

Dear Councillor

You are summoned to attend the **Annual Meeting** of **St Austell Bay Parish Council** to be held on **Thursday 19 May 2022** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
12 May 2022

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Election of a Chairman**
- 2. Chairman to sign a Declaration of Acceptance of Office**
- 3. Election of a Vice Chairman**
- 4. Apologies for Absence**
- 5. Minutes of a meeting of the Parish Council held on 21 April 2022**
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 6. Matters to note**
To receive a verbal update from the Clerk on matters progressed since the last ordinary meeting
- 7. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when

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the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

8. Chairman's Announcements

To allow the Chairman to make any announcements.

9. Cornwall Councillor' Report

To receive a report from Cllr James Mustoe

10. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

11. Planning Applications and Related Matters

(a) To consider a response to the following planning applications any planning applications received after publication of this agenda:

(i) PA22/03778 – 1 Rope Walk, Duporth: Single-storey extension to side and front of property

(ii) PA22/03535 – 5 Ridgewood Close: Works to trees subject to a Tree Preservation Order, works include permission to remove/reduce limbs on two trees that are growing towards the house

(iii) PA22/02584 – 2 Rashleigh Mews: Replace existing softwood fascias with uPVC, replace existing white uPVC gutters and rainwater downpipes with white uPVC, replace 2 dormer windows wall currently in painted softwood weatherboards with cement fibre weatherboard in white

(iv) PA22/03359 and PA22/03360 (LBC) – 14 Quay Road: Construction of glazed roof extension to rear of existing house and outbuildings

(b) To receive an update on the following planning applications:

(i) PA22/01531 – Charlestown Harbour: Erection of a single camera column and installation of an ANPR camera to aid management of the car park. Erection of signage to allow effective management of the car park

(ii) PA22/01532 – Charlestown Harbour: Advertisements for parking

information signs, informing the users of the car park the enforcement regime utilised on the site. Signs are installed according to the British Parking Association requirements

(iii) PA22/01715 – Land known as The Orchard (Adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matter reserved for the construction of up to 3 dwellings and associated works

(iv) PA21/09839 – The Old Orchard, Ropewalk Lane: Formation of a detached dwelling

(v) PA21/11667 – Trevean, Porthpean Beach Road: Outline application for a single dwelling plus associated works

(vi) PA21/12089 – Southwinds, Porthpean Beach Road: Construction of a single storey, combined use annexe holiday let with associated terrace within the north-west amenity

(vii) PA22/00352 – The Retreat, Porthpean Beach Road: Extensions and general alterations including replacement roof

(viii) PA21/07841: 179 Charlestown Road: Proposed summer house and decking

12. South West Coast Path Closure

To receive an update on the current situation

13. The Queen’s Platinum Jubilee

To receive an update and authorise expenditure

14. Appointments to Committees, Working Parties and other organisations

- (a) Regatta Playing Field Committee
- (b) Staffing Committee
- (c) Traffic Working Party
- (d) Environment and Climate Crisis Working Party
- (e) History Working Party
- (f) St Austell and Mevagissey Community Network Panel

15. Working Parties

- (a) Traffic Working Party
To receive an update
- (b) Environment and Climate Crisis Working Party
To receive an update

16. Highways Matters

To note any concerns

17. Grant Funding Request

To consider a request from Radio St Austell Bay

Appendix (i)

18. Financial Matters

- (a) *To note a report from the Internal Auditor*
- (b) *To agree the Annual Governance Statement*
- (c) *To agree the Annual Accounting Statements 2002*

To follow

Appendix (ii)

(d) *To note the current financial position and authorise payments*

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19. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

20. Correspondence

To note correspondence received since the last meeting

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21. Dates for the Diary

To note any forthcoming dates for members' diaries

22. Dates of future Parish Council Meetings

(An Extraordinary Meeting will be held on a date TBC prior to the June meeting) 16 June, 21 July, 15 September, 20 October, 17 November, 15 December

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 21 APRIL 2022 at 6.20pm in The Pattern Hall

Present: Cllrs Bill Leach (Chairman), Sue Leach, Nigel Chatterjee, Richard Hallows, Trudy Reynolds, Nick Foster

In attendance: Cllr James Mustoe CC, Julie Larter (Clerk), 17 members of the public

(21/182) Apologies for Absence

Apologies were received from Cllrs Bull and Bailey.

