

Dear Councillor

You are summoned to attend a **Meeting** of **St Austell Bay Parish Council** to be held on **Thursday 16 June 2022** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
9 June 2022

07873 383400
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Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of the Annual Meeting of the Parish Council held on 19 May 2022**
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

Pages 4 - 10

(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements.

6. South West Coast Path Closure

To receive an update on the current situation

7. Financial Matters

(i) To consider a quote for pavement weed spraying

(ii) To note the current financial position and authorise expenditure

Appendix (i)

8. Cornwall Councillor' Report

To receive a report from Cllr James Mustoe

9. Public Participation

The Chairman will invite Members of the public to address the meeting.

30 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of three minutes. Contributions will be timed and restricted to the enhanced time allocation.

10. Planning Applications and Related Matters

(a) To consider a response to the following planning applications and any planning applications received after publication of this agenda:

(i) PA22/03359 and 03360 – 14 Quay Road: Construction of glazed roof extension to the rear of existing house and outbuildings

(ii) PA22/02532 – Land north east of recreation ground, Church Road: Development of 4 dwellings with associated road, garage/carport and parking

(iii) PA22/02533 – Land to east of Charlestown Road: Construction of 2 detached houses with associated drives and parking

(b) To receive an update on the following planning applications:

(i) PA22/01531 – Charlestown Harbour: Erection of a single camera column and installation of an ANPR camera to aid management of the car park. Erection of signage to allow effective management of the car park

(ii) PA22/01532 – Charlestown Harbour: Advertisements for parking information signs, informing the users of the car park the enforcement regime utilised on the site. Signs are installed

according to the British Parking Association requirements

(iii) PA22/01715 – Land known as The Orchard (Adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matter reserved for the construction of up to 3 dwellings and associated works

(iv) PA21/09839 – The Old Orchard, Ropewalk Lane: Formation of a detached dwelling

(v) PA21/11667 – Trevean, Porthpean Beach Road: Outline application for a single dwelling plus associated works

(vi) PA21/12089 – Southwinds, Porthpean Beach Road: Construction of a single storey, combined use annexe holiday let with associated terrace within the north-west amenity. *This application has been approved*

(vii) PA22/00352 – The Retreat, Porthpean Beach Road: Extensions and general alterations including replacement roof

(viii) PA21/07841: 179 Charlestown Road: Proposed summer house and decking

(c) To note that an appeal has been lodged with the Planning Inspectorate relating to planning application PA21/10601 and to determine whether the parish council wishes to make additional comments

11. Highways Matters

To note any concerns

12. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

13. Correspondence

To note correspondence received since the last meeting

Page 11

14. Dates for the Diary

To note any forthcoming dates for members' diaries

15. Dates of future Parish Council Meetings

21 July, 15 September, 20 October, 17 November, 15 December

MINUTES of the ANNUAL MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 19 MAY 2022 at 6.00pm in The Pattern Hall

Present: Cllrs Bill Leach (Chairman), Sue Leach, Nigel Chatterjee, Richard Hallows, Trudy Reynolds, Nick Foster, Jackie Bull, Sandie Bailey

In attendance: Julie Larter (Clerk), 3 members of the public.

(22/001) Election of a Chairman

It was **RESOLVED** to elect **Cllr Bill Leach as Chairman for the forthcoming year.**

(22/002) Declaration of Acceptance of Office

Cllr Leach duly signed a Declaration of Acceptance of Office. Cllr Chatterjee praised the Chairman saying that councillors had learnt a lot from the way the Chairman deals with various matters. Councillors should stand shoulder to shoulder when difficult issues arise.

(22/003) Election of a Vice-Chairman

It was **RESOLVED** to elect **Cllr Jackie Bull as Vice Chairman for the forthcoming year.**

(22/004) Apologies for Absence

Apologies were received from Cllr James Mustoe, CC.

(22/005) Minutes of a Meeting of the Parish Council held on 21 April 2022

It was **RESOLVED** that the minutes of the parish council meeting held on 21 April be signed as a correct record of the meeting.

(22/006) Matters to Note

The Clerk reported that she has been told by the Highways Officer that it was not possible to progress a scheme for replacement street trees along Charlestown Road last year because financial resources had to be directed towards safety work elsewhere, however a works order will be raised this financial year and a scheme will be prioritised.

