

Dear Councillor

You are summoned to attend a **Meeting** of **St Austell Bay Parish Council** to be held on **Thursday 21 April 2022** at **6.20 pm** in **The Pattern Hall, Charlestown Road.**

Julie Larter

Julie Larter
Clerk
12 April 2022

07873 383400
enquiries@staustellbay-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of a meeting of the Parish Council held on 17 March 2022**
To resolve that the minutes of the above meeting be signed as a correct record of the meeting.
- 3. Matters to note**
To receive a verbal update from the clerk on matters progressed since the last ordinary meeting
- 4. Declarations of Interest**
 - (a) Pecuniary Interests
Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.
 - (b) Non-registerable Interests
You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.
 - (c) Dispensations
To consider any requests for dispensations relating to items on the agenda

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(d) Gifts and Hospitality
To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

5. Chairman's Announcements

To allow the Chairman to make any announcements.

6. Cornwall Councillor' Report

To receive a report from Cllr James Mustoe

7. Public Participation

The Chairman will invite Members of the public to address the meeting.

15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Planning Applications and Related Matters

(a) To consider a response to the following planning applications any planning applications received after publication of this agenda:

(i) PA22/02584 – 2 Rashleigh Mews: Replace existing softwood facias with uPVC, replace existing white uPVC gutters and rainwater downpipes with white uPVC, replace 2 dormer windows wall currently in painted softwood weatherboards with cement fibre weatherboard in white

(ii) PA22/03359 and PA22/03360 (LBC) – 14 Quay Road: Construction of glazed roof extension to rear of existing house and outbuildings

(b) To note that the following pre-applications have been submitted

(i) PA22/00005/PREAPP – Land south of Charlestown Road: Pre application advice for construction of 4 commercial/business (Use Class E(g)) units and associated car parking

(ii) PA22/006725/PREAPP – Land south of Charlestown Road: Pre-application advice for demolition of existing building and constructions of building for mixed use as office, workshop, retail and exhibition space

(c) To receive an update on the following planning applications:

(i) PA22/01531 – Charlestown Harbour: Erection of a single camera column and installation of an ANPR camera to aid management of the car park. Erection of signage to allow effective management of the car park

(ii) PA22/01532 – Charlestown Harbour: Advertisements for parking information signs, informing the users of the car park the enforcement regime utilised on the site. Signs are installed according to the British Parking Association requirements

(iii) PA22/01715 – Land known as The Orchard (Adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matter reserved for the construction of up to 3 dwellings and associated works

(iv) PA21/09839 – The Old Orchard, Ropewalk Lane: Formation of a detached dwelling

(v) PA21/11667 – Trevean, Porthpean Beach Road: Outline application for a single dwelling plus associated works

(vi) PA21/12089 – Southwinds, Porthpean Beach Road: Construction of a single storey, combined use annexe holiday let with associated terrace within the north-west amenity

(vii) PA22/00352 – The Retreat, Porthpean Beach Road: Extensions and general alterations including replacement roof

(viii) PA21/07841: 179 Charlestown Road: Proposed summer house and decking

(ix) PA20/09948 – Land south of The Retreat, Porthpean Beach Road: Detached dwelling with internal garage submission following outline approval PA19/08946 but with increased plot size
This application has been approved

9. South West Coast Path Closure

To receive an update on the current situation

10. The Queen's Platinum Jubilee

To receive an update and authorise expenditure

11. Working Parties

(a) Traffic Working Party

To consider issues raised and determine next steps

Previously circulated

(b) Environment and Climate Crisis Working Party

(i) *Carbon Footprint Impact Report*

Previously circulated

(ii) *To receive an update*

12. Highways Matters

To note any concerns

13. Financial Matters

To note the current financial position and authorise payments

Appendix (i)

14. Meetings/Training Attended

To receive an update from meetings or training recently attended by members or the Clerk

15. Correspondence

To note correspondence received since the last meeting

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16. Dates for the Diary

To note any forthcoming dates for members' diaries

17. Dates of future Parish Council Meetings

19 May (Annual Meeting of the Parish Council), 16 June, 21 July, 15 September, 20 October, 17 November, 15 December

MINUTES of a MEETING of ST AUSTELL BAY PARISH COUNCIL held on THURSDAY 17 MARCH 2022 at 6.00pm in The Pattern Hall

Present: Cllrs Bill Leach (Chairman), Sue Leach, Nigel Chatterjee, Mike Norris, Sandie Bailey, Richard Hallows, Jackie Bull, Trudy Reynolds

In attendance: Cllr James Mustoe CC, Julie Larter (Clerk), 26 members of the public and one representative from the press.