(21/183) Minutes of a Meeting of the Parish Council held on 17 March 2022

It was **RESOLVED** that the minutes of the parish council meeting held on 17 March be signed as a correct record of the meeting. A member of the public requested an amendment to the minutes but the Chairman explained that this was not permissible.

(21/184) Matters to Note

The Clerk reported that she and Cllr Reynolds have met with officers from Cornwall Council regarding a licence agreement for Carrickowel Point. Cormac have carried out some vegetation clearance as have the Diggers and Doers. Because it will take some time for a licence to be drawn up it has been agreed that Cormac will undertake further clearance work over the next 12 months, as will the Diggers and Doers. The Jubilee tree has been planted and a location for the Jubilee bench has been agreed with all parties.

The Clerk accompanied by the Chairman and Terry Butler met with a representative from The Duchy and Caitlin Lord on 13 April to discuss the Regatta field waterlogging issue. The Duchy have suggested installing a pump to direct excess water into a soakaway which would be installed in the field; however Mr Butler pointed out that the soil is not conducive to this idea. It was therefore agreed to carry out a survey of the adit. Cornwall Council and The Duchy are to discuss who will fund the cost of the survey.

Following the resignation of Michael Norris from the parish council, the relevant formal notice has been displayed but there has been no request for a by-election so the council is free to co-opt to fill the Duporth vacancy.

Following last month's request from councillors to ask Cormac to place no waiting cones on Duporth Road and Porthpean Beach Road, the Clerk has been informed that this will not be possible as they were permitted last year under emergency Covid legislation which has now expired. Councillors expressed their disappointment about this decision and Cllr Mustoe is to speak to the Highways Officer.

(21/185) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(21/186) Chairman's Announcements

The Chairman formally thanked Michael Norris for his contribution to the parish council both before the inception of the council and for his service as a councillor. The Chairman added that he will be sadly missed.

(21/187) Cornwall Councillor's Report

Cllr Mustoe spoke about concerns that have been raised with him regarding the removal of trees on land opposite Foundry Parc. Cllr Mustoe explained that the Forestry Commission has issued a licence for 5 years based on a tree safety report. A separate tree thinning licence has been granted to clear a further 30% of standing trees. Cllr Mustoe pointed out that this is not a matter for the planning authority as it has been authorised by the Forestry Commission. Cllr Mustoe will speak to Cornwall Council to see if there is a mechanism for notifying the parish council in future when licences are issued by the Forestry Commission. Cllr Mustoe was pleased to report that the parish council's top priorities for the Community Network Highways Scheme have been approved. Cllr Mustoe explained that Cornwall Council is in the process of adopting 2 new sections of the SWCP out of Charlestown but the matter had to go out to consultation. Two objections have been received and officers are working with both parties to try to have their objections withdrawn but until a resolution can be found the coastpath will remain shut. Cllr Mustoe said that Cornwall Council was currently seeking tenders for Porthpean Outdoor Education Centre and part of the requirement is that the successful tender will be required to continue to run the toilets at Porthpean beach. If an operator is not in place by 31 July, Cormac have undertaken to keep the toilets open.

(21/189) Public Participation

A number of members of the public had attended the meeting because of the closure of the SWCP both sides of Charlestown. The Clerk read out the following statement from Cormac:

"Cormac and Cornwall Council are working closely with the full cooperation of the land owners to formalise the SWCP either side of Charlestown Harbour. This involves a legal process under the Highways Act 1980 known as a Public Path Order (PPO). Once a PPO is made, it is put out to consultation and the consultees have a right to object to the made order before it is confirmed.

Cornwall Council has received two objections to the proposed route and both Cormac and Cornwall Council are working with the parties that have objected to address their concerns and clarify the importance of the SWCP for St Austell Bay and for the County as a whole. We hope once the parties that have objected have all the information we can provide to set aside their concerns, that these objections will be withdrawn.

Until the objections are withdrawn and / or the PPO's are confirmed, these routes are permissive and not a Public Right of Way and will need to remain closed".

Several members of the public asked who the objectors are and what the objections are but the Clerk explained that details remain confidential.

A member of the public spoke about speeding on Charlestown Road. The problem is particularly bad at builders' changeover times and at weekends. Charlestown Road is used as a rat run and it appears that some motorcyclists are using the road for speed trials. The resident is particularly concerned because it is happening close to both entrances to the Regatta field. The Chairman explained that the parish council has asked for Charlestown Road to be included in Cornwall Council's "20 is Plenty" scheme. Cllr Mustoe commented that the scheme is currently being trialled in a few

areas in Cornwall and the outcome of the trials will determine whether the scheme gets rolled out across the county. Cllr Mustoe is to ask Highways to carry out another speed monitoring exercise on the road.