The Conservation Officer has now discovered that the Charlestown Character Appraisal and Management Plan has to go through the Cornwall Development and Decision Wheel as part of policy and planning decisions. This is a new process to her and she is attending a meeting next Monday to learn more. The Conservation Officer is still hoping that the document will be signed off in May.

At the last meeting the Clerk was asked to approach the Conservation Officer and ask for a copy of her comments to the planning officer of 17 March relating to PA21/09839 – The Old Orchard, Ropewalk Lane, and was told that these were not her formal comments, merely part of the usual dialogue that take place between a planning officer and the Conservation Officer.

Cllr Mustoe has secured agreement that the toilets at Porthpean Beach will remain open for the summer whilst discussions to find a new provider for the outdoor education centre progress.

(22/007) Declarations of Interest on Items on the Agenda

Cllr Foster declared an interest in agenda item 17 as he is now a director of Radio St Austell Bay.

(22/008) Chairman's Announcements

The Chairman expressed his thanks to Cllr Mustoe for the excellent job he had done since he was elected to office last May, in particular the superb work he is doing to try to get the SWCP open as quickly as possible.

(22/009) Cornwall Councillor's Report

Cllr Mustoe's report had been circulated prior to the meeting. Cllr Mustoe reported on the frustrations around the closure of the SWCP and paid tribute to the hard work of officers from Cormac and Cornwall Council in dealing with the 2 objections to the Public Path Order, one of which has now been withdrawn. Cllr Mustoe reported that Sustrans have been commissioned by Cornwall Council to produce and deliver a "Local Walking and Cycling Infrastructure Plan" for the St Austell area. Cllr Mustoe has added his support to the parish council's application to have the Ledrah added to Cornwall Council's List of Assets of Community Value. Cllr Mustoe is pleased that the AONB Unit has been awarded £489,700 towards improvements to scheduled monuments, one of which is Black Head Iron Age promontory fort. Cllr Mustoe has supported a motion at Cornwall Council aimed at protecting and reducing disturbance to coastal and marine wildlife in Cornwall. Cllr Mustoe's full report is on the parish council's website.

(22/010) Public Participation

No members of the public wished to speak at this point.

(22/011) Planning Applications and Related Matters

(a) (i) PA22/03778 – 1 Rope Walk, Duporth: single-storey extension to side and front of property

The Chairman, Cllr Leach and Cllr Foster had previously undertaken a site visit and thanked the applicant for his time. It was **RESOLVED to respond to the Planning Authority (Cornwall Council) stating that the parish council supports the application.** Councillors commented on the quality of the application, especially the Design and Access Statement.

(ii) PA22/03535 – 5 Ridgewood Close: Works to trees subject to a Tree Preservation Order, works include permission to remove/reduce limbs on two trees that are growing towards the house.

Councillors noted the Tree Officer's comments and it was **RESOLVED to respond to the Planning Authority (Cornwall Council) stating that the parish council was not prepared to accept the application in its current form.**

(iii) PA22/02584 – 2 Rashleigh Mews: Replace existing softwood fascias with uPVC, replace existing white uPVC gutters and rainwater downpipes with white uPVC, replace

2 dormer windows wall currently in painted softwood weatherboards with cement fibre weatherboard in white

It was **RESOLVED to respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal.**

(iv) PA22/03359 and PA22/03360 (LBC) – 14 Quay Road: Construction of glazed roof extension to rear of existing house and outbuildings
Councillors did not wish to comment until comments from the Conservation Officer are available.

(b) The Clerk updated members on the following planning applications:

(i) PA22/01531 – Charlestown Harbour: Erection of a single camera column and installation of an ANPR camera to aid management of the car park. Erection of signage to allow effective management of the car park

(ii) PA22/01532 – Charlestown Harbour: Advertisements for parking information signs, informing the users of the car park the enforcement regime utilised on the site. Signs are installed according to the British Parking Association requirements
The planning officer has told the Clerk that she is unlikely to approve the above 2 applications as they stand at the moment.
The Clerk reported that the Planning Officer is awaiting a new location plan showing the positions of all cameras and signs and that the agent has until next Wednesday to provide them, otherwise the application will be invalidated and the matter passed to Enforcement.