(21/163) Apologies for Absence

Apologies were received from Cllr Foster.

(21/164) Minutes of a Meeting of the Parish Council held on 10 February 2022

It was **RESOLVED** that the minutes of the parish council meeting held on 10 February be signed as a correct record of the meeting.

(21/165) Matters to Note

The Clerk had nothing to report.

(21/166) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(21/167) Chairman's Announcements

The Chairman was aware that a number of members of the public wished to speak on planning applications PA22/01531 and PA22/01532 and reminded them that their comments should only relate to planning matters.

(21/168) Cornwall Councillor's Report

Cllr Mustoe reported that he was busy earlier this month dealing with issues around storm Eunice. Following a discussion with the parish council last month regarding the planning protocol, Cllr Mustoe has spoken to Cornwall Council's Development Management Group Leader for the district and provided members with an outline of the current protocol. Some members were not entirely happy with this as they felt it was wrong that a Divisional Member could be over-ruled by a Cornwall Council officer which appears undemocratic. Cllr Mustoe's full report is on the parish council's website

(21/169) Public Participation

Several members of the public spoke regarding planning applications PA22/01531 and PA22/01532 relating to Charlestown Harbour and expressed the following comments: Charlestown is a special place and needs protecting; the application is ambiguous and should be called in; the St Austell Bay Neighbourhood Plan reflects the wishes of residents and notice should be taken of Policy 5 (HE5); a concern that heritage would not carry much weight - the planning officer is likely to view the application as beneficial as parking will generate an income; there has been a lack of enforcement in getting the ANPR cameras removed.

Several members of the public spoke regarding PA22/01715 relating to land known as the Orchard and expressed the following comments; There has been no consultation; the land in context is separate and distinctive from the Clay Dry; the site is greenfield and not linked to the Clay Dry; the site has been the subject of previous applications including a pre-application for 3 houses; this is overdevelopment, high density, prominent and will be overbearing on neighbouring properties; this will have an effect on Charlestown; this was historically an orchard full of established trees; it is pushing the boundary of Charlestown; this is an important area that should remain green – some people would like to see it be replanted as an orchard to offset the carbon footprint of The Nest; it could put an additional 30 cars onto Quay Road and the access route.

(21/170) Planning Applications and Related Matters

(i) PA22/01531 – Charlestown Harbour: Erection of a single camera column and installation of an ANPR camera to aid management of the car park. Erection of signage to allow effective management of the car park

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council strongly objects to the application. Any public benefit to the installation of an ANPR camera is outweighed by the harm in this sensitive area. Should the planning officer be minded to approve this application, the parish council has already asked its Cornwall Council Ward Member to call the application in.**

(ii) PA22/01532 – Charlestown Harbour: Advertisements for parking information signs, informing the users of the car park the enforcement regime utilised on the site. Signs are installed according to the British Parking Association requirements

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council strongly objects to the application. Any public benefit to the installation of an ANPR camera is outweighed by the harm in this sensitive area. Should the planning officer be minded to approve this application, the parish council has already asked its Cornwall Council Ward Member to call the application in.**

(iii) PA22/01715 – Land known as The Orchard (Adjacent to Lovering Clay Dry), Quay Road: Application for Outline Planning Permission with all matter reserved for the construction of up to 3 dwellings and associated works

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that because this application is only for outline permission there is subsequently a lack of detail. However the parish council objects to the proposal for the following reasons:**

- 1. It is overdevelopment of the site**
- 2. Any development on this greenfield site will have an impact on the privacy of neighbouring properties**
- 3. It will have an impact on the setting of the World Heritage Site**
- 4. There is sufficient housing provision in the parish.**

(b) The clerk gave an update on the following planning applications:

(i) PA21/09839 – The Old Orchard, Ropewalk Lane: Formation of a detached dwelling
The planning officer is awaiting comments from the Historic Environment Officer.

(ii) PA21/11667 – Trevean, Porthpean Beach Road: Outline application for a single dwelling plus associated works
No update was available

(iii) PA21/12089 – Southwinds, Porthpean Beach Road: Construction of a single storey, combined use annexe holiday let with associated terrace within the north-west amenity

No update was available.

(iv) PA22/00352 – The Retreat, Porthpean Beach Road: Extensions and general alterations including replacement roof

The application is yet to be determined but the planning officer has indicated that she cannot find adequate reason to refuse the application given that there is extant permission already.

(v) PA21/08772 – Land NE of St Levan’s Church, Porthpean: Construction of a 3/4 bedroom house on domestic recreation land

It was noted that planning permission has been refused.