A member of the public referred to planning application PA21/09839 and outlined his concerns about the lack of transparency in the planning process.

(21/190) Planning Applications and Related Matters

(a) (i) PA22/02584 – 2 Rashleigh Mews: Replace existing softwood fascias with uPVC, replace existing white uPVC gutters and rainwater downpipes with white uPVC, replace 2 dormer windows wall currently in painted softwood weatherboards with cement fibre weatherboard in white

Councillors did not wish to comment until comments from the Conservation Officer and WHS planning officer are available.

(ii) PA22/03359 and PA22/03360 (LBC) – 14 Quay Road: Construction of glazed roof extension to rear of existing house and outbuildings

Councillors did not wish to comment until comments from the Conservation Officer and WHS planning officer are available.

(b) It was noted that the following pre-applications have been submitted to Cornwall Council

(i) PA22/00005/PREAPP – Land south of Charlestown Road: Pre application advice for construction of 4 commercial/business (Use Class E(g)) units and associated car parking

(ii) PA22/006725/PREAPP – Land south of Charlestown Road: Pre-application advice for demolition of existing building and constructions of building for mixed use as office, workshop, retail and exhibition space

The Chairman explained that the council could not comment on the applications for fear of pre-determination but he said that he has already pointed out that PA22/00005/PREAPP is outside the development boundary. The Chairman reported that Mr Munding has requested a meeting with himself and the clerk. The Chairman said he would also like a Charlestown councillor to attend. It was agreed that the Chairman would be accompanied by Cllr Hallows and the Clerk. If Cllr Hallows is not available then Cllr Chatterjee will attend.

(c) The Clerk updated members on the following planning applications:

(i) PA22/01531 – Charlestown Harbour: Erection of a single camera column and installation of an ANPR camera to aid management of the car park. Erection of signage to allow effective management of the car park

(ii) PA22/01532 – Charlestown Harbour: Advertisements for parking information signs, informing the users of the car park the enforcement regime utilised on the site. Signs are installed according to the British Parking Association requirements
The planning officer has told the Clerk that she is unlikely to approve the above 2 applications as they stand at the moment.

(iii) PA22/01715 – Land known as The Orchard (Adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matter reserved for the construction of up to 3 dwellings and associated works
This case is ongoing.

(iv) PA21/09839 – The Old Orchard, Ropewalk Lane: Formation of a detached dwelling
The Clerk was asked to ask the Conservation Officer for her comments of 17 March.

(v) PA21/11667 – Trevean, Porthpean Beach Road: Outline application for a single dwelling plus associated works
This application is likely to be approved.

(vi) PA21/12089 – Southwinds, Porthpean Beach Road: Construction of a single storey, combined use annexe holiday let with associated terrace within the north-west amenity
No update was available.

(vii) PA22/00352 – The Retreat, Porthpean Beach Road: Extensions and general alterations including replacement roof
No update was available.

(viii) PA21/07841: 179 Charlestown Road: Proposed summer house and decking
No update was available.

(ix) PA20/09948 – Land south of The Retreat, Porthpean Beach Road: Detached dwelling with internal garage submission following outline approval PA19/08946 but with increased plot size
This application was approved by the Central Sub Area Planning Committee on 11 April. The Chairman thanked Cllr Reynolds and Cllr Mustoe for speaking at the Committee meeting.

(d) The Clerk reported that an Exception Notice has been granted for the removal of a dead Elm tree in St Paul's churchyard and that the application has been approved by the Tree Officer.

(21/191) South West Coast Path Closure

The Chairman reported that Cornwall Council has conducted another drone survey on the closed section at Duporth and the report is awaited. The closure of the paths out of Charlestown was dealt with under Public Participation.

(21/192) Queens Platinum Jubilee Celebrations

Cllr Hallows reported that he has completed and submitted Cornwall Council's Event Notification Form and is currently writing the risk assessment for the beacon event. He is awaiting a copy of the risk assessment from the fireworks company. Positioning of crowd control barriers has been agreed.

The Clerk reported that the beacon should arrive next week and Cllr Hallows said that he has tried in vain to obtain Propane gas but is making enquiries to borrow a cylinder.