(iii) PA22/01715 – Land known as The Orchard (Adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matter reserved for the construction of up to 3 dwellings and associated works
No update was available as the Planning Officer is on leave.

(iv) PA21/09839 – The Old Orchard, Ropewalk Lane: Formation of a detached dwelling
No update was available as the Planning Officer is on leave.

(v) PA21/11667 – Trevean, Porthpean Beach Road: Outline application for a single dwelling plus associated works
The Council has received a 5 day Protocol Letter and responded requesting that the application is called in.

(vi) PA21/12089 – Southwinds, Porthpean Beach Road: Construction of a single storey, combined use annexe holiday let with associated terrace within the north-west amenity
No update was as the Planning Officer is on leave.

(vii) PA22/00352 – The Retreat, Porthpean Beach Road: Extensions and general alterations including replacement roof
The Planning Officer will be talking to Cllr Mustoe about this application.

(viii) PA21/07841: 179 Charlestown Road: Proposed summer house and decking
No update was available as the Planning Officer is on leave.

It was noted that a wooden fence has been erected on the plot of land to the north of 179 Charlestown Road and the Clerk was asked to ascertain whether this was permissible.

(c) It was noted that an Appeal has been lodged with the Planning inspectorate in relation to planning application PA19/08174 – Land off Mill Lane. As the St Austell Bay Neighbourhood Plan has been passed since the parish council made its original comments, Cllrs Leach and Reynolds are to draft additional comments to be sent to the Planning Inspectorate.

(22/012) South West Coast Path Closure

The Clerk read the following statement issued by Cormac:

"One objection has been formally withdrawn, however one remains in place made by a national organisation. Cornwall Council, Cormac and the South West Coast Path Association are now in conversation with this organisation at a national level to explain the importance of this route for the local population and economy. Until this one objection is removed the permissive sections of the Coast Path will remain closed. The Land owners continue to remain cooperative and show great patience with this process. We ask that you respect the closures in place, we would remind you that the permissive routes are closed and that should you use these sections you would be trespassing on private land, until they are confirmed as Public Rights of Way via the Highways Act 1980.

We fully appreciate the frustration with regard to this situation and we are currently looking into whether we can formally release the identity of the remaining Objector, so that all who wish can approach them directly and express their opinion in a constructive manner, rather than vent this frustration at the physical closure, your Parish Council, the Land Owner and the organisations mentioned above, all of which want nothing more than to open the route for all to enjoy.

As soon as we have any further developments we will release a further statement".

The Chairman stated that Cormac were getting blamed, but it is not their fault. Bolt cutters are being used to remove locks and chains which is criminal damage and signs removed. The Clerk was asked to write to Steve Double MP and ask him to intervene in the process as it was felt that the remaining objection may have been made in an undemocratic way.

(22/013) The Queens Platinum Jubilee Celebrations

Cllr Hallows thanked the Chairman and Cllr leach for directing him to a sound engineer who was willing to attend the event. It was **RESOLVED to authorize funding of £130 for the hire of a PA system and £200 to hire crowd control barriers.** Cllr Hallows is still seeking a first aider – he has located an organisation willing to offer their services for £195 but he is looking for a first aider from within the community. Posters will go up next week.

Cllr Leach reminded everyone that receipts for street parties need to be sent to the Clerk by 30 June.

(22/014) Appointments to Committees, Working Parties and other organisations

(a) Regatta Playing Field Committee
The Chairman, Cllr Bull and Cllr Hallows.

(b) Staffing Committee
The Chairman and Cllr Hallows

(c) Traffic Working Party
Cllr Bull, Cllr Hallows, Cllr Bailey, Cllr Foster

(d) Environment and Climate Crisis Working Party
Cllr Reynolds and Cllr Chatterjee

(e) History Working Party
Cllr Reynolds and Cllr Foster

(f) St Austell and Mevagissey Community Network Panel
The Chairman.

Cllr Chatterjee will continue to undertake internal control checks and Cllr Leach will continue to support the Clerk with any issues regarding the hall. Cllr Leach also offered her services to write any funding bids, should the need arise.

(22/015) Working Parties

(a) Traffic Working Party

Cllr Bull thanked councillors for their understanding in her needing to take a sabbatical whilst her husband was poorly. The Clerk has requested a meeting with the Highways Officer but has been offered a day-time meeting. Cllr Bull will write to the Highways Officer asking her to attend an evening meeting in order that members of the working party that work may be able to attend the meeting. Cllr Bull said that following that meeting, a further working party meeting would be held to try to achieve some "quick wins" to some of the issues raised in the survey.