(vi) PA21/07841: 179 Charlestown Road: Proposed summer house and decking

The planning officer has had difficulty in communicating with the agent.

(vii) PA21/10601 – The Longstore, Charlestown Road: Retrospective permission for the retention of an existing gabion wall to include new stone cladding and raised planter

It was noted that planning permission has been refused.

(viii) PA20/09948 – Land south of The Retreat: Detached dwelling with internal garage submission following outline approval PA19/08946 but with increased plot size

No update was available.

(21/171) South West Coast Path Closure

The Clerk reported that negotiations with landowners are progressing.

The clerk also reported on other footpath related matters: East cliff: works are now completed bar the installation of a central bollard which is on order. West Cliff: The Public Path Order is currently out for consultation until 25 March. Provided there are no objections the Order will be Made and Confirmed. Surface Improvements around Charlestown: The promised laying of wood chippings on paths around Charlestown has been delayed due to lack of the availability of chippings in Cormac’s depot. As soon as supplies are replenished then bark chippings will be laid.

(21/172) Queens Platinum Jubilee Celebrations

Cllr Sue Leach provided an update. A deposit has been paid for the firework display, a beacon is on order as is the bunting. The Clerk is in the progress of ordering the benches and plaques for the Jubilee trees. Cllr Leach reminded those present that the deadline for applications for grants for street parties is 25 March and how much each group gets will depend upon the number of applications received. Groups not wanting funding, just the loan of some bunting will also have to apply to the Clerk. It was **RESOLVED to give Cllr Leach and the Clerk delegated powers to distribute the grants as appropriate. Recipients will need to sign a receipt and they will be reminded to return bunting and recycle as much as possible after the event.** Cllr Hallows reported that he will be working on the Jubilee trail.

(21/173) The Ledrah

It was **RESOLVED to make an application to Cornwall Council to include The Ledrah on Cornwall Council’s list of Assets of Community Value.**

(21/174) Porthpean Beach

(a) Benches

It was **RESOLVED to install 2 recycled plastic benches in the cleared area to the east of the café.**

(b) Request for a Defibrillator

Porthpean Sailing Club have offered to contribute up to £500 towards the cost of a unit and the Clerk has contacted the member of the public who made the initial enquiry suggesting she may like to Crowdfund amongst other wild swimmers to raise the remaining funds.

Cllr Hallows reported that St Austell Brewery have agreed to provide signage for the defibrillator in the Pier House.

(21/175) Working Parties

(a) Traffic Working Party

Cllr Bull reported that 154 responses to the recent traffic survey have been received. These have been input onto a spreadsheet and Cllr Chatterjee will audit them. A meeting of the working party will be called to work through the responses.

The St Austell and Mevagissey Community Network Panel meets on 24 March to agree which Community Network Highways Schemes to take forward and on the advice of Cllr Mustoe, the Clerk asked councillors whether they would like to nominate any additional schemes. It was **RESOLVED to put a bid in for yellow lining to be undertaken on Duporth Road together with the provision of residents' parking spaces opposite the cottages; Double yellow lines to be applied in Church Road and residents' parking bays to be provided on Charlestown Road. A request for flashing speed warning signs is also to be requested for Church Road and Duporth Road.**

(b) Environment and Climate Crisis Working Party

Cllr Reynolds gave an update on the work of the Diggers and Doers and presented a Carbon Footprint Impact Report for St Austell Bay Parish which members were asked to read in readiness for a discussion at the next parish council meeting. The full working party report can be found on the parish council's website.

(c) History Working Party

Cllr Reynolds reported on work that has taken place at The Battery and future priorities for the group. Cllrs Reynolds, Foster and Hallows will meet to investigate the possibility of installing an interpretation board and QR History trail. It was **RESOLVED to amend the Terms of Reference for the Working Party to read: Membership – "membership of the group to comprise 3 interested councillors (ideally one from each ward) nominated by the parish council, 2 members nominated by the Charlestown History Group and 1 interested member from either Duporth or Porthpean/Trenarren ward".**

(21/176) Highways Matters

(a) Public Rights of Way

The following were noted:

(i) Confirmation of the making of Public Path Order relating to Footpath 26 (Crinnis Road – Quay Road)

(ii) Making of Public Path Orders relating to Footpath 16 (part) extinguishing and Footpath 16 (part) Diversion (land south of Coastguard Cottages). The consultation period for this Order expires on 25 March.