Cllr Hallows is seeking a Cornet player for the evening. Cllr Leach suggested a contact.

Cllr Leach explained that 7 groups in the parish made applications for funding towards street parties and she and the Clerk have allocated funds totalling £1,195 with all applications receiving roughly the amount requested. There were 2 requests for gazebos, 1 for tables and 1 for a croquet set and in order to make the funding go as far as possible, groups requesting these have been asked to return them to the parish council in order that they can be lent out for future use

(21/193) Working Parties

(a) Traffic Working Party

The working party has not met. Yellow lining for Duporth Road and Porthpean Beach Road has been approved by the Community Network Panel, but residents' parking bays on Charlestown Road and Duporth Road will have to be considered as part of an holistic view of traffic problems in the area.

(b) Environment and Climate Crisis Working Party

(i) Carbon Footprint Report

The carbon footprint report for St Austell Bay parish had been previously circulated and Cllr Reynolds expressed concern that the parish's carbon footprint was higher than average. She felt that this could be a combination of the rural nature of the parish, an elderly population and a large proportion of holiday homes. She has compared the parish with other coastal parishes and they all seem to have a higher rate of carbon consumption than inland parishes.

Cllr Chatterjee questioned the philosophy behind the document.

The document is to be reviewed in 12 months' time.

(ii) Notes from the working party meeting held on 12 April had been previously circulated and can be found on the council's website.

(21/194) Highways Matters

There was nothing to report.

(21/195) Financial Matters

It was noted that the Clerk had purchased a replacement dishwasher for the hall using her delegated powers as it was not possible to repair the existing one.

The current financial position was noted and the following payments were authorised:

Method of Payment	Payee	Purpose	£
BACS	BHIB	Insurance	£ 1,699.30
BACS	David Ogilvie	3 x Jubilee benches	£ 3,829.20
BACS	The Sign Shed	New signs for public toilets	£ 47.52
BACS	Royal Mail	Reply paid postage for traffic survey	£ 75.92
BACS	Royal British Legion Industries	3 x plaques for Queens Green	£
BACS		Canopy trees	£ 464.97
BACS	SSE Energy Suppliers	Quarterly electricity for hall	£ 1,550.42
DD	Blenheims Estate	Foundry Parc Amenity Charge	£ 21.11
DD	Lloyds Bank	Credit card*	£ 181.65
DD	SWW	Water for toilets	£ 103.50
DD	BT	Mobile phone	£ 24.00
DD	BT	Telephone and internet	£ 91.03
DD	Xerox Finance	Photocopier lease quarterly payment	£ 141.26
BACS	Cornwall Waste Solutions	Litter disposal	£ 19.80
BACS	Lyreco	Bleach	£ 3.12

		Toilet rolls	£ 152.50
		Stationery	£ 28.26
BACS	KBS Depot	2 x benches for Porthpean Beach	£ 894.00
BACS	K A Still	Jubilee Party Grant (Higher Porthpean)	£ 50.00
BACS	S Hope-Pears	Jubilee Party Grant (Charlestown Road)	£ 360.00
BACS	A M Burrell	Jubilee Party Grant (The Courtyard)	£ 50.00
BACS	M Caddy	Jubilee Party Grant (Quay Road)	£ 180.00
BACS	Staff	April salaries and oncosts	£ 2,526.08

(21/196) Meetings/Training Attended

- 22 March – Cllr Reynolds attended Cornwall Council’s planning training
- 24 March – The Chairman and Clerk attended the St Austell and Mevagissey Community Network Panel
- 30 March – The Chairman and the Chairman of the Regatta Committee planted a Jubilee tree in the Regatta field
- 5 April – Various councillors attended a history tour of Charlestown given by Lyndon Allen
- 6 April – Cllr Reynolds and the Clerk met with an officer from Cormac to discuss land at Carrickowel Point
- 11 April – Cllr Reynolds represented the parish council at the Central Sub Area Planning Committee meeting
- 12 April – Cllrs Reynolds and Chatterjee attended a meeting of the Environment and Climate Crisis working party
- 13 April – The Chairman and Clerk met with a representative from The Duchy and Cornwall Council regarding drainage issues in the Regatta tree

(21/197) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Numerous complaints about closure of the South West Coast Path
- Complaints about out of hours working at The Nest
- Invitation to attend a virtual meeting regarding Cornwall Council’s restructure, business and budget planning
- Details of Time 2 Move activities for children in the Easter holiday

(21/198) Dates for the Diary

There were no dates for the diary.

