay Dry: Proposed demolition and redevelopment of Clay Dry to provide 15 dwellings and associated works without compliance with condition 2 of decision notice PA19/07235 dated 08/06/2020

Mr Stephens outlined plans that have been submitted regarding public access arrangements and the design of the gates. It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council is happy to support both the proposed public access arrangements and the design of the gate.** Mr Stephens updated the meeting regarding connecting the development to mains power, which is currently undergoing testing. If all goes well it is hoped to switch power on on 27 January. Required works to the road will be completed 2 weeks later.

(ii) PA22/08067 – Seascape, Porthpean Beach Road: Proposed garage, snug, porch and store

The Clerk reported that the planning officer has concerns about the balcony to the front of the snug and its very close proximity to the boundary with the neighbour to the north.

(iii) PA22/01715 – Land known as the Orchard (adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matters reserved for the construction of up to 3 dwellings and associated works (amended plans)

This application is to be determined by the Planning Committee as the applicant was not willing to accept the one dwelling which was suggested may be acceptable at last month's meeting.

(iv) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(v) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

The planning officer has now received the Heritage Impact Report she requested and the Conservation Officer, WHS planning officer and Historic England are being consulted.

(c) Planning Appeal

It was noted that an appeal has been lodged with the Planning Inspectorate in respect of PA21/09839 – The Old Orchard, Ropewalk Lane, but the appeal is not yet live.

(22/138) Cornwall Devolution Deal

It was **RESOLVED that because a change to the governance structure of Cornwall Council would be required in order to access "the deal", the Clerk should write to Cornwall Council demanding that a public referendum be held.** The Chairman asked councillors to respond to the consultation in an individual capacity if they so wished.

Cllr Leach left the room.

(22/139) Defibrillators – Charlestown Church Hall and Duporth Bay

The Clerk explained that the batteries on both units are now too low to be able to function. There are two options – either replace the batteries which cost approximately £300 and will last for roughly 3 years, or replace both units. Replacement units require the batteries to be replaced after each deployment but the

cost of this is part of the annual maintenance agreement. It was **RESOLVED to replace both units with new ones.**

Cllr Leach returned to the room.

(22/140) Charlestown Public Toilets

The Clerk explained that the toilets were now 7 years old and in need of refurbishment. Estimates have been obtained and it was **RESOLVED to appoint APS Construction Services to refurbish the toilets.**

(22/141) Two Minute Beach Clean Board

The Clerk explained that she had received an email stating that Charlestown Chums are no longer willing to maintain the board. Cllr Bailey stated that Pat Smith had indicated to her that she was willing to take on responsibility. It was **RESOLVED that subject to written confirmation from Mrs Smith that she will maintain the board, it should be placed back on the harbour.**

(22/142) Highways

Traffic/Parking Issues

A letter has been sent to all Charlestown Road and Duporth Road addresses to understand where residents currently park and to gauge interest in taking part in a residents' parking scheme. A walkabout with Cornwall Council's Highways Project Manager has been arranged for 24 January.

(22/143) – Financial Matters

The current financial position was noted and the following payments were authorised:

DD	BT	Mobile phone	£24.00
DD	BT	Telephone and internet	£51.54
DD	Xerox Finance	Printer lease	£201.26
DD	Lloyds Bank	Credit card	£3.00
DD	Blenheims	Foundry Parc estate service charge	£14.87
		Annual maintenance contract – Porthpean Beach	
BACS	Duchy Defibrillators	Beach	£228.00
BACS	Just Gloves	Disposable gloves for cleaning	£23.94
BACS	Safety Signs 4 Less	Fire escape sign for Pattern Hall	£10.35
		Annual charge for Charlestown Road, Orchard Way, Porthpean Beach Road bins	
BACS	Biffa		£688.58
BACS	Cornwall Council	Letter of Consent re Porthpean Beach Defib	£250.00
BACS	Carlyon Parish Council	Credit card expenditure	£9.50
BACS	Lyreco	Toilet rolls and stationery	£139.61
BACS	Staff/HMRC/CPF	Salaries and oncosts	£2369.34

(22/144) Meetings/Training Attended

There was nothing to report.

(22/145) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Request from Porthpean Sailing Club with a request to place 2 obsolete dingies on the green to be planted with wild flowers – this request was passed to Cornwall Council, but the Sailing Club did not feel able to meet Cornwall Council's terms

(22/146) Dates for the Diary

- Tuesday 24 January – walkabout with Cornwall Council's Highways Project Manager
- 31 January – St Austell and Mevagissey Community Network Panel meeting

(22/147) Dates of future Parish Council Meetings

16 February, 16 March, 20 April, 18 May, 22 June, 20 July, 21 September, 19 October, 16 November, 14 December 2023

The meeting closed at 6.55pm

DRAFT

Agenda Item 10

The clerk has been made aware of incidents of anti-social behaviour in Foundry Parc involving students walking to and from Penrice School. Students have been using the unofficial path across Wainhomes' land from Holmbush Arch roundabout to Foundry Parc for a number of years and last month a resident was harassed in her home. The matter was reported to Penrice School who acted swiftly to reprimand the culprits and the harassment ceased. However at the end of January students vandalised trees. The students were caught on CCTV and the footage has been sent to the school and Foundry Parc Management Company

The parish council has been asked to consider lobbying Penrice School asking them to put an end to the anti-social behaviour of a minority of their students.

Correspondence Received

The following correspondence has been received since the last meeting

- Cornwall Council's Planning News for local councils and agents
- Details of CALC training events
- Papers relating to the CALC's AGM to be held on 21 February
- Request for a memorial bench or memorial tree on the green at Porthpean beach (passed to Cornwall Council)
- Letter from Tamar Toll Action Group
- Email from Luxulyan Parish Council regarding the Cornwall Devolution Deal