(b) No Parking Cones

It was **RESOLVED to ask Cormac to place temporary “no parking” cones on Duporth Road and Porthpean Beach Road as in previous years. The cones would be requested from Easter until the end of September.**

(b) Duporth Road

It was noted that an application for a Road Closure Notice has been submitted to Cornwall Council for Duporth Road for 6 – 8 April from 2000 – 0600 daily for Openreach work.

(c) To note any concerns

It was noted that A390 will be closed on Sunday 20 March for tree works between Mount Charles Roundabout and Daniels Lane. The Clerk has asked Cormac if it will be possible for temporary “no parking” cones to be put along Church Road in order to avoid congestion.

The Clerk was asked to request an “uneven road” sign approaching Trenarren car park.

(21/177) Financial Matters

(i) Asset Register

The council’s Asset Register was reviewed. Cllr Chatterjee asked that the value of the public toilets be increased on the register. The Clerk stated that she will need to get The Pattern Hall valued again next year and will obtain a valuation on the toilet block at the same time.

(ii) Insurance

The Clerk has obtained 3 quotations and it was **RESOLVED to enter into a 3 year long term agreement with BHIB, and the Clerk will request an increase in the value of the public toilets and obtain a revised quote.**

(iii) Local Government Pay Settlement

It was noted that the Local Government Pay Settlement for 2021/22 has been agreed at 1.5% backdated to April 2022. Cllr Chatterjee has checked the Clerk’s calculations.

(iv) The current financial position was noted and the following payments were authorised:

Payments since the last meeting

25/02/2022	Fantastic Fireworks	Deposit for fireworks for Jubilee celebration	£360.00
25/02/2022	21CC	Platinum Jubilee beacon	£588.00
25/02/2022	The Cotton Bunting Company	Bunting for Jubilee	£1,250.00

Payments this month

02/03/2022	Blenheims Estate	Foundry Parc Amenity Charge	£21.11
22/03/2021	SWW	Water for public toilets - monthly charge	£193.50
27/03/2022	BT	Mobile phone	£24.00
15/03/2022	BT	Telephone and internet	£83.28
17/03/2022	SSE	Quarterly Electricity for Pattern Hall	£1,550.42

17/03/2022	Lyreco	Printer paper	£21.00
		Cleaning products for public toilets	£45.27
17/03/2022	Cornwall Air Ambulance	Grant (min. 21/158(i))	£250.00
17/03/2022	Cornwall Waste Solutions	Waste collection	£19.80
17/03/2022	T Clarke Contracting Ltd	Repairs to CCTV	£198.00
17/03/2022	Cornwall Council	Parking/traffic survey printing	£429.44
17/03/2022	A & A Maintenance Charlestown History	Strimming Porthpean Rd/Porthpean Beach	£400.00
17/03/2022	Group	Community Chest payment from Cornwall Council	£184.00
29/03/2022	Staff	Salaries and oncosts	£2,930.70
29/03/2022	Mrs J Larter	Mileage Jan/Feb	£131.85
		Postage July/March	£ 35.73

(21/178) Meetings/Training Attended

- 15 February – Clerk attended a branch meeting of the SLCC
- 23 February – Cllrs Reynolds and Norris together with the Clerk met with Cllr Mustoe to consider the feasibility of placing benches behind Porthpean beach
- 4 March – History Working Party
- 9 March – Environment and Climate Crisis Working Party
- 16 March – Clerk attended a webinar regarding risk and underinsurance

(21/179) Correspondence

A list of correspondence had been previously circulated. In addition, the following has been received:

- Numerous objections to planning applications
- Another email from a resident of West Polmear Court requesting a bin for the Eastern side of Charlestown Road. Councillors considered that there were adequate bins in Charlestown Road already
- Invitation to “Have your say on Green Spaces adjacent to Carloggas roundabout” on 20 March

(21/180) Dates for the Diary

- 24 March – St Austell and Mevagissey Community Network Panel Meeting (The Chairman to attend)
- 5 April – History Tour of Charlestown (10.20 at the church)

(21/181) Dates of future Parish Council Meetings

21 April, (the Annual Parish Meeting will be held prior to the meeting), 19 May, 16 June, 21 July, 15 September, 20 October, 17 November, 15 December

The meeting closed at 8.21 pm

Correspondence Received

The following correspondence has been received since the last meeting

- Letter of thanks from Cornwall Air Ambulance Trust for the grant given by the parish council
- Notification of the closure of the St Austell branch of Barclays Bank
- Invitation to take part in The Lord Lieutenant's and Bishop of Truro's Cornish Platinum Jubilee event
- Citizens Advice Cornwall newsletter
- Invitation to apply to Cornwall Council for CIL money targeted at children and young people
- Details of Cornwall Council's Community Governance Review