(21/199) Dates of future Parish Council Meetings

19 May (Annual Meeting of the Parish Council), 16 June, 21 July, 15 September, 20 October, 17 November, 15 December

The meeting closed at 7.40 pm

Correspondence Received

The following correspondence has been received since the last meeting

- Slides from Cornwall Council's presentation on restructuring, its business plan and budget planning
- Cornwall Council's Town and Parish Council newsletter
- Comments from a resident regarding planning applications PA22/02532 and PA22/02533

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To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

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To allow the Chairman to make any announcements.

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Until the objections are withdrawn and / or the PPO's are confirmed, these routes are permissive and not a Public Right of Way and will need to remain closed".

Several members of the public asked who the objectors are and what the objections are but the Clerk explained that details remain confidential.

A member of the public spoke about speeding on Charlestown Road. The problem is particularly bad at builders' changeover times and at weekends. Charlestown Road is used as a rat run and it appears that some motorcyclists are using the road for speed trials. The resident is particularly concerned because it is happening close to both entrances to the Regatta field. The Chairman explained that the parish council has asked for Charlestown Road to be included in Cornwall Council's "20 is Plenty" scheme. Cllr Mustoe commented that the scheme is currently being trialled in a few

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A member of the public referred to planning application PA21/09839 and outlined his concerns about the lack of transparency in the planning process.

(21/190) Planning Applications and Related Matters

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Councillors did not wish to comment until comments from the Conservation Officer and WHS planning officer are available.

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The Chairman explained that the council could not comment on the applications for fear of pre-determination but he said that he has already pointed out that PA22/00005/PREAPP is outside the development boundary. The Chairman reported that Mr Munding has requested a meeting with himself and the clerk. The Chairman said he would also like a Charlestown councillor to attend. It was agreed that the Chairman would be accompanied by Cllr Hallows and the Clerk. If Cllr Hallows is not available then Cllr Chatterjee will attend.

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This application is likely to be approved.

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No update was available.

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This application was approved by the Central Sub Area Planning Committee on 11 April. The Chairman thanked Cllr Reynolds and Cllr Mustoe for speaking at the Committee meeting.

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The Chairman reported that Cornwall Council has conducted another drone survey on the closed section at Duporth and the report is awaited. The closure of the paths out of Charlestown was dealt with under Public Participation.

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Cllr Hallows reported that he has completed and submitted Cornwall Council's Event Notification Form and is currently writing the risk assessment for the beacon event. He is awaiting a copy of the risk assessment from the fireworks company. Positioning of crowd control barriers has been agreed.

The Clerk reported that the beacon should arrive next week and Cllr Hallows said that he has tried in vain to obtain Propane gas but is making enquiries to borrow a cylinder.

Cllr Hallows is seeking a Cornet player for the evening. Cllr Leach suggested a contact.

Cllr Leach explained that 7 groups in the parish made applications for funding towards street parties and she and the Clerk have allocated funds totalling £1,195 with all applications receiving roughly the amount requested. There were 2 requests for gazebos, 1 for tables and 1 for a croquet set and in order to make the funding go as far as possible, groups requesting these have been asked to return them to the parish council in order that they can be lent out for future use

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The carbon footprint report for St Austell Bay parish had been previously circulated and Cllr Reynolds expressed concern that the parish's carbon footprint was higher than average. She felt that this could be a combination of the rural nature of the parish, an elderly population and a large proportion of holiday homes. She has compared the parish with other coastal parishes and they all seem to have a higher rate of carbon consumption than inland parishes.

Cllr Chatterjee questioned the philosophy behind the document.

The document is to be reviewed in 12 months' time.

(ii) Notes from the working party meeting held on 12 April had been previously circulated and can be found on the council's website.

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There was nothing to report.

(21/195) Financial Matters

It was noted that the Clerk had purchased a replacement dishwasher for the hall using her delegated powers as it was not possible to repair the existing one.

The current financial position was noted and the following payments were authorised:

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- 13 April – The Chairman and Clerk met with a representative from The Duchy and Cornwall Council regarding drainage issues in the Regatta tree

(21/197) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Numerous complaints about closure of the South West Coast Path
- Complaints about out of hours working at The Nest
- Invitation to attend a virtual meeting regarding Cornwall Council’s restructure, business and budget planning
- Details of Time 2 Move activities for children in the Easter holiday

(21/198) Dates for the Diary

There were no dates for the diary.