(b) Environment and Climate Crisis Working Party

Cllr Reynolds reported that the group has not met this month. The Diggers and Doers have scaled back their activity during the bird nesting season. Cllr Reynolds has inspected the trees and saplings planted last year and they seem to be fine. The application for a further tree pack from the Woodland Trust has been successful and the saplings will be used to replace any failures. Cllr Reynolds expressed her disappointment that there is currently no requirement for carbon footprint information to be submitted with planning applications but she was hopeful that this this matter would be dealt with under Section 6 of the Neighbourhood Plan.

(22/016) Highways Matters

Councillors expressed their concern that Highways have refused a request to place bollards on Duporth Road and Porthpean Beach Road again this summer and the issue will be raised at the meeting with the Highways Manager.

Cllr Foster left the room.

(22/017) Grant Funding Request

It was **RESOLVED to grant £250 to Radio St Austell Bay towards the purchase of either a gazebo or a roving microphone.** Cllr Leach said that 2 gazebos would be returned following the jubilee parties and these would be available for community groups such as Radio St Austell Bay, to borrow.

Cllr Foster returned to the room.

(22/018) Financial Matters

(a) A report from the Internal Auditor was noted.

(b) It was **RESOLVED to approve the Annual Governance Statement for 2021/22.**

(c) It was **RESOLVED to agree the Accounting Statements for 2021/22.**

(d) The current financial position was noted and the following payments were authorised:

Method of Payment	Payee	Purpose	£
DD	Blenheims Estate	Foundry Parc Amenity Charge	£ 21.11
DD	Lloyds Bank	Credit card*	£ 480.97
DD	SWW	Water for toilets	£ 193.50
DD	BT	Mobile phone	£ 24.00
DD	BT	Telephone and internet	£ 91.03
DD	SSE	Electricity for toilets	£ 102.69
SO	J and J Kneale	Quarterly lease payment	£ 212.50
BACS	Cornwall Waste Solutions	Litter disposal	£ 19.80
BACS	Cornwall ALC	Annual Subscription	£ 516.69
BACS	Mrs L J Coles	Internal Audit report	£ 225.00
BACS	Vision ICT	Data backup July 2022-June 2023	£ 72.00
BACS	Royal Main	Reply paid postage	£ 81.60
BACS	Lyreco	Toilet consumables	£ 122.50
BACS	Staff/HMRC/CPF	May salaries and oncosts	£ 2,443.52

(22/019) Meetings/Training Attended

- 26 April – The Clerk attended Procurement and Contract training

(22/020) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Letter from Lanteglos-by-Fowey Parish Council asking for support in their complaint to Cornwall Council about social housing allocations
- Notification from Historic England about an amendment to the Listing entry of Charlestown Harbour
- Invitation to attend climate literacy training
- Several complaints about parking enforcement in Charlestown car park. The Clerk was asked to mention this to the car park's owner
- Notification of the outcome of enforcement case EN22/00455 relating to decking constructed on one of the cask banks. The decking has now been removed and the case closed as there is now no breach of planning regulations
- Invitation to attend a series of public meetings to meet the leader of Cornwall Council
- Letter from a resident regarding planning application PA21/09839

(22/021) Dates for the Diary

- Tuesday 31 May – Extraordinary Meeting to discuss planning applications PA22/02532 and PA22/02533

(22/199) Dates of future Parish Council Meetings

31 May (EM), 6 June, 21 July, 15 September, 20 October, 17 November, 15 December

The meeting closed at 7.16 pm

DRAFT

Correspondence Received

The following correspondence has been received since the last meeting

- Correspondence requesting an additional litter bin on Charlestown Road
- Buildings at Risk summer update
- Invitation to attend Cornwall Council's Town and Parish Council briefing on The County Deal on 30 June
- Cornwall AONB Management Plan 2022-2027
- Correspondence regarding a coach parking on Charlestown Road for extended periods of time
- Opportunity to comment on Cornwall Council's consultation on Public Space Protection Orders (Dogs on beaches)
- Correspondence regarding construction noise at The Nest