(21/199) Dates of future Parish Council Meetings

19 May (Annual Meeting of the Parish Council), 16 June, 21 July, 15 September, 20 October, 17 November, 15 December

The meeting closed at 7.40 pm

Correspondence Received

The following correspondence has been received since the last meeting

- Slides from Cornwall Council's presentation on restructuring, its business plan and budget planning
- Cornwall Council's Town and Parish Council newsletter
- Comments from a resident regarding planning applications PA22/02532 and PA22/02533

Dear Councillor

You are summoned to attend the **Annual Meeting** of **St Austell Bay Parish Council** to be held on **Thursday 19 May 2022** at **6.00 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
12 May 2022

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Election of a Chairman**
- 2. Chairman to sign a Declaration of Acceptance of Office**
- 3. Election of a Vice Chairman**
- 4. Apologies for Absence**
- 5. Minutes of a meeting of the Parish Council held on 21 April 2022**
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 6. Matters to note**
To receive a verbal update from the Clerk on matters progressed since the last ordinary meeting
- 7. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when

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the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

8. Chairman's Announcements

To allow the Chairman to make any announcements.

9. Cornwall Councillor' Report

To receive a report from Cllr James Mustoe

10. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

11. Planning Applications and Related Matters

(a) To consider a response to the following planning applications any planning applications received after publication of this agenda:

(i) PA22/03778 – 1 Rope Walk, Duporth: Single-storey extension to side and front of property

(ii) PA22/03535 – 5 Ridgewood Close: Works to trees subject to a Tree Preservation Order, works include permission to remove/reduce limbs on two trees that are growing towards the house

(iii) PA22/02584 – 2 Rashleigh Mews: Replace existing softwood fascias with uPVC, replace existing white uPVC gutters and rainwater downpipes with white uPVC, replace 2 dormer windows wall currently in painted softwood weatherboards with cement fibre weatherboard in white

(iv) PA22/03359 and PA22/03360 (LBC) – 14 Quay Road: Construction of glazed roof extension to rear of existing house and outbuildings

(b) To receive an update on the following planning applications:

(i) PA22/01531 – Charlestown Harbour: Erection of a single camera column and installation of an ANPR camera to aid management of the car park. Erection of signage to allow effective management of the car park

(ii) PA22/01532 – Charlestown Harbour: Advertisements for parking

information signs, informing the users of the car park the enforcement regime utilised on the site. Signs are installed according to the British Parking Association requirements

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(vii) PA22/00352 – The Retreat, Porthpean Beach Road: Extensions and general alterations including replacement roof

(viii) PA21/07841: 179 Charlestown Road: Proposed summer house and decking

12. South West Coast Path Closure

To receive an update on the current situation

13. The Queen’s Platinum Jubilee

To receive an update and authorise expenditure

14. Appointments to Committees, Working Parties and other organisations

- (a) Regatta Playing Field Committee
- (b) Staffing Committee
- (c) Traffic Working Party
- (d) Environment and Climate Crisis Working Party
- (e) History Working Party
- (f) St Austell and Mevagissey Community Network Panel

15. Working Parties

- (a) Traffic Working Party
To receive an update
- (b) Environment and Climate Crisis Working Party
To receive an update

16. Highways Matters

To note any concerns

17. Grant Funding Request

To consider a request from Radio St Austell Bay

Appendix (i)

18. Financial Matters

- (a) *To note a report from the Internal Auditor*
- (b) *To agree the Annual Governance Statement*
- (c) *To agree the Annual Accounting Statements 2002*

To follow

Appendix (ii)

(d) *To note the current financial position and authorise payments*

Appendix (iv)

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19. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

20. Correspondence

To note correspondence received since the last meeting

P 11

21. Dates for the Diary

To note any forthcoming dates for members' diaries

22. Dates of future Parish Council Meetings

(An Extraordinary Meeting will be held on a date TBC prior to the June meeting) 16 June, 21 July, 15 September, 20 October, 17 November, 15 December

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 21 APRIL 2022 at 6.20pm in The Pattern Hall

Present: Cllrs Bill Leach (Chairman), Sue Leach, Nigel Chatterjee, Richard Hallows, Trudy Reynolds, Nick Foster

In attendance: Cllr James Mustoe CC, Julie Larter (Clerk), 17 members of the public

(21/182) Apologies for Absence

Apologies were received from Cllrs Bull and Bailey.

(21/183) Minutes of a Meeting of the Parish Council held on 17 March 2022

It was **RESOLVED** that the minutes of the parish council meeting held on 17 March be signed as a correct record of the meeting. A member of the public requested an amendment to the minutes but the Chairman explained that this was not permissible.

(21/184) Matters to Note

The Clerk reported that she and Cllr Reynolds have met with officers from Cornwall Council regarding a licence agreement for Carrickowel Point. Cormac have carried out some vegetation clearance as have the Diggers and Doers. Because it will take some time for a licence to be drawn up it has been agreed that Cormac will undertake further clearance work over the next 12 months, as will the Diggers and Doers. The Jubilee tree has been planted and a location for the Jubilee bench has been agreed with all parties.

The Clerk accompanied by the Chairman and Terry Butler met with a representative from The Duchy and Caitlin Lord on 13 April to discuss the Regatta field waterlogging issue. The Duchy have suggested installing a pump to direct excess water into a soakaway which would be installed in the field; however Mr Butler pointed out that the soil is not conducive to this idea. It was therefore agreed to carry out a survey of the area. Cornwall Council and The Duchy are to discuss who will fund the cost of the survey.

Following the resignation of Michael Norris from the parish council, the relevant formal notice has been displayed but there has been no request for a by-election so the council is free to co-opt to fill the Duporth vacancy.

Following last month's request from councillors to ask Cormac to place no waiting cones on Duporth Road and Porthpean Beach Road, the Clerk has been informed that this will not be possible as they were permitted last year under emergency Covid legislation which has now expired. Councillors expressed their disappointment about this decision and Cllr Mustoe is to speak to the Highways Officer.

(21/185) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(21/186) Chairman's Announcements

The Chairman formally thanked Michael Norris for his contribution to the parish council both before the inception of the council and for his service as a councillor. The Chairman added that he will be sadly missed.

(21/187) Cornwall Councillor's Report

Cllr Mustoe spoke about concerns that have been raised with him regarding the removal of trees on land opposite Foundry Parc. Cllr Mustoe explained that the Forestry Commission has issued a licence for 5 years based on a tree safety report. A separate tree thinning licence has been granted to clear a further 30% of standing trees. Cllr Mustoe pointed out that this is not a matter for the planning authority as it has been authorised by the Forestry Commission. Cllr Mustoe will speak to Cornwall Council to see if there is a mechanism for notifying the parish council in future when licences are issued by the Forestry Commission. Cllr Mustoe was pleased to report that the parish council's top priorities for the Community Network Highways Scheme have been approved. Cllr Mustoe explained that Cornwall Council is in the process of adopting 2 new sections of the SWCP out of Charlestown but the matter had to go out to consultation. Two objections have been received and officers are working with both parties to try to have their objections withdrawn but until a resolution can be found the coastpath will remain shut. Cllr Mustoe said that Cornwall Council was currently seeking tenders for Porthpean Outdoor Education Centre and part of the requirement is that the successful tender will be required to continue to run the toilets at Porthpean beach. If an operator is not in place by 31 July, Cormac have undertaken to keep the toilets open.

(21/189) Public Participation

A number of members of the public had attended the meeting because of the closure of the SWCP both sides of Charlestown. The Clerk read out the following statement from Cormac:

"Cormac and Cornwall Council are working closely with the full cooperation of the land owners to formalise the SWCP either side of Charlestown Harbour. This involves a legal process under the Highways Act 1980 known as a Public Path Order (PPO). Once a PPO is made, it is put out to consultation and the consultees have a right to object to the made order before it is confirmed.

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- Numerous complaints about closure of the South West Coast Path
- Complaints about out of hours working at The Nest
- Invitation to attend a virtual meeting regarding Cornwall Council’s restructure, business and budget planning
- Details of Time 2 Move activities for children in the Easter holiday

(21/198) Dates for the Diary

There were no dates for the diary.

(21/199) Dates of future Parish Council Meetings

19 May (Annual Meeting of the Parish Council), 16 June, 21 July, 15 September, 20 October, 17 November, 15 December

The meeting closed at 7.40 pm

Correspondence Received

The following correspondence has been received since the last meeting

- Slides from Cornwall Council's presentation on restructuring, its business plan and budget planning
- Cornwall Council's Town and Parish Council newsletter
- Comments from a resident regarding planning applications PA22/02532 and PA22/02533